



# Minutes

Liberty Township - Parks Committee

April 16, 2018

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- I. Call to Order
  - A. Called to order at 6:31pm
- II. Pledge of Allegiance
- III. Vision & Mission Statement
- IV. Roll Call
  - A. Present: Michel Price (President), Laurie Ballenger (Vice President), Ron Aylward (Treasurer) Maureen Mowl (Secretary), Members: Tom Eckels, Bill Walker, Dave Lintner, and Kim Sippy
  - B. Absent: Members: Chuck Holliday, Tony Gilmore, Township Liaison: Rick Plummer
- V. Introduction of Guests
  - A. Steve Schramm: Township Trustee
- VI. Ratify Minutes
  - A. Change spelling of Fecon
  - B. Ron A. - discussed difference between Turnbridge and Carriage Hills developments and how park land becomes available to us.
  - C. "With 13 buddy cards left to be sold"
    - 1. Motion to Approve: Bill W.
    - 2. Second: Dave L.
- VII. Quarterly Report: Treasurer
  - A. Community Foundation Report



<b>Liberty Township Parks Fund</b> <i>Fund Statement: January 1, 2018 - April 13, 2018</i>	Ms. Kristen Bitonte Liberty Township 7162 Liberty Centre Dr. Suite A Liberty Twp., OH 45069																								
<b>Fund Activity</b>	<b>Detail</b>																								
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border-top: 1px solid black; border-bottom: 1px solid black;"><i>Balance as of 01/01/2018</i></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 1px solid black;"><i>3,628.14</i></td> </tr> <tr> <td>Donor Contributions</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Investment Activity</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Interest &amp; Dividends</td> <td style="text-align: right;">11.52</td> </tr> <tr> <td style="padding-left: 20px;">Investment Growth</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Disbursements</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Grants</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td style="padding-left: 20px;">Other Expenses</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td style="padding-left: 20px;">Fund Administrative Fee</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td style="border-top: 1px solid black; border-bottom: 1px solid black;"><i>Total Expenses</i></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 1px solid black;"><i>0.00</i></td> </tr> <tr> <td style="border-bottom: 1px solid black;"><i>Miscellaneous Transfers</i></td> <td style="text-align: right; border-bottom: 1px solid black;"><i>0.00</i></td> </tr> <tr> <td style="border-bottom: 1px solid black;"><i>Balance as of 04/13/2018</i></td> <td style="text-align: right; border-bottom: 1px solid black;"><i>3,639.66</i></td> </tr> </table>	<i>Balance as of 01/01/2018</i>	<i>3,628.14</i>	Donor Contributions	0.00	Investment Activity		Interest & Dividends	11.52	Investment Growth	0.00	Disbursements		Grants	0.00	Other Expenses	0.00	Fund Administrative Fee	0.00	<i>Total Expenses</i>	<i>0.00</i>	<i>Miscellaneous Transfers</i>	<i>0.00</i>	<i>Balance as of 04/13/2018</i>	<i>3,639.66</i>	<p>There were no contributions or grants during this statement period.</p>
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B. Lowes Gift Card: \$66.79 balance

VIII. Report from Township Liaison - Liberty Township Parks Update - April 11, 2018

1. Dudley Memorial Park
  - a) Continuing to work with Girl Scout Morgan Parrish on completing her Gold Award project which includes trail restoration and clearing as well as the installation of nature signs throughout the park. Once she shares a sample of the type of signs she is proposing to use I will share with the committee.
2. Cherokee Park
  - a) Chemical treatment of the pond to control algae is scheduled for the week of 4/30.
  - b) Repairs to the pond banks damaged by Muskrats will be done later this summer.
  - c) Culvert to south field remains fenced off due to erosion but may need to be restored temporarily to allow for mower access.
3. Dudley Woods Park
  - a) Boy Scout Kyle Dombrowski has indicated he will be installing the trail benches and kiosk during the week of April 23<sup>rd</sup> as part of his Eagle Scout project.
  - b) Boy Scout Nicholas Sippy is also scheduled to install the trail markers on 4/21 per his Eagle Scout project.
  - c) A large Sycamore tree has fallen across Gregory Creek during the recent rainfalls and may need to be removed by the township. We will continue to monitor the issue.
4. Ft. Liberty Park
  - a) Replacement of the shelter #1 pad has been completed. Final grading around the shelter taking place this week.
  - b) Mulching of the flower beds around the playground and park signage.
  - c) All playground equipment maintenance issues listed on the park review have been addressed.
5. Wetland Park West
  - a) Flagpole flower beds have been cleaned up and mulched.
  - b) East side of the circle drive around flagpole needs some pavement repairs along the edges. This will be completed in conjunction with other township paving.
  - c) Several dead trees were removed near the entrance.
6. General Information
  - a) Liberty Township will be applying for a 2018 Nature Works grant to install a second shelter at Dudley Memorial Park. I will update the committee as we move forward in the process.
  - b) Restrooms have been opened for the season however the drinking fountains remain off due to colder temperatures.
  - c) New trash cans have been placed in several parks.
  - d) The 4-H group Nibbles and Needles has scheduled a park cleanup day on May 20<sup>th</sup> at the Reserves Park.

B. Motion to approve

1. Ron A. motion
2. Second: Laurie B.

IX. Park Review

A. Liberty Park

1. Google social media was not as positive as previous reviews of other Liberty Township parks.
2. Parking lot issue to be brought to trustees.

- a) Photos were sent to Rick P.
  - B. Next Park to review?
    - 1. Reserves Park meeting to occur 6:30pm at our next meeting - Michel P. will contact Rick P. to reserve park
- X. Continuing Park Business -
  - A. Volunteers for "School of Fish" - June 16th 9a-2pm
    - 1. Bill W.
    - 2. Kim S. and 3 volunteers - registration process
      - a) Will work with Michel P. on updating sign-up sheet
    - 3. Tom E.- tentative
    - 4. Maureen M.
  - B. Bill W. recommended that getting a hold of scout leader from last year
- XI. Open Discussion
  - A. MOMS Club Fencing update - Maureen M.
    - 1. MOMS Club Fencing - once we've raised \$5,000 go to trustees
    - 2. Landscape architect to go over and get a firmer quote on Dudley Memorial.
    - 3. May need to ask for someone else to help with inscriptions onto fence posts.
    - 4. Post Hole digger needed.
  - B. Disc Golf Course
    - 1. Process started by Ron A., Chuck H., and Amy M.
    - 2. Currently have 3 advertisers - room for more.
    - 3. Ron A. would like to move onto new projects.
  - C. Ron A. to resign as treasurer and member after this meeting
    - 1. Submitted following items to Michel P. (President) at meeting upon resignation at treasurer and member.
      - a) 13 Buddy Cards for resale.
        - (1) Contract for buddy cards
      - b) Liberty Park Committee Cash Box - Locked.
      - c) Liberty Park Committee Cash Bag with two keys to Donation Boxes and one key to Cash Box on a key ring.
      - d) Receipt Book for reporting income
      - e) Sign for Donation Box.
      - f) Thank You Card.
      - g) Warranty Information in Cash Box under coin drawer and in Cash Bag.
  - D. Meet & Greet at the parks
    - 1. Go to different venues and introduce to new venues - pass out literature. For instance - go to Liberty Center to pass out literature about the parks in Liberty Township.
    - 2. Important to keep associating parks with fitness
  - E. Work days - Who can take this over?
    - 1. Dave Kern helps a lot
    - 2. Making a focus on earth day weekend - use social media to get the word out.
    - 3. Bill W. to promote idea of volunteers at Bill Henn walk
    - 4. Committee created a subcommittee to head up "work days"
      - a) Dave L. to head subcommittee
        - (1) Members: Bill W., Chuck H. (waiting on confirmation), and Tom E.
    - 5. Dog Park question - put on next meetings agenda
    - 6. Update parks committee roster renewal dates from December 2017 to 2019
    - 7. On agenda add subcommittee updates

- a) Trails (Quarterly) - Bill W. / Tony G.
- b) Work days - Dave L.

XII. Adjournment

A. Meeting adjourned at 7:26pm

1. Motion: Laurie B.
2. Second: Kim S.