



Embraced by nature. ♦ Inspired by progress.

**LIBERTY TOWNSHIP BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
TUESDAY FEBRUARY 21, 2017
6400 PRINCETON ROAD
LIBERTY TOWNSHIP OH 45044**

On Tuesday, February 21, 2017 at 6:00 P.M., the Liberty Township Board of Trustees met this day for a Regular Meeting. Upon call of the roll, Mrs. Maticic – present, Mr. Schramm – present, Mr. Farrell – present.

Rubin Allen from Boy Scout 4952 led the Pledge of Allegiance.

PUBLIC COMMENTS

No comments.

REGULAR MEETING CONSENT AGENDA

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

ITEMS TO REMOVE FROM THE CONSENT AGENDA

Ms. Maticic requested warrant #60751 be removed from the Consent Agenda and voted on separately.

Mr. Farrell **MOVED TO APPROVE WARRANT #60751**. Mr. Schramm seconded. Ms. Maticic. Abstain. The motion passed.

CONSENT AGENDA

Fiscal Officer

- 1) **Meeting Minutes** – A motion to approve the following:
 - a. Organizational & Regular Meeting, January 3, 2017
 - b. Regular Meeting, January 17, 2017
- 2) **Check Register** – A motion to approve the Check Register and Special Check Register with the exception of warrant # 60751.

Mr. Farrell **MOVED TO APPROVE THE CONSENT AGENDA**. Mr. Schramm seconded. The motion passed unanimously.



DEPARTMENTAL BUSINESS

Requisitions over \$2,500

- \$5,900.00 Daum & Associates for Assessment Center for promotion to Fire Lieutenant.
 - \$5,900.00 2191-220-360
- \$5,827.00 The Ohio Department of Transportation for tree clearing on SR 747 as part of the road improvement project.
 - \$1,942.33 4311-110-360
 - \$1,932.34 4313-110-360
 - \$1,942.33 4314-110-360
- \$3,500.00 US Bank for administration fees for Liberty Way debt.
 - \$875.00 3107-110-360
 - \$875.00 3108-110-360
 - \$875.00 3109-110-360
 - \$875.00 3110-110-360

Mr. Farrell **MOVED TO APPROVE THE REQUISITIONS OVER \$2,500.** Mr. Schramm seconded. The motion passed unanimously.

Finance Department

Ms. Greis requested a motion to approve a Resolution to authorize a new appropriation.

Mr. Farrell **MOVED TO APPROVE A RESOLUTION TO AUTHORIZE A NEW APPROPRIATION. (2017-042)** Mr. Schramm seconded. The motion passed unanimously.

Fire Department

Chief Stumpf requested a motion to approve a Resolution to authorize the Township Administrator to execute the attached Addendum to the Participation Agreement between the Board of Butler County Commissioners and the Liberty Township Trustees to utilize the Butler County 800 Megahertz Public Safety Communication System approved in Liberty Township Resolution No. 2009-106 for \$850.00 per Fire Station per year from account # 2191-220-360.

Mr. Farrell **MOVED TO APPROVE RESOLUTION TO AUTHORIZE THE TOWNSHIP ADMINISTRATOR TO EXECUTE THE ATTACHED ADDENDUM TO THE PARTICIPATION AGREEMENT BETWEEN THE BOARD OF BUTLER COUNTY COMMISSIONERS AND THE LIBERTY TOWNSHIP TRUSTEES TO UTILIZE THE BUTLER COUNTY 800 MEGAHERTZ PUBLIC SAFETY COMMUNICATION SYSTEM APPROVED IN LIBERTY TOWNSHIP RESOLUTION NO. 2009-106 FOR \$850.00 PER FIRE STATION PER YEAR FROM ACCOUNT # 2191-220-360. (2017-043)** Mr. Schramm seconded. The motion passed unanimously.

Zoning Department

Mr. Behrmann requested a motion to approve a Resolution for the submission of a grant application to the Ohio Public Works Commission for the Clean Ohio Fund – Green Space Conservation Program for the ‘Turnbridge Open Space Project.

Mr. Farrell **MOVED TO APPROVE A RESOLUTION FOR THE SUBMISSION OF A GRANT APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION FOR THE CLEAN OHIO FUND – GREEN SPACE CONSERVATION PROGRAM FOR THE ‘TURNBRIDGE OPEN SPACE PROJECT. (2017-044)** Mr. Schramm seconded. The motion passed unanimously.



Ms. Maticic noted that she will recuse herself when this project is reviewed by the Ohio Public Works Commission.

Department Reports

- Economic Development – Activity Report
- Economic Development – JEDD Report
- Fire / EMS – Training Report
- Planning & Zoning Report
- Services Report
- Sheriff – BCSO Report

Trustees had no questions on the Departmental Reports.

TRUSTEE COMMENTS

No comments.

ADJOURNMENT

Mr. Farrell **MOVED TO ADJOURN**. Mr. Schramm seconded. The motion passed unanimously.

Ms. Maticic, President

Kristen Bitonte, Township Administrator



RESOLUTION NO. 2017-042

Board of Trustees, Liberty Township
Butler County, Ohio

RESOLUTION TO AUTHORIZE A NEW APPROPRIATION

RESOLVED by the Board of Trustees of Liberty Township, Butler County, Ohio, that

WHEREAS, Pam Quinlisk, Liberty Township Fiscal Officer, requests the Liberty Township Board of Trustees authorize the following new appropriation:

General Fund:

- 1) \$162,300.00 to 1000-760-730 (Improvement of Sites)

THEREFORE BE IT RESOLVED that the Liberty Township Board of Trustees hereby authorizes the new appropriation as listed above.

Trustee Farrell moved to approve the resolution. Trustee Schramm seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Farrell, yes
Trustee Schramm, yes
Trustee Maticic, yes

Adopted: Tuesday, February 21, 2017

Christine Maticic, President

Tom Farrell, Vice President

Steve Schramm, Trustee

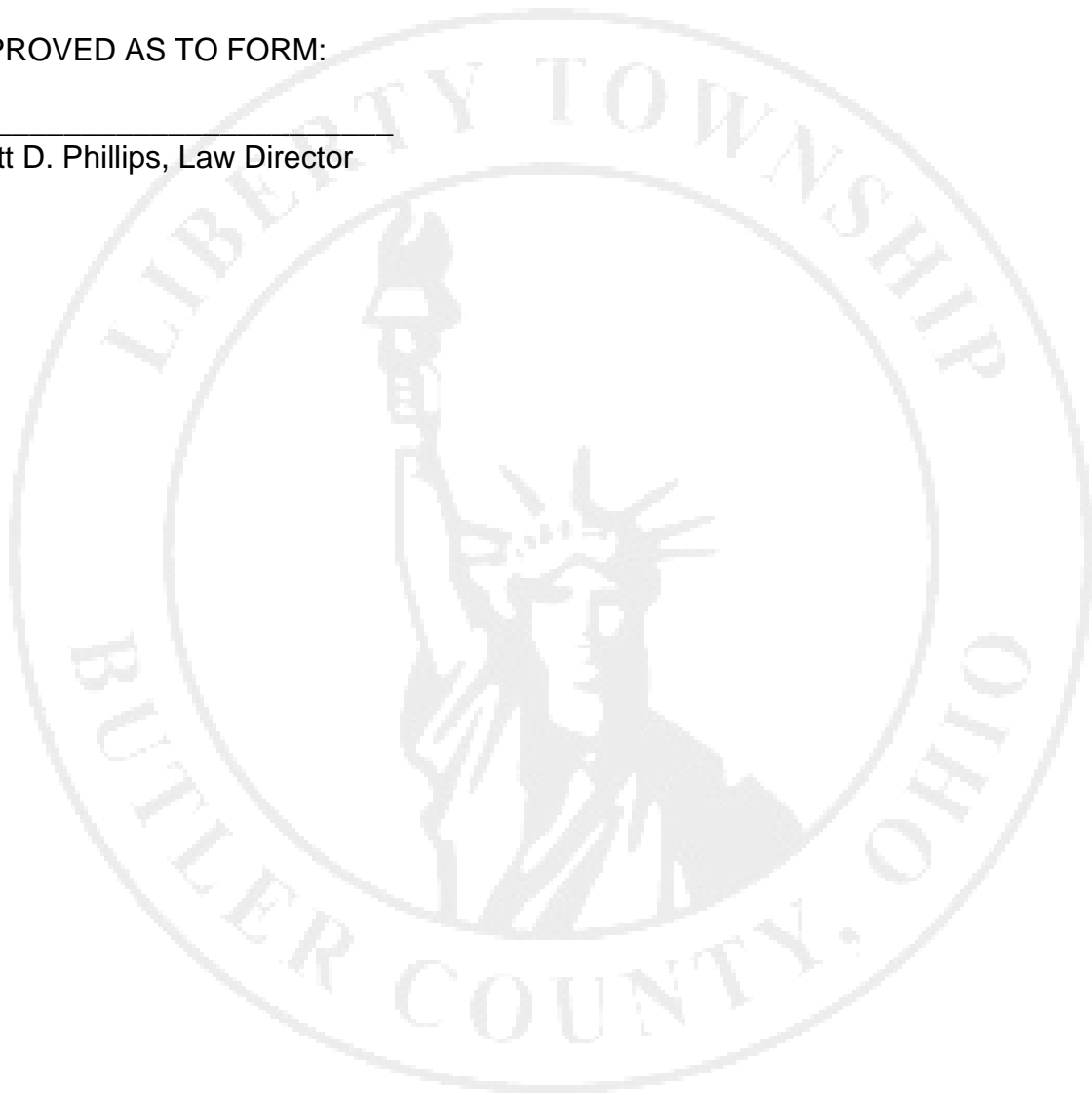
AUTHENTICATION

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 21st day of February, 2017.

Pamela Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director





RESOLUTION NO. 2017-043

Board of Trustees, Liberty Township
Butler County, Ohio

RESOLUTION TO AUTHORIZE THE TOWNSHIP ADMINISTRATOR TO EXECUTE THE ATTACHED ADDENDUM TO THE PARTICIPATION AGREEMENT BETWEEN THE BOARD OF BUTLER COUNTY COMMISSIONERS AND THE LIBERTY TOWNSHIP TRUSTEES TO UTILIZE THE BUTLER COUNTY 800 MEGAHERTZ PUBLIC SAFETY COMMUNICATION SYSTEM APPROVED IN LIBERTY TOWNSHIP RESOLUTION NO. 2009-106 FOR \$850.00 PER FIRE STATION PER YEAR FROM ACCOUNT # 2191-220-360

RESOLVED by the Board of Trustees of Liberty Township, Butler County, Ohio, that

WHEREAS, Fire Chief Paul Stumpf requests the Liberty Township Board of Trustees authorize the Township Administrator to execute the attached Addendum to the Participation Agreement between the Board of Butler County Commissioners and the Liberty Township Trustees to utilize the Butler County 800 Megahertz Public Safety Communication System;

WHEREAS, Liberty Township originally approved Resolution No. 2009-106 on October 6, 2009; and

WHEREAS, Liberty Township would pay \$850.00 per Fire Station per year account # 2191-220-360;

THEREFORE BE IT RESOLVED that the Liberty Township Board of Trustees hereby authorizes the Township Administrator to execute the attached Addendum to the Participation Agreement between the Board of Butler County Commissioners and the Liberty Township Trustees to utilize the Butler County 800 Megahertz Public Safety Communication System approved in Liberty Township Resolution No. 2009-106 for \$850.00 per Fire Station per year from account # 2191-220-360.

Trustee Farrell moved to approve the resolution. Trustee Schramm seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Farrell, yes
Trustee Schramm, yes
Trustee Maticic, yes

Adopted: Tuesday, February 21, 2017

Christine Maticic, President

Tom Farrell, Vice President

Steve Schramm, Trustee

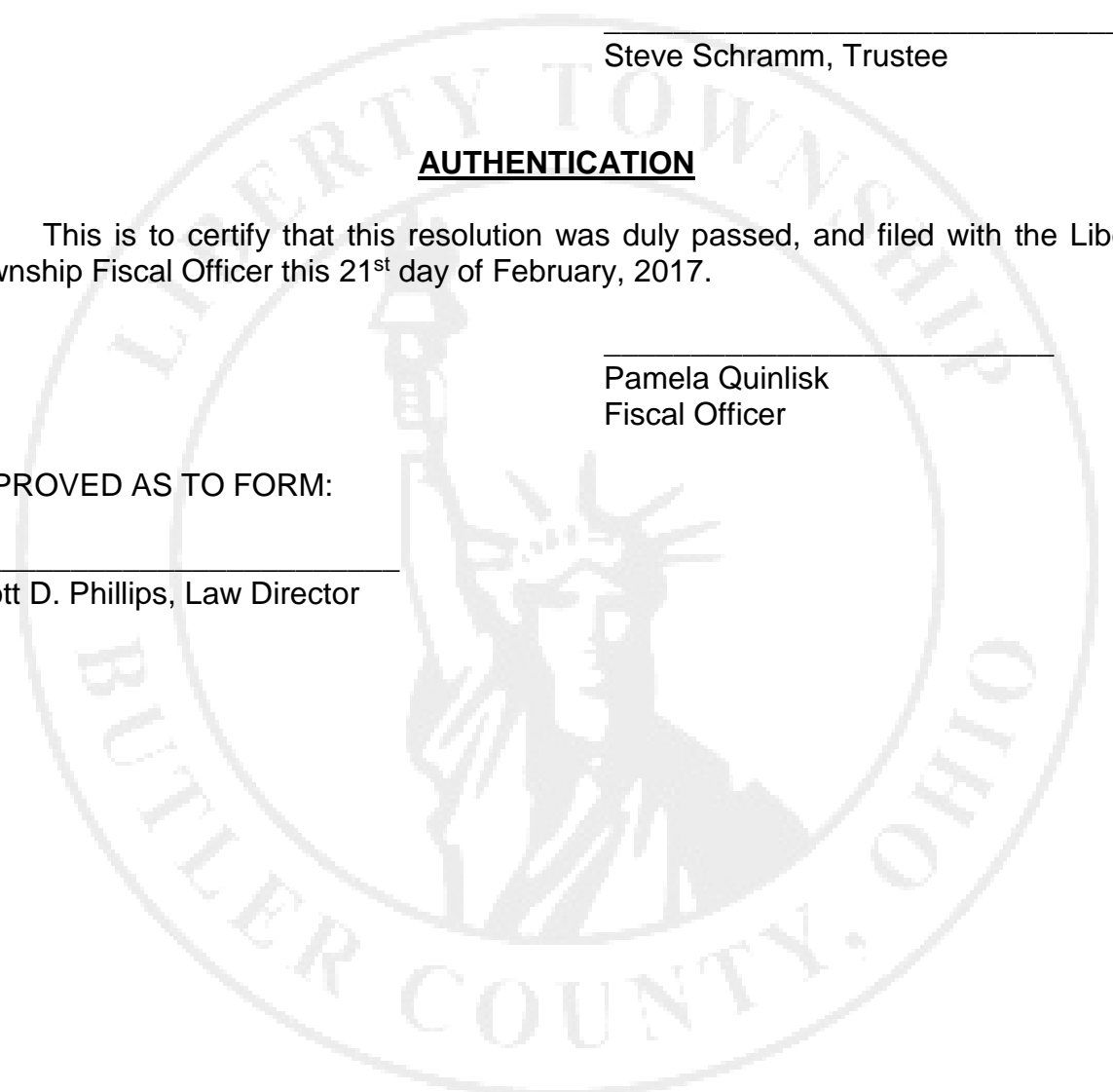
AUTHENTICATION

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 21st day of February, 2017.

Pamela Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director



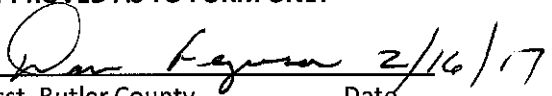
Addendum to: Participation agreement between the Board of Butler County Commissioners and the Liberty Township Trustees to Utilize the Butler County 800 Megahertz Public Safety Communication System approved by Resolution 10-01-0101.

Whereas; The Liberty Township Trustees agree to accept the Local Fire Station Alerting equipment, this equipment is amended to be included into the subscriber equipment definition, into at least one Fire House located within the Township. The Trustees understand that the equipment is the property of Butler County. The Trustees further agree to pay for the yearly maintenance costs of the equipment beginning in 2018 for the current sum of \$850.00 per station (currently three stations) as long as it is utilized and subject to rate changes by vendor. This fee will be billed along with the current radio system billing. Any upgrades or additional Fire Station Alerting equipment along with associated maintenance costs of that equipment is the responsibility of the Trustees.

COUNTY OF BUTLER

Commissioner Date

APPROVED AS TO FORM ONLY


Asst. Butler County Date 2/16/17
Prosecutor

Commissioner Date

Commissioner Date

Liberty Township

Date

Appendix to Addendum

Items Provided by Butler County Commissioners:

Locution Prime Alert Fire Client

Station P.C.

Enclosure with Cooling Unit

Intelligent Audio Switch

PLC relay

Uninterruptable Power Supply

APX 1500 Mobile radio

Roof Antenna

Audio Controlled Relay

S-18 Power Supply

ACK Switch

Thermal Printer



RESOLUTION NO. 2017-044

Board of Trustees, Liberty Township
Butler County, Ohio

**RESOLUTION TO AUTHORIZE THE SUBMISSION OF A GRANT
APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION FOR THE
CLEAN OHIO FUND – GREEN SPACE CONSERVATION PROGRAM FOR
THE ‘TURNBRIDGE OPEN SPACE PROJECT’**

RESOLVED by the Board of Township Trustees of Liberty Township, Butler County, Ohio that

WHEREAS, the State of Ohio, through the Ohio Public Works Commission, administers financial assistance for environmental conservation purposes through the Clean Ohio– Green Space Conservation Program;

WHEREAS, the Board of Township Trustees of Liberty Township, County of Butler, State of Ohio, desires financial assistance under the Green Space Conservation Program to partially fund the Turnbridge Open Space Project;

WHEREAS, the Turnbridge Open Space Project consists of two components: property acquisition and pathway/bridge construction;

WHEREAS, the approximate cost of this grant project is \$229,780.00, requiring a local match of a minimum of 25% of the total cost, which will be fulfilled in excess by a land donation from M/I Homes;

WHEREAS, the land value anticipated for the land donation is \$67,480.00, which accounts for 29% of the total grant project. Therefore, the requested grant funds are \$162,300.00.

THEREFORE BE IT RESOLVED that the Board of Trustees does hereby resolve:

Section 1. That in the Board of Trustees for Liberty Township, Butler County approves filing an application for financial assistance.

Section 2. That Bryan D. Behrmann, Director of Planning & Zoning, is hereby authorized and directed to execute and file the grant application with the Ohio Public Works Commission and to provide all information and documentation required to become eligible for possible funding assistance.

Section 3. That Liberty Township does agree to obligate the funds, for an amount not to exceed \$162,300.00, required to satisfactorily complete the proposed project if granted and become eligible for reimbursement under the terms of the Clean Ohio Fund – Green Space Conservation Program.

Section 4. That this resolution shall take effect at the earliest day allowed by law.

Trustee Farrell moved to approve the resolution. Trustee Schramm seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Farrell, yes
Trustee Schramm, yes
Trustee Maticic, yes

Adopted: Tuesday, February 21, 2017

Christine Maticic, President

Tom Farrell, Vice President

Steve Schramm, Trustee

AUTHENTICATION

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 21st day of February, 2017.

Pamela Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director