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Trustees

Christine Maticic, President
Tom Farrell, Vice President
Steve Schramm

Fiscal Officer

Pam Quinlisk
Administrator
Kristen Bitonte

**Liberty Township Trustees Meeting Agenda
Tuesday, January 17, 2017
6400 Princeton Road
Liberty Township, OH 45011**

**Regular Meeting
6:00 P.M.**

Ms. Maticic: **CALL TO ORDER
PLEDGE OF ALLEGIANCE**

1. PUBLIC HEARING

a) **Street Lighting Request:** Street lighting request for Trotters Way of the Carriage Hill subdivision for five (5) lights.

Motion to close the public hearing:	_____	Motion on hearing:	_____
2 nd :	_____	2 nd :	_____
Roll:	_____	Roll:	_____

2. FISCAL OFFICER’S BUSINESS

3. PUBLIC COMMENTS

4. ITEM(S) TO REMOVE FROM CONSENT AGENDA

5. CONSENT AGENDA

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.



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Fiscal Officer

- a) **Meeting Minutes** – A motion to approve the following:
 - Regular Meeting, December 20, 2016
 - Special Meeting, December 28, 2016
- b) **Check Register** – A motion to approve the Check Register and Special Check Register

Motion to approve all items as listed on the Consent Agenda

Motion: _____
2nd: _____
Roll: _____

6. DEPARTMENTAL BUSINESS

- a) **Requisitions** – Motion to approve requisitions over \$2,500.

- \$10,000.00 2017 REDI Cincinnati membership
 - 1000-110-519
 - 1000-110-519-0008
- \$5,000.00 2017 West Chester Liberty Chamber Alliance
 - 1000-110-519
- \$3,186.00 2017 Xceligent Membership
 - 1000-110-360

Motion: _____
2nd: _____
Roll: _____

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b) Finance Department

Motion to approve a Resolution to authorize the Township Administrator to execute an agreement with Mountjoy Chilton Medley LLP for the preparation of the 2016 basic financial statements for an amount not to exceed \$5,200.00 from account # 1000-110-312.

Motion: _____
2nd: _____
Roll: _____

c) Services Department

Motion to approve a Resolution to authorize the Township Administrator to execute an agreement on behalf of the Trustees with the Butler County Engineer's Office to include the Liberty Township road resurfacing and restriping projects in the awarded contract for \$789,756.81 from account numbers 2021, 2031, 2231, and 2041.

Motion: _____
2nd: _____
Roll: _____

d) Administration

Motion to approve a Resolution to authorize the Township to enter into an architect agreement with MSA Architects in connection with design services for certain projects.

Motion: _____
2nd: _____
Roll: _____

Motion to approve a Resolution to authorize the Township Administrator to execute the attached Memorandum Understanding with "M2M Coalition," to collaborate, plan for, construct, and maintain a network of bicycle and pedestrian connections between the Great Miami River Trail and Little Miami Scenic Trail, hereby referred to as "Miami

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2 Miami Connection” with a contribution for the updated feasibility study completedd by Tri-State Trails not to exceed \$7,500.00 from account 1000-110-360.

Motion: _____
2nd: _____
Roll: _____

Motion to approve a Resolution to authorize the Administrator to execute the attached Professional Services Agreement, in substantially the same format, with LJB Inc. for the Millikin Interchange Study for an amount not to exceed \$103,647.38 from account # 1000-760-730.

Motion: _____
2nd: _____
Roll: _____

e) Department Reports

- Economic Development
- Fire / EMS
- Planning & Zoning
- Services
- Sheriff – BCSO

7. TOWNSHIP ADMINISTRATOR’S REPORT

- Holiday Closings:
 - Monday, February 20th

8. TRUSTEE COMMENTS

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9. EXECUTIVE SESSION

Motion to go into an Executive session to consider discuss confidential information related to marketing plans and specific business strategy per O.R.C. § 121.22 (G)(8).

Motion: _____

2nd: _____

Roll: _____

Motion to come out of Executive Session: _____

2nd: _____

Roll: _____

10. ADJOURNMENT

Motion to adjourn: _____

2nd: _____

Roll: _____



Liberty

TOWNSHIP

COMMUNITY UPDATE

SPECIAL DATES

- Tues, Jan 17** Trustee Meeting – 6:00 p.m.
- Wed, Jan 18** Zoning Commission Meeting – 6:00 p.m.
- Tues, Jan 31** Parks Committee – 6:30 p.m.
- Mon, Feb 6** Trustee Special Meeting – 9:00 a.m.
- Tues, Feb 7** Trustee Meeting – 6:00 p.m.
- Thurs, Feb 9** Historical Society Meeting – 7:00 p.m.
- Tues, Feb 14** Board of Zoning Appeals Meeting – 6:00 p.m.
- Mon, Feb 20** **Liberty Township Administration closed in observation of Presidents Day**
- Tues, Feb 21** Trustee Meeting – 6:00 p.m.

All daytime meetings are at the Liberty Township Administrative Offices unless otherwise noted.
All evening meetings are at the Liberty Township Meeting Center unless otherwise noted.

Liberty Township Administrative Offices
7162 Liberty Centre Drive, Suite A
Liberty Township, OH 45069

Liberty Township Meeting Center
6400 Princeton Road
Liberty Township, OH 45011

County Commissioner Meetings – Meet every Monday and Thursday, 9:30 a.m. except Tuesday after First Monday of Month, 7:00 p.m. at the Government Services Center on the 6th Floor at 315 High Street in Hamilton.