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Trustees

Christine Maticic, President
Tom Farrell, Vice President
Steve Schramm

Fiscal Officer

Pam Quinlisk
Administrator
Kristen Bitonte

**Liberty Township Trustees Meeting Agenda
Tuesday, May 16, 2017
6400 Princeton Road
Liberty Township, OH 45011**

**Regular Meeting
6:00 P.M.**

**CALL TO ORDER
PLEDGE OF ALLEGIANCE**

PUBLIC HEARING

- a) **Street Lighting Request:** Street lighting request for Finn Court, Section 3 of the Bridle Farm subdivision for two (2) lights.

Motion to close the public hearing: _____ Motion on hearing: _____
2nd: _____ 2nd: _____
Roll: _____ Roll: _____

PUBLIC PRESENTATION

- a) Recognition of Lakota East High School art students, Lilyana Bryan and McKenna Lewis, for the artwork they created at the Liberty Township Meeting Center.
- b) Medicount Presentation: Anne Riddiough, Account Manager

FISCAL OFFICER’S BUSINESS

- **Liquor Permit** application for Caravelle Nail Spa, LLC - 6862 Liberty Plaza Drive, Suite 400, Liberty Township, OH 45044.

ITEM(S) TO REMOVE FROM CONSENT AGENDA

CONSENT AGENDA

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

a) Fiscal Officer

- **Meeting Minutes – Motion to approve** the following:
 - Regular Meeting, May 2, 2017
- **Check Register – Motion to approve** Check Register and Special Check Register

b) Requisitions

Motion to approve requisitions over \$2,500.

- \$3,557.51 - Cummins Bridgeway, LLC for maintenance and repairs to Engine 112
 - \$3,557.51 2021-760-790

c) Finance

- **Motion to approve a** Resolution to authorize a new appropriation:

- **Motion to approve a** Resolution to authorize a new appropriation:

d) Services

- **Motion to approve a** Resolution to authorize the Township Administrator to amend the agreement passed on January 17, 2017 through Resolution No. 2017-024 with the Butler County Engineer's Office to include the Liberty Township Road Resurfacing and Restriping Projects awarded contract as attached increasing the cost from \$879,362.69 to \$908,696.83 from funds 2021, 2031, 2231, and 2041.

e) Zoning

- **Motion to approve a** Resolution to authorize the Township Administrator to execute the Ohio Public Works Commission Project Grant Agreement in the amount of \$162,300.00 towards the Turnbridge Open Space Project.

f) Administration

- **Motion to approve a** Resolution adopting the lowest responsive and responsible bidding standard for competitively bid construction contracts.
- **Motion to approve a** Resolution approving the estimated project cost and authorizing the commencement of bidding including the advertisement for and review of bids all related to the construction of the new Township Services Storage Building and Maintenance Garage addition.

MOTION TO APPROVE CONSENT AGENDA: _____

2nd: _____

Roll: _____

PUBLIC COMMENTS

DEPARTMENTAL BUSINESS

a) Finance

- **Motion to approve a** Resolution to authorize the Township Administrator to execute an agreement with Bradley Payne Advisors, LLC for advisory services for the Services Storage Facility and Millikin Road projects:

Motion: _____

2nd: _____

Roll: _____

- **Motion to approve a** Resolution of Necessity by the Board of Township Trustees of Liberty Township, Butler County, Ohio to levy a tax outside the ten-mill limitation and requesting certification from the County Auditor pursuant to Ohio Revised Code Section 5705.03(B): **(3.25 mill 5-year term)**

Motion: _____
2nd: _____
Roll: _____

- **Motion to approve a** Resolution of Necessity by the Board of Township Trustees of Liberty Township, Butler County, Ohio to levy a tax outside the ten-mill limitation and requesting certification from the County Auditor pursuant to Ohio Revised Code Section 5705.03(B): **(3.25 mill Continuing term)**

Motion: _____
2nd: _____
Roll: _____

- **Motion to approve a** Resolution of Necessity by the Board of Township Trustees of Liberty Township, Butler County, Ohio to levy a tax outside the ten-mill limitation and requesting certification from the County Auditor pursuant to Ohio Revised Code Section 5705.03(B): **(3.5 mill 5-year term)**

Motion: _____
2nd: _____
Roll: _____

- **Motion to approve a** Resolution of Necessity by the Board of Township Trustees of Liberty Township, Butler County, Ohio to levy a tax outside the ten-mill limitation and requesting certification from the County Auditor pursuant to Ohio Revised Code Section 5705.03(B): **(3.5 mill Continuing term)**

Motion: _____
2nd: _____
Roll: _____

- **Motion to approve a** Resolution of Necessity by the Board of Township Trustees of Liberty Township, Butler County, Ohio to levy a tax outside the ten-mill limitation and requesting certification from the County Auditor pursuant to Ohio Revised Code Section 5705.03(B): **(3.75 mill 5-year term)**

Motion: _____

2nd: _____

Roll: _____

- **Motion to approve a** Resolution of Necessity by the Board of Township Trustees of Liberty Township, Butler County, Ohio to levy a tax outside the ten-mill limitation and requesting certification from the County Auditor pursuant to Ohio Revised Code Section 5705.03(B): **(3.75 mill Continuing term)**

Motion: _____

2nd: _____

Roll: _____

b) Services

- **Motion to approve a** Resolution to hire M. Adam Robbins as a Seasonal Service Worker / Operator – Class 1 at \$10.00 per hour effective May 17, 2017.

Motion: _____

2nd: _____

Roll: _____

c) Zoning

- **Motion to approve 3 Separate 7-Day Public Nuisance Resolutions:**
Resolution to declare that the owners' maintenance of **Address**, Parcel ID # **Parcel #**, has been neglected and constitutes a public nuisance per Section 505.87 of the Ohio Revised Code. The Liberty Township Board of Trustees orders the owners to abate the nuisance within seven (7) days; and if such nuisance is not abated within seven (7) days, the Liberty Township Board of Trustees authorizes

staff to abate the nuisance and / or contract the abatement and assess the cost to the property tax duplicate.

- 1) 5222 Sunrise View Circle, D2020-236.000-031
- 2) 6462 Anderson Drive, D2020-120.000-004
- 3) 6993 Panther Drive, D2020-096.000-029

Motion: _____
 2nd: _____
 Roll: _____

d) Administration

- **Motion to approve a** Resolution to purchase certain real property located on Yankee Road adjacent to the Township Services Facility from HMR 14, LLC. and to execute the attached purchase and sale agreement in connection therewith.

Motion: _____
 2nd: _____
 Roll: _____

- **Motion to approve a** Resolution to sell certain real property located at 5763 Princeton-Glendale Road to HMR 14, LLC and to execute the attached purchase and sale agreement in connection therewith.

Motion: _____
 2nd: _____
 Roll: _____

e) Department Reports

- Economic Development – Activity Report
- Fire / EMS – Training and Activity Reports
- Planning & Zoning Report
- Services – Activity Report
- Sheriff – BCSO Report



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TOWNSHIP ADMINISTRATOR’S REPORT

- Holiday Closings:
 - Memorial Day - Monday, May 29th

TRUSTEE COMMENTS

ADJOURNMENT

Motion to adjourn: _____

2nd: _____

Roll: _____



COMMUNITY UPDATE SPECIAL DATES

- Tues, May 16** Trustee Meeting – 6:00 p.m.
- Thur, May 18** Tree Walk with Bill Walker at Dudley Woods – 6:30 p.m.
- Mon, May 29** **MEMORIAL DAY HOLIDAY – TOWNSHIP OFFICES CLOSED**
- Tues, May 30** Parks Committee – 6:30 p.m.
- Tues, June 6** Trustee Meeting – 6:00 p.m.
- Thur, June 8** Historical Society Meeting – Hughes School – (6040 Princeton Road) – 7:00 p.m.
- Tues, June 13** Board of Zoning Appeals Meeting – 6:00 p.m.
- Sat, June 17** **SCHOOL OF FISH – RESERVES PARK – 10:00 a.m. to 1:00 p.m.**
- Mon, June 19** Zoning Commission Meeting – 6:00 p.m.

LIBERTY TOWNSHIP'S SCHOOL OF FISH

Saturday, June 17, 2017

10:00 a.m. – 1:00 p.m.

5119 Grandin Ridge Drive

(Reserves of Liberty Subdivision)

All daytime meetings are at the Liberty Township Administrative Offices unless otherwise noted.
All evening meetings are at the Liberty Township Meeting Center unless otherwise noted.

Liberty Township Administrative Offices
7162 Liberty Centre Drive, Suite A
Liberty Township, OH 45069

Liberty Township Meeting Center
6400 Princeton Road
Liberty Township, OH 45011

County Commissioner Meetings – Meet every Monday and Thursday, 9:30 a.m. except Tuesday after First Monday of Month, 7:00 p.m. at the Government Services Center on the 6th Floor at 315 High Street in Hamilton.