



Embraced by nature. ♦ Inspired by progress.

Trustees

Christine Maticic, President
Tom Farrell, Vice President
Steve Schramm

Fiscal Officer

Pam Quinlisk
Administrator
Kristen Bitonte

**Liberty Township Trustees Meeting Agenda
Tuesday, March 21, 2017
6400 Princeton Road
Liberty Township, OH 45011**

**Regular Meeting
6:00 P.M.**

Ms. Maticic: **CALL TO ORDER
PLEDGE OF ALLEGIANCE**

PUBLIC PRESENTATION

- a) Proclamation: Liberty Township Board of Trustees, Butler County, Ohio, do hereby recognize the achievements and service of Girl Scout Erinn Aulfinger and support the Girl Scouts of Western Ohio in honoring Erinn at the Gold Award Ceremony.
- b) Proclamation: Liberty Township Board of Trustees, Butler County, Ohio, do hereby recognize the achievements and service of Girl Scout Nina Emlendi and support the Girl Scouts of Western Ohio in honoring Nina at the Gold Award Ceremony.

PUBLIC HEARING

- a) Street Lighting Request: Street lighting request for Hansom Coach Way Section 12 of the Carriage Hill subdivision for five (5) gaslight replicas.

Motion to close the public hearing:	_____	Motion on hearing:	_____
2 nd :	_____	2 nd :	_____
Roll:	_____	Roll:	_____

- b) Street Lighting Request: Street lighting request for Hansom Coach Way Section 16 of the Carriage Hill subdivision for four (4) gaslight replicas. .

Motion to close the public hearing:	_____	Motion on hearing:	_____
2 nd :	_____	2 nd :	_____
Roll:	_____	Roll:	_____

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- c) Street Lighting Request: Street lighting request for Long Valley and Laurel Run Drive of the Turnbridge Section 3 subdivision for six (6) gaslight replicas. .

Motion to close the public hearing:	_____	Motion on hearing:	_____
2 nd :	_____	2 nd :	_____
Roll:	_____	Roll:	_____

FISCAL OFFICER’S BUSINESS

- a) Liquor Permit for Ali Bas LLC DBA Fireside Café

ITEM(S) TO REMOVE FROM CONSENT AGENDA

CONSENT AGENDA

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

a) Fiscal Officer

- **Meeting Minutes – A motion to approve** the following:
 - Regular Meeting, March 7, 2017
- **Check Register – A motion to approve** the Check Register and Special Check Register

Motion:	_____
2 nd :	_____
Roll:	_____

PUBLIC COMMENTS

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DEPARTMENTAL BUSINESS

a) Requisitions

Motion to approve a requisitions over \$2,500.

- \$14,736.93 Butler County Emergency Management Agency – Population based.
 - \$3,936.93 1000-110-519
 - \$3,600.00 2031-330-519
 - \$3,600.00 2191-220-519
 - \$3,600.00 2192-210-519
- \$2,588.30 Normac Company LLC for asphalt material
 - \$2,588.30 2021-760-790
- \$3,163.61 Zones Inc. for computer equipment.
 - \$3,163.61 1000-760-740

Motion: _____
2nd: _____
Roll: _____

b) Economic Development

- **Motion to approve a** resolution to hire Christine E. Gloyd as the full-time Marketing / Communications associate at \$52,000.00 per year with an effective start date of Tuesday, April 3, 2017.

Motion: _____
2nd: _____
Roll: _____

c) Finance

- **Motion to approve a** resolution to authorize a new appropriation.

Motion: _____
2nd: _____
Roll: _____

d) Fire

- **Motion to approve a** resolution to authorize the Fire Chief to hire Robert J. Potter II as a Career Firefighter / Paramedic, Step # 1 at \$53,674.40 per year, contingent upon the successful completion of the physical with an effective hire date of Saturday, April 1, 2017 pending the successful completion of physical.

Motion: _____
2nd: _____
Roll: _____

- **Motion to approve a** resolution to promote Matthew R. Knollman to Career Fire Lieutenant Step 1 at \$70,249.92 effective Tuesday, April 1, 2017.

Motion: _____
2nd: _____
Roll: _____

- **Motion to approve a** resolution to authorize the Fire Chief to reinstate Ryan D. Pickering to the position of Part-Time Firefighter / Paramedic at \$15.00 per hour effective March 21, 2017.

Motion: _____
2nd: _____
Roll: _____

e) Services

- **Motion to approve a** resolution to authorize the Township Administrator to execute the Attached License Agreement – parking with Asplundh Tree Expert Co.

Motion: _____
2nd: _____
Roll: _____

- **Motion to approve a** resolution to authorize the Township Administrator to enter into an agreement with DJL Material & Supply, Inc. for the 2017 Crack Sealing Program for an amount not to exceed \$9,000.00 from account # 2021-760-790.

Motion: _____
2nd: _____
Roll: _____

f) Administration

- **Motion to approve a** resolution to hire Julie C. Kipper as the Full-Time Administration Associate at \$48,500.00 per year with an effective start date of Monday, April 3, 2017.

Motion: _____
2nd: _____
Roll: _____

- **Motion to approve a** resolution to approve the job descriptions for the Administration Associate and the Marketing / Communications Associate and add them to the Liberty Township Personnel Policy Handbook effective April 1, 2017.

Motion: _____
2nd: _____
Roll: _____

g) Department Reports

- Economic Development
- Fire / EMS
- Planning & Zoning
- Services
- Sheriff – BCSO

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TOWNSHIP ADMINISTRATOR'S REPORT

- Easter Egg Hunt, Saturday, April 15, 2017,

TRUSTEE COMMENTS

EXECUTIVE SESSION

Motion to go into an Executive Session to consider economic development per Ohio Revised Code Section 121.22(G)(8).

Motion: _____
2nd: _____
Roll: _____

Motion to come out of Executive Session: _____
2nd: _____
Roll: _____

ADJOURNMENT

Motion: _____
2nd: _____
Roll: _____



COMMUNITY UPDATE SPECIAL DATES

- Tues, Mar 28** Parks Committee – 6:30 p.m.
Tues, Apr 4 Trustee Meeting – 6:00 p.m.
Tues, Apr 11 Board of Zoning Appeals Meeting – 6:00 p.m.
Thurs, Apr 13 Historical Society Meeting – 7:00 p.m.
Sat, Apr 15 **Easter Egg Hunt – Liberty Park – 10:00 a.m. – 12:00 p.m.**

Designated Hunt Times

- 10:00 a.m.** 1-2 year olds
10:30 a.m. 3-4 year olds
11:00 a.m. 5-6 year olds
11:30 a.m. 7-8 year olds

- Mon, Apr 17** Zoning Commission Meeting – 6:00 p.m.
Tues, Apr 18 Trustee Meeting – 6:00 p.m.

Mark Your Calendars... Annual Easter Egg Hunt

Where: Liberty Park

The Easter Egg Hunt will be held rain or shine

4 age groups with separate hunt times

Limit of 1 prize per child. *Please bring a basket or bag to collect the eggs.*

The Easter Bunny will be available for photos from 10 a.m. to 12 noon (bring your own camera).

Liberty Township Administrative Offices
7162 Liberty Centre Drive, Suite A
Liberty Township, OH 45069

Liberty Township Meeting Center
6400 Princeton Road
Liberty Township, OH 45011

County Commissioner Meetings – Meet every Monday and Thursday, 9:30 a.m. except Tuesday after First Monday of Month, 7:00 p.m. at the Government Services Center on the 6th Floor at 315 High Street in Hamilton.