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TRUSTEES MEETING

JULY 3, 2018

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DEPARTMENT UPDATES

AGENDA



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Trustees

Tom Farrell, President
Steve Schramm, Vice President
Christine Matacic

Fiscal Officer

Pam Quinlisk

Administrator

Kristen Bitonte

**Liberty Township Trustees Meeting Agenda
Tuesday, July 3, 2018
6400 Princeton Road
Liberty Township, OH 45011**

**Executive Session
5:00 P.M.**

**CALL TO ORDER
ROLL CALL**

EXECUTIVE SESSION

Motion to go into an Executive Session to consider the purchase of property for public purposes pursuant to O.R.C. § 121.22 (G)(2) and to consider the dismissal of a public employee pursuant to O.R.C. § 121.22 (G)(1).

Motion: _____

2nd: _____

Roll: _____

Motion to come out of Executive Session: _____

2nd: _____

Roll: _____

**Regular Meeting
6:00 P.M.**

**CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE**



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PUBLIC PRESENTATION

- a) Anne Riddiough, Account Manager – Medicount

PUBLIC HEARING

- a) 2018 Tax Budget

Motion to close the public hearing:	_____	Motion on hearing:	_____
2 nd :	_____	2 nd :	_____
Roll:	_____	Roll:	_____

FISCAL OFFICER’S BUSINESS

- **Liquor Permit Application** for Liberty Larosa’s LLC. DBA Larosa’s, 4363 Hamilton Middletown Road, Liberty Township, Ohio 45011.
- **Liquor Permit Application** for Grassland Graze LLC., DBA Liberty Farm Market, 5850 Princeton Road, Liberty Township, Ohio 45011.
- **Liquor Permit Transfer** for Family Fun Zone, Inc. 7172 Cincinnati Dayton Road, Liberty Township, Ohio 45069.

ITEM(S) TO REMOVE FROM CONSENT AGENDA

CONSENT AGENDA

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

b) Fiscal Officer

- **Meeting Minutes – Motion to approve** the following:
 - Regular Meeting, June 19, 2018
- **Payment Register – Motion to approve** the Check Register and Special Check Register

c) **Finance**

- **Motion to approve a** resolution to authorize supplemental appropriations.

MOTION TO APPROVE CONSENT AGENDA: _____

2nd: _____

Roll: _____

PUBLIC COMMENTS

DEPARTMENTAL BUSINESS

a) **Finance**

- **Motion to approve a** resolution to establish a new Capital Projects Fund for the acquisition, construction or improvement of fixed assets, including motor vehicles.

Motion: _____

2nd: _____

Roll: _____

- **Motion to approve a** resolution to authorize a new appropriation.

Motion: _____

2nd: _____

Roll: _____

- **Motion to approve a** resolution to authorize a fund transfer.

Motion: _____

2nd: _____

Roll: _____

b) Services

- **Motion to approve a** resolution to authorize the repairs and maintenance on the sidewalks in the Woods of Logsdon Ridge subdivision; to assess abutting property owners one hundred percent (100%) for repair and maintenance of sidewalks; and to require residents to notify the Liberty Township Service Director of their intent to perform the repair and maintenance.

Motion: _____
2nd: _____
Roll: _____

c) Zoning Department

- **Motion to approve a** resolution rescinding previous commercial vehicles and / or trailers, recreational vehicles and / or trailers, semi-trucks from parking within the public right of way and prohibiting portable storage units being placed within the public right-of-way in residential districts, and prohibiting placement of dumpsters within the public right-of-way regulations, establishing new regulations within Liberty Township, and dispensing with the second reading.

Motion: _____
2nd: _____
Roll: _____

DEPARTMENT UPDATES

- Economic Development
- Fire / EMS
- Planning & Zoning
- Services
- Sheriff
- Administration
 - Holiday Closings:
 - Wednesday, July 4th

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- 4th of July Festivities will be on Wednesday, July 4th
 - **5K Race** will begin at 8:00 a.m. at **Lakota East High School**. Day of Registration will begin at 7:00 a.m.
 - **Annual Parade** will begin at 10:00 a.m. at the **Lakota East High School** and end at **Liberty Park**. Parade line up starts at 9:00 a.m.

TRUSTEE COMMENTS

EXECUTIVE SESSION

- **Motion to go into an** Executive session to consider the compensation of public employees pursuant to O.R.C. § 121.22 (G)(1).

Motion: _____
2nd: _____
Roll: _____

- **Motion to come out of an** Executive session.

Motion: _____
2nd: _____
Roll: _____

ADJOURNMENT

Motion to adjourn: _____
2nd: _____
Roll: _____



COMMUNITY UPDATE SPECIAL DATES

Tues, July 3 Trustee Meeting – 6:00 p.m.

Wed, July 4 **FOURTH OF JULY 5K RUN FOR LIBERTY AND PARADE**



5K Run for Liberty – 8:00 a.m. – Lakota East High School

Registration will begin at 7:00 a.m.

Annual Parade – 10:00 a.m. – Lakota East High School

Line Up will begin at 9:00 a.m.

Tues, July 10 Board of Zoning Appeals Meeting – 6:00 p.m.

Thur, July 14 Historical Society Meeting – Hughes School – 6361 Princeton Road – 7:00 p.m.

Mon, July 16 Zoning Commission Meeting – 6:00 p.m.

Parks Committee Meeting – Cherokee Park – 4617 Watoga Drive – 6:30 p.m.

Liberty Township Administrative Offices
7162 Liberty Centre Drive, Suite A
Liberty Township, OH 45069

Liberty Township Meeting Center
6400 Princeton Road
Liberty Township, OH 45011

All daytime meetings are at the Liberty Township Administrative Offices unless otherwise noted.
All evening meetings are at the Liberty Township Meeting Center unless otherwise noted.

Butler County Commissioner Meetings – The Board of Butler County Commissioners shall meet in regular session on Mondays of each week at 9:30 a.m. in the Commission Chambers, Second Floor, Butler County Government Services Center, 315 High Street, Hamilton, Ohio.

On Mondays of which a holiday falls, then the Commission regular session will convene on the Thursday of that given week.

PUBLIC PRESENTATION

PUBLIC HEARING



RESOLUTION NO. 2018-____

Board of Trustees, Liberty Township
Butler County, Ohio

RESOLUTION TO ADOPT THE 2019 TAX BUDGET, ATTACHED HERETO AND MADE A PART OF THIS RESOLUTION BY REFERENCE

RESOLVED by the Board of Trustees of Liberty Township, Butler County, Ohio, that

WHEREAS, the Ohio Revised Code Sections 5705.28 and 5705.30 requires that on or before July 20, 2018 the Board of Trustees of Liberty Township must adopt the 2019 Tax Budget and file it with the Butler County Auditor;

THEREFORE BE IT RESOLVED that the Board of Trustees of Liberty Township hereby adopts the 2019 tax budget and authorizes the Township Fiscal Officer to file the 2019 Tax Budget with the Butler County Auditor as attached.

Trustee _____ moved to approve the resolution. Trustee _____ seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm, _____
Trustee Maticic, _____
Trustee Farrell, _____

Adopted: Tuesday, July 3, 2018

Tom Farrell, President

Steve Schramm, Vice President

Christine Maticic, Trustee

AUTHENTICATION

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 3rd day of July, 2018.

Pamela Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director

2019
LIBERTY TOWNSHIP, BUTLER COUNTY
JULY TAX BUDGET

Fund		Estimated Fund Balance January 1, 2019	Property Taxes	Other Sources	Total December 31, 2019	2019 Appropriations	Estimated Fund Balance December 31, 2019
General	1000	\$ 13,661,267	\$ 528,969	\$ 3,192,722	\$ 17,382,958	\$ 5,628,913	\$ 11,754,045
Motor Vehicle License Fund	2011	\$ 180,759		\$ 52,819	\$ 233,578	\$ 90,290	\$ 143,288
Gasoline Tax Fund	2021	\$ 8,572		\$ 236,505	\$ 245,077	\$ 233,356	\$ 11,721
Road & Bridge Fund	2031	\$ 8,630	\$ 917,757	\$ -	\$ 926,387	\$ 1,144,466	\$ (218,079)
Cemetery Fund	2041	\$ 74,963		\$ 17,701	\$ 92,664	\$ 12,990	\$ 79,674
Allen Estates Fund	2042	\$ 33,193			\$ 33,193	\$ 4,000	\$ 29,193
Special Levy Funds- Fire	2191	\$ 1,872	\$ 8,191,903	\$ 11,055	\$ 8,204,830	\$ 7,744,590	\$ 460,240
Special Levy Funds- Police	2192	\$ 2,518,449	\$ 2,452,732	\$ 88,004	\$ 5,059,185	\$ 3,013,632	\$ 2,045,553
Ambulance & Emergency Med	2281	\$ 270,581		\$ 373,497	\$ 644,078	\$ 341,504	\$ 302,574
Permissive Motor Vehicle License Tax	2231	\$ 212,199		\$ 291,675	\$ 503,874	\$ 280,311	\$ 223,563
747/Princeton Bond	3101	\$ 148,788		\$ 328,497	\$ 477,285	\$ 313,039	\$ 164,246
Road Garage Bond	3102	\$ -		\$ 109,038	\$ 109,038	\$ 109,038	\$ -
Woodland View Bond	3104	\$ -		\$ -	\$ -	\$ -	\$ -
Fire Station #113 Bond	3106	\$ -		\$ 137,685	\$ 137,685	\$ 137,685	\$ -
Trails of Four Bridges RID	3107	\$ 304,651		\$ 2,124,108	\$ 2,428,759	\$ 2,117,486	\$ 311,273
Townhomes of Four Bridges RID	3108	\$ 67,017		\$ 433,905	\$ 500,922	\$ 442,513	\$ 58,409
Four Bridges RID	3109	\$ 176,418		\$ 1,435,879	\$ 1,612,297	\$ 1,463,795	\$ 148,502
Cedarbrook RID	3110	\$ 213,858		\$ 1,462,381	\$ 1,676,239	\$ 1,509,445	\$ 166,794
Fire Station #111 Bond	3111	\$ -		\$ 274,413	\$ 274,413	\$ 274,413	\$ -
Road Salt Barn Bond	3112	\$ -		\$ 22,250	\$ 22,250	\$ 22,250	\$ -
Kyles/747 Bond	3113	\$ -		\$ 251,269	\$ 251,269	\$ 251,269	\$ -
Services Facility Construction	3114	\$ -		\$ 227,431	\$ 227,431	\$ 227,431	\$ -
Bethany Bike Path	4304	\$ 27,852		\$ -	\$ 27,852	\$ -	\$ 27,852
Summerlin RID	4309	\$ 1,700,832		\$ 650,113	\$ 2,350,945	\$ 427,764	\$ 1,923,181
Allen Estates RID	4310	\$ -		\$ -	\$ -	\$ -	\$ -
Aspen Trails RID	4311	\$ 510,865		\$ 842,074	\$ 1,352,939	\$ 729,115	\$ 623,824
Hawthorne Hills RID	4312	\$ -		\$ -	\$ -	\$ -	\$ -
Creekside Meadows RID	4313	\$ 32,680		\$ 500,611	\$ 533,291	\$ 504,866	\$ 28,425
Falling Water RID	4314	\$ 493,367		\$ 880,578	\$ 1,373,945	\$ 754,389	\$ 619,556
Kyles Station Meadow RID	4315	\$ 1,050,382		\$ 416,650	\$ 1,467,032	\$ 273,996	\$ 1,193,036
Lighting District	4501	\$ 146,530		\$ 524,273	\$ 670,803	\$ 539,835	\$ 130,968
Cemetery Bequest	9751	\$ 13,223		\$ -	\$ 13,223	\$ -	\$ 13,223
TOTALS		\$ 21,856,948	\$ 12,091,361	\$ 14,885,133	\$ 48,833,442	\$ 28,592,381	\$ 20,241,061

FISCAL OFFICER BUSINESS

Fiscal Officer Business

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

5186066 <small>PERMIT NUMBER</small>		STCK <small>TYPE</small>	LIBERTY LAROSAS LLC DBA LAROSAS 4363 HAMILTON MIDDLETOWN RD LIBERTY TWP HAMILTON OHIO 45011	
05 04 2018 <small>ISSUE DATE</small>				
09 04 2018 <small>FILING DATE</small>				
D5 D6 <small>PERMIT CLASSES</small>				
09	916	A	F20532	
<small>TAX DISTRICT</small>		<small>RECEIPT NO.</small>		

FROM 06/15/2018

PERMIT NUMBER		TYPE		
ISSUE DATE				
FILING DATE				
PERMIT CLASSES				
TAX DISTRICT			RECEIPT NO.	



MAILED 06/15/2018

RESPONSES MUST BE POSTMARKED NO LATER THAN. 07/16/2018

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES A STCK 5186066

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

LIBERTY TOWNSHIP TRUSTEE
ATTN TOWNSHIP FISCAL OFFICER
7162 LIBERTY CENTRE DR SUITE A
LIBERTY TWP
WEST CHESTER OHIO 45069



**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

3327207		N		GRASSLAND GRAZE LLC DBA LIBERTY FARM MARKET 5850 PRINCETON RD LIBERTY TWP HAMILTON OH 45011
PERMIT NUMBER		TYPE		
06 15 2018				
ISSUE DATE		FILING DATE		
C1		PERMIT CLASSES		
09	916	A	C01628	
TAX DISTRICT		RECEIPT NO.		

FROM 06/20/2018

PERMIT NUMBER		TYPE	
ISSUE DATE		FILING DATE	
PERMIT CLASSES		TAX DISTRICT	
RECEIPT NO.			



MAILED 06/20/2018

RESPONSES MUST BE POSTMARKED NO LATER THAN. 07/23/2018

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.
REFER TO THIS NUMBER IN ALL INQUIRIES A N 3327207

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title) - Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

LIBERTY TOWNSHIP TRUSTEE
ATTN TOWNSHIP FISCAL OFFICER
7162 LIBERTY CENTRE DR SUITE A
LIBERTY TWP
WEST CHESTER OHIO 45069



NOTICE TO LEGISLATIVE
AUTHORITY

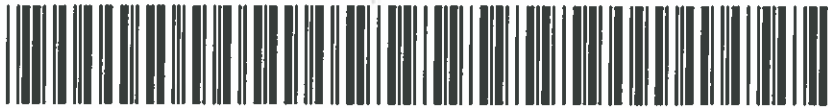
OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

2631410		TRFO	FAMILY FUN ZONE INC	
PERMIT NUMBER		TYPE	7172 CINCINNATI DAYTON RD	
06	01	2018	LIBERTY TWP	
ISSUE DATE		WEST CHESTER OH 45069		
06	19	2018		
FILING DATE				
D1	D2	PERMIT CLASSES		
09	916	A	F20565	
TAX DISTRICT		RECEIPT NO.		

FROM 06/21/2018

9456240			WEBCOR INC	
PERMIT NUMBER		TYPE	DBA THE WEB EXTREME ENTERTAINMENT	
06	01	2018	& WINNERS CAFE	
ISSUE DATE		7172 CINCINNATI DAYTON RD		
06	19	2018	LIBERTY TWP	
FILING DATE		WEST CHESTER OH 45069		
D1	D2	PERMIT CLASSES		
09	916			
TAX DISTRICT		RECEIPT NO.		



MAILED 06/21/2018

RESPONSES MUST BE POSTMARKED NO LATER THAN. 07/23/2018

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.
REFER TO THIS NUMBER IN ALL INQUIRIES **A TRFO 2631410**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title) Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

LIBERTY TOWNSHIP TRUSTEE
ATTN TOWNSHIP FISCAL OFFICER
7162 LIBERTY CENTRE DR SUITE A
LIBERTY TWP
WEST CHESTER OHIO 45069



CONSENT AGENDA

CONSENT -FISCAL OFFICER



Embraced by nature. ♦ Inspired by progress.

**LIBERTY TOWNSHIP BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETINGS
TUESDAY JUNE 19, 2018
6400 PRINCETON ROAD
LIBERTY TOWNSHIP OH 45044**

**REGULAR SESSION
6:00 P.M.**

On Tuesday, June 19, 2018 at 6:00 P.M., the Liberty Township Board of Trustees met this day for a Regular Meeting. Upon call of the roll, Mrs. Maticic – present, Mr. Farrell present, Mr. Schramm - absent

Zach Bryant, Boy Scout Troop 944, led the Pledge of Allegiance.

PUBLIC HEARING #1

ZC18-010: Applicant – M/I Homes of Cincinnati is requesting a Zoning Map Amendment from R-SE (Residential Suburban Estate District) to R-PUD (Residential Planned Unit Development) and Preliminary PUD Review for a proposed 17.786-acre single-family residential subdivision. The subject property is Parcel #D2010-019.000-070, Section 15, Town 3, Range 3, Liberty Township, Butler County, Ohio.

Mr. Juengling presented the staff report.

Comments in Favor:

Brad Austing, representing M/I Homes, thanked Andy for a thorough presentation of the project. He is available for any further questions.

Pam Ferber, 5778 Yankee Road, would like the blessing of the Township to proceed with the project. She has had a great experience as the property owner with the Township and the developer.

Comments Opposed/Neutral to Proposal:

Lawana Casto, 5425 Autumn Creek Drive, would like to know the timetable for the path and why there is no fencing on the south eastern edge of the project.

Mr. Juengling responded the path would most likely be put in at time of development at the appropriate stage. He also mentioned that this topic would be further addressed at the final PUB phase of the project. The natural tree line was thought to be a better option for a barrier that removing the tree and installing a fence at the south eastern edge.

Artie, Whitt, 5690 Yankee Road, asked how he would be contacted about the sewer easement the developer is requesting that would run through his property.

Mr. Juengling stated that the Butler County Water and Sewer and the applicant be in contact with Mr. Whitt about the easement.

Ms. Maticic MOVED TO CLOSE THE PUBLIC HEARING ON ZC18-010: APPLICANT – M/I HOMES OF CINCINNATI IS REQUESTING A ZONING MAP AMENDMENT FROM R-SE (RESIDENTIAL SUBURBAN ESTATE DISTRICT) TO R-PUD (RESIDENTIAL PLANNED UNIT DEVELOPMENT) AND PRELIMINARY PUD REVIEW FOR A



PROPOSED 17.786-ACRE SINGLE-FAMILY RESIDENTIAL SUBDIVISION. THE SUBJECT PROPERTY IS PARCEL #D2010-019.000-070, SECTION 15, TOWN 3, RANGE 3, LIBERTY TOWNSHIP, BUTLER COUNTY, OHIO. Mr. Farrell seconded. The motion passed.

Ms. Maticic stated she is pleased with the quality and the conditions on the project. She also appreciates the walkability. The applicant has covered all the conditions that the Township can control.

Mr. Farrell thanked the applicant for working with staff and the zoning commission on implementing any changes that were requested.

Ms. Maticic **MOVED TO APPROVE A RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE LIBERTY TOWNSHIP ZONING COMMISSION NOTICE OF DECISION & RESOLUTION FOR CASE ZC18-010, APPLICANT: M/I HOMES OF CINCINNATI, LLC AND TO APPROVE THE REQUEST FOR THE ZONING MAP AMENDMENT FROM R-SE (RESIDENTIAL SUBURBAN ESTATE DISTRICT) TO R-PUD (RESIDENTIAL PLANNED UNIT DEVELOPMENT), AND PRELIMINARY PUD REVIEW AS ATTACHED) AND ADDING CONDITION #9 FROM THE JUNE 19, 2018 MEMO FROM ANDY JUENGLING (2018-108)** Mr. Farrell seconded. The motion passed unanimously.

PUBLIC HEARING #2

Street lighting request for Burton Drive and Cedarcrest Drive of the Cedarbrook subdivision for three (3) lights.
Mrs. Quinisk presented the staff report.

Comments in Favor:

No Comments

Comments Opposed/Neutral to Proposal:

No Comments

Ms. Maticic **MOVED TO CLOSE THE PUBLIC HEARING ON A STREET LIGHTING REQUEST FOR BURTON DRIVE AND CEDARCREST DRIVE OF THE CEDARBROOK SUBDIVISION FOR THREE (3) LIGHTS.** Mr. Farrell seconded. The motion passed.

Ms. Maticic **MOVED TO APPROVE A RESOLUTION TO ACCEPT A STREET LIGHTING REQUEST FOR BURTON DRIVE AND CEDARCREST DRIVE OF THE CEDARBROOK SUBDIVISION FOR THREE (3) LIGHTS. (2018-109)** Mr. Farrell seconded. The motion passed unanimously.

FISCAL OFFICER BUSINESS

- Appropriation Status as of May 31, 2018
- Fund Status as of May 31, 2018

REGULAR MEETING CONSENT AGENDA

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.



CONSENT AGENDA

Fiscal Officer

- Meeting Minutes – Motion to approve the following:
 - Regular Meeting, June 5th, 2018
- Check Register – Motion to approve Check Register and the Special Check Register

Requisitions over \$2,500

- Motion to approve requisitions over \$2,500.
 - \$3,348.60 Zones, Inc. (Barracuda E-mail Message Archiver 5-Year)
 - \$3,348.60 1000-110-519
 - \$3,432.00 Frost Brown Todd (Legal Fees)
 - \$3,432.00 2191-220-311
 - \$3,380.42 Jerry's Truck & Diesel Repair (Services Truck Repair)
 - \$3,380.42 2021-330-323-0002

Services

- Motion to approve a resolution to authorize the Township Administrator to execute an agreement with Cintas Corporation for the Liberty Township Services Department uniforms for a term of 36 months for \$7,000.00 per year from Accounts # 1000-610-360 and # 2031-330-360-0010. **(2018-110)**
- Motion to approve a resolution to authorize the Township Administrator to execute an agreement with Middletown Ford Fleet Department for a 2019 Ford F-350 Truck for \$37,671.00 from Account # 2031-760-790. **(2018-111)**
- Motion to approve a resolution to authorize the Township Administrator to execute an agreement with RTF Fire Protection for Liberty Township Services Department fire suppression monitoring with a one-time fee of \$475.00 and a monthly fee of \$50.00 from account # 2031-330-360. **(2018-117)**

Administration

- Motion to approve a resolution to authorize the Township Administrator to execute the attached Lease Agreement – Cell Tower Lease Extension with Crown Castle. **(2018-112)**

Ms. Matacic **MOVED TO APPROVE THE CONSENT AGENDA.** Mr. Farrell seconded. The motion passed unanimously.

PUBLIC COMMENTS

Michell Price, 6956 Devon Drive, gave an update on the School of Fish. Due to social media outreach attendance in the event went from 69 participants in 2017 to 98 participants in 2018. The parks committee is currently working on memorial ideas for Chuck Holliday.

Mr. Plummer wanted to publicly thank Bait and Tackle for donating supplies for the School of Fish event.

Departmental Business

Fire/Ems



Chief Klussman requested a Motion to approve a resolution to hire Matthew Jones as a Part-Time Fire Fighter / EMT at \$14.50/hour contingent upon successful completion of pre-employment testing.

Ms. Matacic **MOVED TO APPROVE A MOTION TO APPROVE A RESOLUTION TO HIRE MATTHEW JONES AS A PART-TIME FIRE FIGHTER / EMT AT \$14.50/HOUR CONTINGENT UPON SUCCESSFUL COMPLETION OF PRE-EMPLOYMENT TESTING. (2018-113)** Mr. Farrell seconded. The motion passed.

Zoning

Mr. Behrmann requested a Motion to approve a resolution to approve the job description for the Zoning Specialist and add it to the Liberty Township Personnel Policy Handbook effective May 15, 2018.

Ms. Matacic **MOVED TO APPROVE A RESOLUTION TO DECLARE THE OWNERS' MAINTENANCE OF 4467 MILLIKIN ROAD, PARCEL ID # D2010-006.000-069, HAS BEEN NEGLECTED AND CONSTITUTES A PUBLIC NUISANCE PER SECTION 505.87 OF THE OHIO REVISED CODE. THE LIBERTY TOWNSHIP BOARD OF TRUSTEES ORDERS THE OWNERS TO ABATE THE NUISANCE WITHIN SEVEN DAYS; AND IF SUCH NUISANCE IS NOT ABATED WITHIN SEVEN DAYS, THE LIBERTY TOWNSHIP BOARD OF TRUSTEES AUTHORIZES STAFF TO ABATE THE NUISANCE AND / OR CONTRACT THE ABATEMENT AND ASSESS THE COST TO THE PROPERTY TAX DUPLICATE. (2018-114)** Mr. Farrell seconded. The motion passed.

Administration

Ms. Bitonte requested a motion to approve a resolution to authorize the Township Administrator to enter into an Amended Cooperative Agreement with the Butler County Engineer's Office as attached, and to authorize a contribution of funds in an amount not to exceed \$102,083.00 towards the Roundabout Project at the intersection of Hamilton-Mason Road and Lesourdsville-West Chester Road previously approved through Resolution 2016-153.

Ms. Matacic **MOVED TO APPROVE A RESOLUTION TO AUTHORIZE THE TOWNSHIP ADMINISTRATOR TO ENTER INTO AN AMENDED COOPERATIVE AGREEMENT WITH THE BUTLER COUNTY ENGINEER'S OFFICE AS ATTACHED, AND TO AUTHORIZE A CONTRIBUTION OF FUNDS IN AN AMOUNT NOT TO EXCEED \$102,083.00 TOWARDS THE ROUNDABOUT PROJECT AT THE INTERSECTION OF HAMILTON-MASON ROAD AND LESOURDSVILLE-WEST CHESTER ROAD PREVIOUSLY APPROVED THROUGH RESOLUTION 2016-153. (2018-115)** Mr. Farrell seconded. The motion passed.

Ms. Bitonte requested a motion to approve a resolution to authorize the Township Administrator to execute an agreement with Development Strategies Group LLC. For Millikin Way advocacy, messaging and project support in the amount not to exceed \$10,000.00 from account 1000-110-360.

Ms. Matacic **MOVED TO APPROVE A RESOLUTION TO AUTHORIZE THE TOWNSHIP ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH DEVELOPMENT STRATEGIES GROUP LLC. FOR MILLIKIN WAY ADVOCACY, MESSAGING AND PROJECT SUPPORT IN THE AMOUNT NOT TO EXCEED \$10,000.00 FROM ACCOUNT 1000-110-360. (2018-116)** Mr. Farrell seconded. The motion passed.

Department Reports

- Economic Development – Activity Report
- Fire/EMS – Activity Report
- Planning & Zoning – Permit Reports
- Services – Activity Report
- Sheriff – Call Data Report
- Administration



- Holiday Closings:
 - Wednesday, July 4th – Independence Day

Trustees had no questions on the Departmental Reports.

TRUSTEE COMMENTS

No Comments

Ms. Maticic **MOVED TO ADJOURN**. Mr. Farrell seconded. The motion passed.

Mr. Farrell, President

Pamela Quinlisk, Fiscal Officer

Payment Listing

6/20/2018 to 6/28/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
42-2018	06/27/2018	06/28/2018	CH	PAYCOR INC.	\$827.97	V
42-2018	06/27/2018	06/28/2018	CH	PAYCOR INC.	-\$827.97	V
62909	06/14/2018	06/14/2018	AW	JONES FISH HATCHERY, INC	\$249.99 *	V
62909	06/26/2018	06/26/2018	AW	JONES FISH HATCHERY, INC	-\$249.99	V
62960	06/27/2018	06/27/2018	AW	ADVANCED DOOR SYSTEMS	\$236.00	O
62961	06/27/2018	06/27/2018	AW	ACE HARDWARE, WEST CHESTER	\$87.06	O
62962	06/27/2018	06/27/2018	AW	ABS BUSINESS PRODUCTS, INC.	\$934.37	O
62963	06/27/2018	06/27/2018	AW	BUTLER COUNTY SHERIFF'S OFFICE-COM	\$547.00	O
62964	06/27/2018	06/27/2018	AW	BCDES	\$34.93	O
62965	06/27/2018	06/27/2018	AW	BEN WANAMAKER	\$44.75	O
62966	06/27/2018	06/27/2018	AW	BEST ONE TIRE AND SERVICE	\$47.50	O
62967	06/27/2018	06/27/2018	AW	CINTAS	\$136.89	O
62968	06/27/2018	06/27/2018	AW	CAMP SAFETY EQUIPMENT, INC.	\$1,427.00	O
62969	06/27/2018	06/27/2018	AW	CAMPUS FIRE SAFETY COM LLC	\$185.00	O
62970	06/27/2018	06/27/2018	AW	EXERCISE & LEISURE EQUIPMENT CO.	\$229.00	O
62971	06/27/2018	06/27/2018	AW	FINLEY FIRE EQUIPMENT	\$600.00	O
62972	06/27/2018	06/27/2018	AW	HOWELL RESCUE SYSTEMS	\$1,598.00	O
62973	06/27/2018	06/27/2018	AW	KELLER CLEANING SYSTEMS, LLC	\$1,233.00	O
62974	06/27/2018	06/27/2018	AW	KIMBALL MIDWEST	\$306.04	O
62975	06/27/2018	06/27/2018	AW	MSA ARCHITECTS	\$15,339.49	O
62976	06/27/2018	06/27/2018	AW	MOBILCOMM	\$6.00	O
62977	06/27/2018	06/27/2018	AW	MONROE PARTS COMPANY/NAPA AUTO P	\$60.74	O
62978	06/27/2018	06/27/2018	AW	OTARMA Service Center	\$87.01	O
62979	06/27/2018	06/27/2018	AW	OHIO CAT	\$1,013.99	O
62980	06/27/2018	06/27/2018	AW	NORMAC COMPANY LLC	\$1,089.40	O
62981	06/27/2018	06/27/2018	AW	PERFECTION PRINTING	\$550.00	O
62982	06/27/2018	06/27/2018	AW	SITES USA	\$1,495.00	O
62983	06/27/2018	06/27/2018	AW	SOUTHEASTERN EQUIPMENT COMPANY	\$301.00	O
62984	06/27/2018	06/27/2018	AW	STIGLER SUPPLY CO.	\$664.24	O
62985	06/27/2018	06/27/2018	AW	TIME WARNER CABLE	\$1,486.19	O
62986	06/27/2018	06/27/2018	AW	CINCINNATI BELL TELEPHONE	\$136.55	O
62987	06/27/2018	06/27/2018	AW	DanCo Lettering LLC	\$24.00	O
62988	06/27/2018	06/27/2018	AW	FROST BROWN TODD LLC	\$11,182.00	O
62989	06/27/2018	06/27/2018	AW	GALLS, LLC	\$552.62	O
62990	06/27/2018	06/27/2018	AW	MIAMI VALLEY RISK MANAGEMENT ASSN	\$225.00	O
62991	06/27/2018	06/27/2018	AW	OFFICE DEPOT	\$210.04	O
Total Payments:					\$41,819.82	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$41,819.82	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

Payment Listing

6/20/2018 to 6/28/2018

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

CONSENT -FINANCE



RESOLUTION NO. 2018-____

Board of Trustees, Liberty Township
Butler County, Ohio

RESOLUTION TO AUTHORIZE SUPPLEMENTAL APPROPRIATIONS

RESOLVED by the Board of Trustees of Liberty Township, Butler County, Ohio, that

WHEREAS, Michelle Greis, Assistant Administrator/Finance Director, requests the Liberty Township Board of Trustees authorize the following supplemental appropriations:

General Fund:

- 1) \$212 to 1000-130-381 (Property Insurance Premiums)
- 2) \$339 to 1000-610-382 (Liability Insurance Premiums)
- 3) \$1,200 to 1000-610-599 (Other Expenses)

Gas Tax Fund:

- 1) \$10,000 to 2021-760-790 (Other Capital Outlay)

Road and Bridge Fund:

- 1) \$3,000 to 2031-330-353 (Natural Gas)
- 2) \$1,598 to 2031-330-381 (Property Insurance Premiums)
- 3) \$521 to 2031-330-382 (Liability Insurance Premiums)
- 4) \$1,400 to 2031-330-599 (Other Expenses)

Cemetery Fund:

- 1) \$500 to 2041-410-599 (Other Expenses)
- 2) \$500 to 2041-410-323 (Repairs and Maintenance)

Fire Fund:

- 1) \$828 to 2191-220-599 (Other Expenses)
- 2) \$10,000 to 2191-220-311 (Accounting and Legal Fees)
- 3) \$609 to 2191-220-381 (Property Insurance Premiums)

THEREFORE, BE IT RESOLVED that the Liberty Township Board of Trustees hereby authorize the supplemental appropriations as listed above.

Trustee _____ moved to approve the Resolution. Trustee _____ seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm, ____
Trustee Maticic, ____
Trustee Farrell, ____

Adopted: Tuesday, July 3, 2018

Tom Farrell, President

Steve Schramm, Vice President

Christine Maticic, Trustee

AUTHENTICATION

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 3rd day of July, 2018.

Pamela Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director

DEPARTMENT BUSINESS

Finance



RESOLUTION NO. 2018-____

Board of Trustees, Liberty Township
Butler County, Ohio

**RESOLUTION TO ESTABLISH A NEW CAPITAL PROJECTS FUND FOR THE
ACQUISITION, CONSTRUCTION OR IMPROVEMENT OF FIXED ASSETS,
INCLUDING MOTOR VEHICLES**

RESOLVED by the Board of Township Trustees of Liberty Township, Butler County, Ohio that

WHEREAS, Ohio Revised Code Section 5705.13(C) provides that a taxing authority may create a capital projects fund to accumulate resources for the acquisition, construction or improvement of fixed assets, including motor vehicles;

WHEREAS, the Liberty Township Board of Trustees has found it necessary to establish one (1) new capital projects fund for the acquisition, construction or improvement of fixed assets, including motor vehicles;

WHEREAS, the Liberty Township Board of Trustees establishes the capital projects fund with a transfer of \$4,144,510 from the General Fund;

WHEREAS, the funds accumulated in the capital projects fund shall be available for the purchase of vehicles and capital equipment for the services, parks and fire departments as well as road infrastructure and paving;

THEREFORE BE IT RESOLVED that the Liberty Township Board of Trustees hereby establishes the following one (1) new capital projects fund for the acquisition, construction or improvement of fixed assets, including motor vehicles.

Capital Projects Fund:
4502 Capital Projects

Trustee _____ moved to approve the resolution. Trustee _____ seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm, _____
Trustee Maticic, _____
Trustee Farrell, _____

Adopted: Tuesday, July 3, 2018

Tom Farrell, President

Steve Schramm, Vice President

Christine Maticic, Trustee

AUTHENTICATION

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 3rd day of July, 2018.

Pamela Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director



RESOLUTION NO. 2018-____

Board of Trustees, Liberty Township
Butler County, Ohio

RESOLUTION TO AUTHORIZE NEW APPROPRIATION

RESOLVED by the Board of Trustees of Liberty Township, Butler County, Ohio, that

WHEREAS, Michelle Greis, Finance Director, requests the Liberty Township Board of Trustees authorize the following new appropriation:

General Fund:

- 1) \$4,144,510.00 to 1000-910-910 (Transfers - Out)

THEREFORE BE IT RESOLVED that the Liberty Township Board of Trustees hereby authorizes the new appropriation as listed above.

Trustee _____ moved to approve the Resolution. Trustee _____ seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm, _____
Trustee Maticic, _____
Trustee Farrell, _____

Adopted: Tuesday, July 3, 2018

Tom Farrell, President

Steve Schramm, Vice President

Christine Maticic, Trustee

AUTHENTICATION

This is to certify that this Resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 3rd day of July, 2018.

Pamela Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director



RESOLUTION NO. 2018-____

Board of Trustees, Liberty Township
Butler County, Ohio

RESOLUTION TO AUTHORIZE A FUND TRANSFER

RESOLVED by the Board of Trustees of Liberty Township, Butler County, Ohio, that

WHEREAS, Michelle Greis, Finance Director, requests the Liberty Township Board of Trustees authorize the following fund transfer:

General Fund:

- 1) \$4,144,510 to 4502-931 (Transfer In – Capital Projects Fund) from 1000-910-910 (Transfers Out – General Fund)

THEREFORE BE IT RESOLVED that the Liberty Township Board of Trustees hereby authorizes the fund transfer as listed above.

Trustee _____ moved to approve the resolution. Trustee _____ seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm, _____
Trustee Maticic, _____
Trustee Farrell, _____

Adopted: Tuesday, July 3, 2018

Tom Farrell, President

Steve Schramm, Vice President

Christine Maticic, Trustee

AUTHENTICATION

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 3rd day of July, 2018.

Pamela Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director

Services Department



RESOLUTION NO. 2018-____

Board of Trustees, Liberty Township
Butler County, Ohio

**RESOLUTION TO AUTHORIZE THE REPAIRS AND MAINTENANCE ON THE
SIDEWALKS IN THE WOODS OF LOGSDON RIDGE SUBDIVISION; TO
ASSESS ABUTTING PROPERTY OWNERS ONE HUNDRED PERCENT FOR
REPAIR AND MAINTENANCE OF SIDEWALKS; AND TO REQUIRE
RESIDENTS TO NOTIFY THE LIBERTY TOWNSHIP SERVICE DIRECTOR OF
THEIR INTENT TO PERFORM THE REPAIR AND MAINTENANCE**

RESOLVED by the Board of Trustees of Liberty Township, Butler County, Ohio, that

WHEREAS, the Liberty Township Board of Trustees has the authority to assess the expense of construction, repair, and maintenance of sidewalks to the property owner abutting the construction, repair, or maintenance pursuant to O.R.C. § 5543.10;

WHEREAS, the Liberty Township Board of Trustees will assess abutting property owners one hundred percent (100%) for repairs and maintenance of sidewalks in the Woods of Logsdon Ridge subdivision in accordance with O.R.C. § 5543.10 and Liberty Township Resolution 2006-164;

WHEREAS, Rick Plummer, Liberty Township Services Director, requests the Liberty Township Board of Trustees authorize repair and maintenance on the sidewalks in the Woods of Logsdon Ridge subdivision the week of August 6, 2018;

WHEREAS, the Services Department has marked the sidewalks which need repair in the Woods of Logsdon Ridge subdivision;

WHEREAS, the Liberty Township Board of Trustees desires that if a resident decides to perform the repair and maintenance of sidewalks, he or she will follow standards set by the Butler County Engineer and must arrange an inspection with the Liberty Township Services Director; and

WHEREAS, the Liberty Township Board of Trustees requests that if a resident plans to perform the repairs and maintenance of marked sidewalks abutting his or her property, he or she will notify Service Director Rick Plummer on or before Monday, July 30, 2018;

THEREFORE, BE IT RESOLVED that the Liberty Township Board of Trustees hereby authorize the repairs and maintenance on the sidewalks in the Woods of Logsdon Ridge subdivision the week of August 6, 2018;

BE IT FURTHER RESOLVED that the Liberty Township Board of Trustees resolves to assess abutting property owners one hundred percent (100%) for repair and maintenance of sidewalks in the Woods of Logsdon Ridge subdivision that the Township performs pursuant to the procedures set out in O.R.C. § 5543.10 and Liberty Township Resolution 2006-164;

BE IT FURTHER RESOLVED that the Liberty Township Board of Trustees requires residents to notify the Liberty Township Service Director of their intent to perform the repair and maintenance on or before Monday, July 30, 2018 and to schedule an inspection by the Services Director to ensure that the standards set by the Butler County Engineer are met.

Trustee _____ moved to approve the resolution. Trustee _____ seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm, _____
Trustee Matacic, _____
Trustee Farrell, _____

Adopted: Tuesday, July 3, 2018

Tom Farrell, President

Steve Schramm, Vice President

Christine Matacic, Trustee

AUTHENTICATION

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 3rd day of July, 2018.

Pamela Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director

Zoning Department



RESOLUTION NO. 2018-____

Board of Trustees, Liberty Township
Butler County, Ohio

RESOLUTION RESCINDING PREVIOUS COMMERCIAL VEHICLES AND / OR TRAILERS, RECREATIONAL VEHICLES AND / OR TRAILERS, SEMI-TRUCKS FROM PARKING WITHIN THE PUBLIC RIGHT OF WAY AND PROHIBITING PORTABLE STORAGE UNITS BEING PLACED WITHIN THE PUBLIC RIGHT-OF-WAY IN RESIDENTIAL DISTRICTS, AND PROHIBITIING PLACEMENT OF DUMPSTERS WITHIN THE PUBLIC RIGHT-OF-WAY REGULATIONS, ESTABLISHING NEW REGULATIONS WITHIN LIBERTY TOWNSHIP, AND DISPENSING WITH THE SECOND READING

RESOLVED by the Board of Township Trustees of Liberty Township, Butler County, Ohio that

WHEREAS, Ohio Revised Code § 504.04 grants limited home rule townships the authority to exercise all powers of local self-governance, except those in conflict with either the general laws of Ohio or any of the requirements or prohibitions contained in Chapter 504;

WHEREAS, Liberty Township has the authority to regulate parking and right-of-way matters pursuant to Ohio Revised Code §§ 504.04, 505.17, 4511.07 and 4521.02; and

WHEREAS, The Board of Trustees of Liberty Township find it in the best interest of public safety to prohibit commercial vehicles and / or trailers, recreational vehicles and / or trailers, and semi-trucks and / or semi-trailers from being parked within the public right-of-way, public streets, or alley ways, and prohibiting portable storage units being placed within the public right-of-way in residential districts because they harm the aesthetics of the community and reduce property values, they create an unsafe traffic environment, in particular impeding the safe passage of emergency and service vehicles and interfering with sight distance visibility; and

WHEREAS, The Board of Trustees of Liberty Township find it in the best interest of public safety to prohibit the keeping of dumpsters within the public right-of-way, public streets, or alley ways in residential districts because they create an unsafe traffic environment, in particular the safe passage of emergency and service vehicles, interference with sight distance visibility and visibility dangers at night; and

WHEREAS, such vehicles, trailers and containers cause undo wear and damage to pavements constructed for normal residential use when parked or placed repeatedly in the same area; and

WHEREAS, the Board of Trustees of Liberty Township deems it necessary and does intend, acting pursuant to its limited home rule powers, to control the parking of commercial vehicles and / or trailers, semi-trucks and / or semi-trailers, recreational vehicles and / or trailers, portable storage units, and dumpsters on public streets, alley ways or public rights-of-way located in residential districts within the township; and

WHEREAS, Liberty Township desires to recognize the parking and right-of-way violations contained herein as a civil matter pursuant to Ohio Revised Code § 4521.02 and not criminal violations; and

WHEREAS, the Liberty Township Board of Trustees recognizes that it did previously enact similar parking regulations under Resolution No. 2011-037; and,

WHEREAS, it is the intent of this Resolution to rescind Resolution No. 2011-037 in favor of new parking and vehicle and / or portable storage unit placement regulations contained exclusively within this Resolution; and,

WHEREAS, it is the intent of this Resolution to regulate the location of parking of commercial vehicles and/ or trailers, recreational vehicles and / or trailers, semi-trucks and / or semi-trailers, and portable storage units within the township as described herein.

THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Liberty Township, Butler County, Ohio:

SECTION 1: Definitions. As used in this Resolution:

- (A) "Alley way" means a street intended to provide access to the rear or side of lots or buildings and not intended for the purpose of through vehicular traffic;
- (B) "Commercial Vehicle" means a type of vehicle that may be used for transporting goods or passengers and may or may not be titled or registered to a company. Commercial vehicle may include fleet vehicles, company vehicles or other vehicles used for business.
- (C) "Commercial Trailer" means a non-motorized vehicle that is mounted on or pulled by another vehicle used for transporting goods, materials or equipment.
- (D) "Portable Storage Units" means an enclosed storage container constructed of plywood over steel frames or similar materials that does not exceed eight (8) feet in width, nine (9) feet in height and twenty (20) feet in length.
- (E) "Prohibited Vehicle" means any commercial vehicle and / or trailer or any recreational vehicle and / or trailer that exceeds eighty-four (84) inches in width, measured from the outside of the tire most protruding to the outside of the opposite most

protruding tire, or “semi-trailer” or “semi-truck” as defined below.

- (F) “Public Street” means the entire width between the boundary lines of every way open to the use of the public as a thoroughfare for purposes of vehicular travel;
- (G) “Recreational Vehicle” means a motorized or non-motorized wheeled vehicle used for camping, boating, or other recreational activities.
- (H) “Recreational Trailer” means a non-motorized vehicle that is mounted on or pulled by another vehicle used for camping, boating, or other recreational activities.
- (I) “Residential District” means any property or portion thereof located within the unincorporated area of Liberty Township that has been established as a R-1, R-2, R-3, R-4, R-RE, R-SE, R-PUD, or A-1 (if developed as part of a properly approved and recorded subdivision) district according to the terms set forth in the Liberty Township Zoning Resolution;
- (J) “Right-of-way” means land, property, or the interest therein, usually in the configuration of a strip, acquired for or devoted to transportation purposes and includes the roadway, shoulders or berm, ditch, and slopes extending to the right-of-way limits under the control of the state of Ohio or any of its political subdivisions;
- (K) “Semi-trailer” means any non-motive powered commercial vehicle that is designed and intended to be towed by another vehicle in a manner that part of the weight of the vehicle being towed rests on and is carried by the towing vehicle.
- (L) “Semi-truck” means any motor vehicle designed and used primarily for towing other vehicles and not so constructed so as to carry a load other than a part of the weight of the vehicle and load so towed.

SECTION 2:

- (A) Parking of Prohibited Vehicles on Public Streets, Alley Ways or Public Rights-of-Way Located in Residential Districts within the township is prohibited.
- (B) No person shall stop, stand, or park a Prohibited Vehicle, or any combination thereof on any public street, alley way or public right-of-way located in a residential district in any unincorporated portions of the township or within 300 feet of any residence located in a residential district, except as follows:

- (1) As permitted by federal, State or local law;
- (2) While expeditiously loading or unloading any commercial vehicle and / or trailer with passengers, freight, materials or merchandise and only between the hours of 7:00 a.m. and 10:00 p.m.;
- (3) While effecting emergency repairs when a vehicle is so disabled as to render it unsafe to proceed further;
- (4) Vehicles parked directly in front of a lot with a current and open building permit, for the purposes of active construction activities on that lot;
- (5) Any government vehicle, emergency vehicle and / or apparatus, trash or recycling collection, or any vehicle authorized by the Township Trustees to be within a residential district that would normally violate the above listed sections;
- (6) Any public, church, or school bus “laying over” between scheduled passenger pickup points on regular routes, however, such lay-over shall be limited to a maximum of one hour; or
- (7) Any Recreational Vehicle, that is parked in the public right-of-way for purposes of loading and unloading for a period of time not to exceed seventy-two (72) hours within any seven (7) day period.
- (8) Portable Storage Units placed in the public right-of-way for purposes of loading or unloading for a period of time not to exceed seventy-two (72) hours within any thirty (30) day period, subject to the following conditions:
 - (a) A permit shall be obtained prior to locating a Portable Storage Unit in the public right-of-way, which shall meet the approval of Liberty Township.
 - (b) Portable Storage Units shall not exceed eight (8) feet in width, nine (9) feet in height and twenty (20) feet in length.
 - (c) A maximum of two (2) Portable Storage Units may be permitted in the right-of-way

per property; however, if the Portable Storage Units are smaller than specified in Paragraph (b) above, more than two may be permitted if the cumulative size does not exceed the maximum size.

- (d) Reflective tape shall be located on the ends/edges of the portable storage unit.
- (e) A minimum of three (3) cones shall be placed in the direction of vehicular travel to warn motorists.
- (f) The Portable Storage Unit shall be placed on plywood or similar material to avoid damage to the public road.
- (g) Any and all damage to a public road from the placement of the Portable Storage Unit shall be paid for by the applicant for the permit.
- (h) The Portable Storage Unit shall be placed no further than ten (10) feet from the back of curb (or from the edge of pavement where no curb exists).
- (i) The Portable Storage Unit shall not be located within thirty (30) feet of a stop sign.
- (j) The Portable Storage Unit shall not be located within fifteen (15) feet of a fire hydrant and shall not obstruct neighbor's driveways or mailboxes.
- (k) In cases where more than one (1) Portable Storage Units are approved to be located within the public right-of-way to serve a single property, the Portable Storage Units shall be located on the same side of the road (if possible) or coordinated with the appropriate agencies to ensure they do not obstruct the use of the roadway by large vehicles.
- (l) If a Portable Storage Unit is located in close proximity to another Portable Storage Unit, it

shall be located on the same side of the road (if possible) or coordinated with the appropriate agencies to ensure they do not obstruct the use of the roadway by large vehicles.

- (m) The portable storage unit shall not be placed in a manner that impedes the flow of storm water.

SECTION 3: The placement of all dumpsters shall be prohibited within the public right-of-way within Liberty Township.

SECTION 4:

- (A) Whoever violates any of these Sections contained within this Resolution shall be subject to the following civil penalty pursuant to Ohio Revised Code § 4521.02(A), which shall accrue daily: \$100 per every day of the offense (each vehicle constitutes a separate offense).
- (B) Pursuant to Ohio Revised Code § 4521.02(C), anyone who is ticketed under the preceding Subsection “(A)” shall pay the civil penalty or otherwise answer to the infraction within thirty (30) days of the issuance of the ticket.
- (C) Pursuant to Ohio Revised Code § 4521.02(B), the Butler County, Ohio Sheriff’s Office, or other designee of the Board of Township Trustees, is authorized to impound or immobilize any vehicle determined to be in violation of this Resolution, but in no case shall a bond or cash deposit in excess of the limits stated in Ohio Revised Code § 4521.02(B) be required to obtain release of such vehicle.
- (D) For purposes of application of Ohio Revised Code § 4521.02 to this Resolution, storage units and dumpsters placed within the public right-of-way shall be considered vehicles.

BE IT FURTHER RESOLVED that Sections 1 through 4 of this resolution shall be subject to the limitations, restrictions, and exceptions of Ohio’s traffic laws, as codified at Ohio Revised Code Sections 4511.01 to 4511.76 and 4513.02 to 4513.37; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon such soonest date as permitted by law.

Trustee _____ moved to approve the resolution. Trustee _____ seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee _____, ____
Trustee _____, ____
Trustee _____, ____

Adopted: Tuesday, July 3, 2018

Tom Farrell, President

Steve Schramm, Vice President

Christine Maticic, Trustee

AUTHENTICATION

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 3rd day of July, 2018.

Pam Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director

DEPARTMENT UPDATES