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Trustees

Christine Maticic, President
Tom Farrell, Vice President
Steve Schramm

Fiscal Officer

Pam Quinlisk

Administrator

Kristen Bitonte

**Liberty Township Trustees Meeting Agenda
Tuesday, April 18, 2017
6400 Princeton Road
Liberty Township, OH 45011**

**Work Session
4:30 P.M.**

**CALL TO ORDER
ROLL CALL**

WORK SESSION

- Discussion of Ohio House Bill 523.
- Discussion of a Fire Levy.

ADJOURNMENT

Motion to adjourn: _____

2nd: _____

Roll: _____

**Regular Meeting
6:00 P.M.**

**CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE**

FISCAL OFFICER'S BUSINESS

- Liquor Permit** application for Grassland Graze, LLC DBA Liberty Farm Market
5850 Princeton Road, Liberty Township, OH 45011.

ITEM(S) TO REMOVE FROM CONSENT AGENDA

CONSENT AGENDA

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

a) Fiscal Officer

- **Meeting Minutes – Motion to approve** the following:
 - Regular Meeting, April 4, 2017
 - Special Meeting, April 11, 2017
- **Check Register – Motion to approve** Check Register and Special Check Register.

b) Requisitions

- **Motion to approve** requisitions over \$2,500:

1) US Bank – First Interest payments for 2017 on various bonds, Series 2008)

Debt	\$ 30,140.63	3101-830-830-0000	S.R. 747 / Princeton Road - TIF Fund
Debt	\$ 48,606.25	3111-830-830-0000	Fire Station 1 Building
Debt	\$ 4,206.25	3112-830-830-0000	Road Salt Barn Building
Debt	\$ 46,159.38	3113-830-830-0000	Kyles Station / S.R. 747 Improvement
	<u><u>\$ 129,112.51</u></u>		

2) The Huntington National Bank – First Interest payment for 2017 on the FS 113

Debt	<u><u>\$ 11,880.00</u></u>	3106-830-830-0000	Fire Station 3 Building Fund
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3) PNC Bank – First Interest payment for 2017 on the Road Garage Bond. (Attachment)

Debt	<u><u>\$ 6,800.00</u></u>	3102-830-830-0000	Services Building
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4) The Bank of New York, N.A. – Second of two payments in 2016 for Liberty Interchange

Debt	\$ 443,240.21	3107-110-360-0005	Trails of Four Bridges
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Debt	\$ 42,285.78	3108-110-360-0005	Townhomes of Four Bridges
Debt	\$ 286,159.83	3109-110-360-0005	Four Bridges
Debt	\$ 277,412.57	3110-110-360-0005	Cedarbrook
<u>\$ 1,049,098.39</u>			

5) US Bank – First Interest Payment for 2017 on Liberty Center Project, Series 2014 B

Debt	\$ 35,070.50	3107-110-360-0005	Trails of Four Bridges
Debt	\$ 35,070.50	3108-110-360-0005	Townhomes of Four Bridges
Debt	\$ 35,070.50	3109-110-360-0005	Four Bridges
Debt	\$ 35,070.50	3110-110-360-0005	Cedarbrook
<u>\$ 140,282.00</u>			

6) Lakota Local Schools – First of two payments in 2017 RID / TIF

Debt	\$ 45,025.33	3101-110-360-0006	747 / Princeton TIF
Capital	\$ 275,442.44	4311-110-360-0006	Aspen Trails RID
Debt	\$ 223,088.17	3110-110-360-0006	Cedarbrook RID
Debt	\$ 93,809.17	3110-110-360-0006	Cedarbrook RID - excess
Capital	\$ 168,488.97	4313-110-360-0006	Creekside RID
Capital	\$ 288,383.31	4314-110-360-0006	Falling Water RID
Debt	\$ 229,082.92	3109-110-360-0006	Four Bridges RID
Debt	\$ 92,835.30	3109-110-360-0006	Four Bridges RID - excess
Capital	\$ 5,056.15	4312-110-360-0006	Hawthorne Hills RID
Capital	\$ 136,053.13	4315-110-360-0006	Kyles Station RID
Capital	\$ 214,345.40	4309-110-360-0006	Summerlin RID
Debt	\$ 587,376.09	3107-110-360-0006	Trails of Four Bridges RID
Debt	\$ 98,609.24	3107-110-360-0006	Trails of Four Bridges RID - excess
Debt	\$ 106,626.92	3108-110-360-0006	Townhomes of Four Bridges RID
Debt	\$ 36,464.88	3108-110-360-0006	Townhomes of For Bridges RID - excess
Capital	\$ 145,759.73	4310-110-360-0006	Allen Estates RID
<u>\$ 2,450,664.66</u>			



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c) Finance

- **Motion to approve a** Resolution to authorize a new appropriation.
- **Motion to approve a** Resolution to authorize fund transfers.

d) Fire / EMS

- **Motion to approve a** Resolution to authorize the Township Administrator to renew the attached agreement with Medicount Management, Inc. for all EMS billing services.

e) Sheriff

- **Motion to approve a** Resolution to authorize the Township Administrator to execute the attached Addendum to the Police Services Contract with the Sheriff of Butler County, Ohio to provide police services through September 30, 2019.

f) Administration

- **Motion to approve a** Resolution to authorize the Township Administrator to execute the attached wellness programs services agreement with TMA @ Your Service, LLC (Wellworks).

MOTION TO APPROVE CONSENT AGENDA: _____

2nd: _____

Roll: _____

PUBLIC COMMENTS

DEPARTMENTAL BUSINESS

a) Services

- **Motion to approve a** Resolution to rehire Noah Smith as a Seasonal Service Worker / Operator – Class 1 at \$11.00 per hour effective Monday, May 1, 2017.

Motion: _____

2nd: _____

Roll: _____

b) Department Reports

- Economic Development
- Economic Development – JEDD Report
- Fire / EMS
- Services
- Sheriff
- Planning / Zoning

TOWNSHIP ADMINISTRATOR'S REPORT

TRUSTEE COMMENTS

EXECUTIVE SESSION

- **Motion to go into an** Executive Session to consider the compensation of a public employee and to discuss the purchase and/or sale of property.

Motion: _____

2nd: _____

Roll: _____

Motion to come out of Executive Session: _____

2nd: _____

Roll: _____

ADJOURNMENT

Motion to adjourn: _____

2nd: _____

Roll: _____



COMMUNITY UPDATE SPECIAL DATES

- Tues, Apr 18 Trustee Meeting – 6:00 p.m.
- Sat, Apr 22 Liberty Township Disc Golf Tournament – Reserves Park – 9:00 a.m. – 1:30 p.m.



1st, 2nd, and 3rd Place Prizes Awarded
Same Day Registration Begins at 9:00 a.m.
Fee \$15.00

- Tues, Apr 28 Parks Committee – 6:30 p.m.
- Tues, May 2 Trustee Meeting – 6:00 p.m.
- Tues, May 9 Board of Zoning Appeals Meeting – 6:00 p.m.
- Thurs, May 11 Historical Society Meeting – 7:00 p.m.
- Sat, May 13 Master Gardner Plant Sale – Butler County OSU Extension Office, 1802 Princeton Road
– 10:00 a.m. until sold out.
- Mon, May 15 Zoning Commission Meeting – 6:00 p.m.
- Tues, May 16 Trustee Meeting – 6:00 p.m.
- Mon, May 29 **MEMORIAL DAY HOLIDAY – TOWNSHIP OFFICES CLOSED**

All daytime meetings are at the Liberty Township Administrative Offices unless otherwise noted.
All evening meetings are at the Liberty Township Meeting Center unless otherwise noted.

Liberty Township Administrative Offices
7162 Liberty Centre Drive, Suite A
Liberty Township, OH 45069

Liberty Township Meeting Center
6400 Princeton Road
Liberty Township, OH 45011

County Commissioner Meetings – Meet every Monday and Thursday, 9:30 a.m. except Tuesday after First Monday of Month, 7:00 p.m. at the Government Services Center on the 6th Floor at 315 High Street in Hamilton.