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Trustees
Christine Maticic, President
Tom Farrell, Vice President
Steve Schramm

Fiscal Officer
Pamela Quinlisk
Administrator
Kristen Bitonte

Liberty Township Trustees Meeting Agenda
Tuesday, February 7, 2017
6400 Princeton Road
Liberty Township, OH 45011

Regular Meeting
6:00 P.M.

Mr. Farrell: CALL TO ORDER
PLEDGE OF ALLEGIANCE

1) PUBLIC HEARING

a) Street Lighting Request: Street lighting request for Anchors Way and Mystic Way of the Harbour Towne Park subdivision for thirteen (13) lights.

Motion to close the public hearing: _____ Motion on hearing: _____
2nd: _____ 2nd: _____
Roll: _____ Roll: _____

b) ZC17-001: Applicant – Liberty Township Board of Trustees is requesting a Map Amendment to the Liberty Township Zoning Resolution to rezone eleven (11) properties in the Township from RA-1, Residential Agricultural District and R-PUD, Residential Planned Unit Development to R-1, Suburban Residence District.

Motion to close the public hearing: _____ Motion on hearing: _____
2nd: _____ 2nd: _____
Roll: _____ Roll: _____

- c) ZC17-004: Applicant – Liberty Township Board of Trustees is requesting a Text Amendment to the Liberty Township Zoning Resolution regarding Live Sex Act Businesses and Institutional Care Facilities.

| | | | |
|-------------------------------------|-------|--------------------|-------|
| Motion to close the public hearing: | _____ | Motion on hearing: | _____ |
| 2 nd : | _____ | 2 nd : | _____ |
| Roll: | _____ | Roll: | _____ |

2) FISCAL OFFICER'S BUSINESS

- Appropriation Status as of January 31, 2017
- Fund Status as of January 31, 2017

3) PUBLIC COMMENTS

4) ITEM(S) TO REMOVE FROM CONSENT AGENDA

5) CONSENT AGENDA

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Fiscal Officer

- a) Meeting Minutes – A motion to approve the following:
- Organizational and Regular Meeting, January 3, 2017
 - Regular Meeting, January 17, 2017

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- b) Check Register – A motion to approve the Check Register and Special Check Register:

Motion to approve all items as listed on the Consent Agenda

Motion: _____

2nd: _____

Roll: _____

6) DEPARTMENTAL BUSINESS

- a) Requisitions – Motion to approve requisitions over \$2,500.

- \$3,825 The Center For Local Government – 2017 Membership Dues
 - 1000-110-519
- \$3,710.38 Xerox Business Services – FireHouse Cloud Annual Fee
 - 2191-220-519

Motion: _____

2nd: _____

Roll: _____

- b) Finance

Motion to approve a Resolution to authorize a new appropriation.

Motion: _____

2nd: _____

Roll: _____

Motion to approve a Resolution to authorize the Township Administrator to execute the attached Memorandum of Agreement for audit services to be provided by Charles E. Harris & Associates.

Motion: _____

2nd: _____

Roll: _____

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c) Fire / EMS

Motion to approve a Resolution to authorize the Township Administrator to execute an agreement with Phoenix Safety Outfitters for ten (10) sets of Honeywell Morning Pride Fire Equipment at \$2,087.00 each for \$20,870.00 from account # 2191-760-740.

Motion: _____

2nd: _____

Roll: _____

Fire Levy Discussion

d) Services

Motion to approve a Resolution to accept the Parks Committee recommendation for the 2017 officers as President Rhonda Freeze, Vice President Michel Price, Secretary Kurt Feldmann, and Treasurer Ron Aylward and to renew terms for members Kurt Feldman, Dave Lintner, and Michel Price for an additional term ending December 31, 2018.

Motion: _____

2nd: _____

Roll: _____

Motion to approve a Resolution to appoint Maureen Mowl as a member of the Liberty Township Parks Committee with her term ending on December 31, 2018.

Motion: _____

2nd: _____

Roll: _____

Motion to approve a Resolution to authorize the Township Administrator to execute an agreement with Jack Doheny Companies, Inc. for a Vyper Push Camera with Scope Locator for \$8,142.29 from account # 2031-760-740.

Motion: _____

2nd: _____

Roll: _____

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Motion to approve a Resolution to request a review of the speed limit engineering and traffic investigation study for Butler Warren Road beginning at Bethany Road and ending at Millikin Road and Brewer Road in Butler County, Ohio and to determine the statutory vehicular speed limit established by Ohio Revised Code Section 4511.21 and whether such speed limit is greater (or less) than considered reasonable safe.

Motion: _____
2nd: _____
Roll: _____

Motion to approve a Resolution to authorize the Township Administrator to execute an agreement with PubWorks for the PubWorks Software for Public Works and the Annual Support and Maintenance in an amount not to exceed \$25,155.00 from accounts # 2031-330-360, 2031-760-740, 2041-410-360, and 2041-760-790.

Motion: _____
2nd: _____
Roll: _____

e) Zoning Department

Motion to approve a Resolution to declare the 2001 Chevrolet Astro Passenger Van as not needed and / or unfit for Township use with a fair market value in excess of two thousand five hundred dollars (\$2,500) per Ohio Revised Code Section 505.10(A)(1), and shall be properly disposed of pursuant to Ohio Revised Code Section 505.10(D) by internet auction through GovDeals at www.govdeals.com with fourteen (14) days open for bidding.

Motion: _____
2nd: _____
Roll: _____

f) Administration

Motion to approve a Resolution to authorize the Administrator to execute the attached Professional Services Agreement, in substantially the same format, with TranSystems for the Princeton Road Widening Project for an amount not to exceed \$148,407.00 from account # 1000-760-730.

Motion: _____
2nd: _____
Roll: _____

7) **TOWNSHIP ADMINISTRATOR'S REPORT**

- Holiday Closings:
 - Monday, February 20th

8) **TRUSTEE COMMENTS**9) **EXECUTIVE SESSION**

Motion to go into an Executive session to consider economic development per Ohio Revised Code Section 121.22(G)(8).

Motion: _____
2nd: _____
Roll: _____

Motion to come out of Executive Session: _____
2nd: _____
Roll: _____



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10)ADJOURNMENT

Motion to adjourn:

2nd:

Roll:



COMMUNITY UPDATE SPECIAL DATES

| | |
|--------------|---|
| Mon, Feb 6 | Trustee Special Meeting – 9:00 a.m. |
| Tues, Feb 7 | Trustee Meeting – 6:00 p.m. |
| Thurs, Feb 9 | Historical Society Meeting – 7:00 p.m. |
| Tues, Feb 14 | Board of Zoning Appeals Meeting – 6:00 p.m. – cancelled no cases |
| Mon, Feb 20 | Liberty Township Administration Offices closed in observation of Presidents Day |
| Tues, Feb 21 | Trustee Meeting – 6:00 p.m. |
| Wed, Feb 22 | Zoning Commission Meeting – 6:00 p.m. – cancelled no cases |
| Tues, Feb 28 | Parks Committee – 6:30 p.m. |

All daytime meetings are at the Liberty Township Administrative Offices unless otherwise noted.
All evening meetings are at the Liberty Township Meeting Center unless otherwise noted.

Liberty Township Administrative Offices
7162 Liberty Centre Drive, Suite A
Liberty Township, OH 45069

Liberty Township Meeting Center
6400 Princeton Road
Liberty Township, OH 45011

County Commissioner Meetings – Meet every Monday and Thursday, 9:30 a.m. except Tuesday after First Monday of Month, 7:00 p.m. at the Government Services Center on the 6th Floor at 315 High Street in Hamilton.