



Embraced by nature. ♦ Inspired by progress.

**LIBERTY TOWNSHIP BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETINGS
TUESDAY JULY 17, 2018
6400 PRINCETON ROAD
LIBERTY TOWNSHIP OH 45044**

**EXECUTIVE SESSION
4:30 P.M.**

Meeting was called to order. Upon call of the roll, Mrs. Maticic – present, Mr. Schramm – present, Mr. Farrell – present.

Mr. Schramm **MOVED TO GO INTO AN EXECUTIVE SESSION TO DISCUSS CONFIDENTIAL INFORMATION RELATED TO MARKETING PLANS AND SPECIFIC BUSINESS STRATEGY PER O.R.C. § 121.22 (G)(8).** Ms. Maticic seconded. The motion passed unanimously.

Mr. Schramm **MOVED TO COME OUT OF EXECUTIVE SESSION.** Ms. Maticic seconded. The motion passed unanimously.

**REGULAR SESSION
6:00 P.M.**

On Tuesday, July 17, 2018 at 6:00 P.M., the Liberty Township Board of Trustees met this day for a Regular Meeting. Upon call of the roll, Mrs. Maticic – present, Mr. Farrell present, Mr. Schramm - present

Mr. Farrell, led the Pledge of Allegiance.

PUBLIC HEARING #1

ZC18-011: Resolution to accept the recommendation of the Liberty Township Zoning Commission Notice of Decision & Resolution for Case ZC18-011, Applicant: Liberty Township Board of Trustees, to approve numerous text amendments to the Liberty Township Zoning Resolution as attached.

Mr. Juengling presented the staff report.

Comments in Favor:

No Comments

Comments Opposed/Neutral to Proposal:

No Comments

Mr. Schramm **MOVED TO CLOSE THE PUBLIC HEARING ON ZC18-011: RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE LIBERTY TOWNSHIP ZONING COMMISSION NOTICE OF DECISION & RESOLUTION FOR CASE ZC18-011, APPLICANT: LIBERTY TOWNSHIP BOARD OF TRUSTEES, TO APPROVE NUMEROUS TEXT AMENDMENTS TO THE LIBERTY TOWNSHIP ZONING RESOLUTION AS ATTACHED.** Ms. Maticic seconded. The motion passed unanimously.



Mr. Schramm **MOVED TO APPROVE A RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE LIBERTY TOWNSHIP ZONING COMMISSION NOTICE OF DECISION & RESOLUTION FOR CASE A) ZC18-011: RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE LIBERTY TOWNSHIP ZONING COMMISSION NOTICE OF DECISION & RESOLUTION FOR CASE ZC18-011, APPLICANT: LIBERTY TOWNSHIP BOARD OF TRUSTEES, TO APPROVE NUMEROUS TEXT AMENDMENTS TO THE LIBERTY TOWNSHIP ZONING RESOLUTION AS ATTACHED. (2018-126)** Ms. Matacic seconded. The motion passed unanimously.

PUBLIC HEARING #2

ZC18-012: Applicant – Liberty Land Company, LLC is requesting a Major Modification to the approved Carriage Hill Preliminary PUD Plan per Section 4.11.3 (6)(d)(i)(D) of the Liberty Township Zoning Resolution regarding changes to internal street patterns that alter the intersection points with existing streets for a proposed access point to Millikin Road for Section 19 & Section 21 of the Carriage Hill subdivision.

Mr. Juengling presented the staff report.

Comments in Favor:

Richard Arnold, 3700 Park 42 Drive Cincinnati OH, spoke on behalf of the developer. He stated that the developer has agreed to all the recommendations of the zoning commission. He is available to answer any questions if needed.

Comments Opposed/Neutral to Proposal:

No Comments

Mr. Schramm **MOVED TO CLOSE THE PUBLIC HEARING ZC18-012: APPLICANT – LIBERTY LAND COMPANY, LLC IS REQUESTING A MAJOR MODIFICATION TO THE APPROVED CARRIAGE HILL PRELIMINARY PUD PLAN PER SECTION 4.11.3 (6)(D)(I)(D) OF THE LIBERTY TOWNSHIP ZONING RESOLUTION REGARDING CHANGES TO INTERNAL STREET PATTERNS THAT ALTER THE INTERSECTION POINTS WITH EXISTING STREETS FOR A PROPOSED ACCESS POINT TO MILLIKIN ROAD FOR SECTION 19 & SECTION 21 OF THE CARRIAGE HILL SUBDIVISION.** Ms. Matacic seconded. The motion passed unanimously.

Mr. Schramm **MOVED TO APPROVE A RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE LIBERTY TOWNSHIP ZONING COMMISSION NOTICE OF DECISION & RESOLUTION FOR CASE ZC18-012: APPLICANT – LIBERTY LAND COMPANY, LLC IS REQUESTING A MAJOR MODIFICATION TO THE APPROVED CARRIAGE HILL PRELIMINARY PUD PLAN PER SECTION 4.11.3 (6)(D)(I)(D) OF THE LIBERTY TOWNSHIP ZONING RESOLUTION REGARDING CHANGES TO INTERNAL STREET PATTERNS THAT ALTER THE INTERSECTION POINTS WITH EXISTING STREETS FOR A PROPOSED ACCESS POINT TO MILLIKIN ROAD FOR SECTION 19 & SECTION 21 OF THE CARRIAGE HILL SUBDIVISION. (2018-127)** Ms. Matacic seconded. The motion passed unanimously.

PUBLIC HEARING #3

Street lighting request for Stony Run Court Section 18 of the Carriage Hill subdivision for three (3) gaslight replicas.

Mrs. Quinlisk presented the staff report.



Comments in Favor:

No Comments

Comments Opposed/Neutral to Proposal:

No Comments

Mr. Schramm **MOVED TO CLOSE THE PUBLIC HEARING THE STREET LIGHTING REQUEST: STREET LIGHTING REQUEST FOR STONY RUN COURT SECTION 18 OF THE CARRIAGE HILL SUBDIVISION FOR THREE (3) GASLIGHT REPLICAS.** Ms. Matacic seconded. The motion passed unanimously.

Mr. Schramm **MOVED TO APPROVE A RESOLUTION TO ACCEPT THE STREET LIGHTING REQUEST: STREET LIGHTING REQUEST FOR STONY RUN COURT SECTION 18 OF THE CARRIAGE HILL SUBDIVISION FOR THREE (3) GASLIGHT REPLICAS. (2018-128)** Ms. Matacic seconded. The motion passed unanimously.

FISCAL OFFICER BUSINESS

- Appropriation Status as of June 30, 2018
- Fund Status as of June 30, 2018

REGULAR MEETING CONSENT AGENDA

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

CONSENT AGENDA

Fiscal Officer

- Meeting Minutes – Motion to approve the following:
 - Regular Meeting, July 3rd, 2018
- Check Register – Motion to approve Check Register and the Special Check Register

Requisitions over \$2,500

- Motion to approve requisitions over \$2,500.
 - \$7,600.00 Encore Precast, LLC. (Cherokee Park / Turnbridge Grant Project)
 - \$7,600.00 1000-760-730

Finance

- Motion to approve a resolution to authorize new appropriations. **(2018-129)**

Administration

- Motion to approve a resolution to approve pay increases for Liberty Township employees effective on the August 10, 2018 payroll. **(2018-130)**

Mr. Schramm **MOVED TO APPROVE THE CONSENT AGENDA.** Ms. Matacic seconded. The motion passed unanimously.



PUBLIC COMMENTS

No Comments

Departmental Business

Fire/Ems

Chief Klussman requested a motion to approve a resolution to hire Terrah Stuckey as a Part-Time Fire Fighter / EMT at \$14.50/hour contingent upon successful completion of pre-employment testing.

Mr. Schramm **MOVED TO APPROVE A MOTION TO APPROVE A RESOLUTION TO HIRE TERRAH STUCKEY AS A PART-TIME FIRE FIGHTER / EMT AT \$14.50/HOUR CONTINGENT UPON SUCCESSFUL COMPLETION OF PRE-EMPLOYMENT TESTING. (2018-131)** Ms. Matacic seconded. The motion passed unanimously

Chief Klussman requested a Motion to approve a resolution to approve the job description for the Liberty Township Fire Department Lieutenant position and add it to the Liberty Township Personnel Policy Handbook effective July 17, 2018.

Mr. Schramm **MOVED TO APPROVE A MOTION TO APPROVE A RESOLUTION TO APPROVE THE JOB DESCRIPTION FOR THE LIBERTY TOWNSHIP FIRE DEPARTMENT LIEUTENANT POSITION AND ADD IT TO THE LIBERTY TOWNSHIP PERSONNEL POLICY HANDBOOK EFFECTIVE JULY 17, 2018. (2018-132)** Ms. Matacic seconded. The motion passed unanimously

Services

Mr. Plummer requested a Motion to approve a resolution to approve the job descriptions for the Assistant Services Director and the Foreman and add them to the Liberty Township Personnel Policy Handbook effective July 17, 2018.

Mr. Schramm **MOVED TO APPROVE A MOTION TO APPROVE A RESOLUTION TO APPROVE THE JOB DESCRIPTIONS FOR THE ASSISTANT SERVICES DIRECTOR AND THE FOREMAN AND ADD THEM TO THE LIBERTY TOWNSHIP PERSONNEL POLICY HANDBOOK EFFECTIVE JULY 17, 2018. (2018-133)** Ms. Matacic seconded. The motion passed unanimously

Mr. Plummer requested a Motion to approve a resolution to promote Gerald Sebald to Services Department Foreman at \$26.00 per hour effective July 17, 2018.

Mr. Schramm **MOVED TO APPROVE A MOTION TO APPROVE A RESOLUTION TO PROMOTE GERALD SEBALD TO SERVICES DEPARTMENT FOREMAN AT \$26.00 PER HOUR EFFECTIVE JULY 17, 2018. (2018-134)** Ms. Matacic seconded. The motion passed unanimously

Administration

Ms. Bitonte requested a motion to approve a resolution to authorize the Township Administrator to execute an agreement with Keller Cleaning Systems, LLC. for janitorial services for the Administration Building and the Liberty Township Meeting Center.

Mr. Schramm **MOVED TO APPROVE A MOTION TO APPROVE A RESOLUTION TO AUTHORIZE THE TOWNSHIP ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH KELLER CLEANING SYSTEMS, LLC. FOR JANITORIAL SERVICES FOR THE ADMINISTRATION BUILDING AND THE LIBERTY TOWNSHIP MEETING CENTER. (2018-135)** Ms. Matacic seconded. The motion passed unanimously



Department Reports

- Economic Development – Activity Report
- Fire/EMS – Activity Report
- Planning & Zoning – Permit Reports
- Services – Activity Report
- Sheriff – Call Data Report
- Administration

Trustees had no questions on the Departmental Reports.

TRUSTEE COMMENTS

Ms. Matacic will be heading to Columbus for a CLOUT meeting to discuss 2019-2020 priorities for CLOUT. Please pass along any items of interest.

Matt DeTemple of Executive Director of the Ohio Township Association will be retiring at the end of next year.

Mr. Farrell thanked Mr. Behrmann and Mr. Juengling for their diligent work on revising the Zoning Resolution.

Mr. Schramm **MOVED TO ADJOURN**. Ms. Matacic seconded. The motion passed.

Mr. Farrell, President

Pamela Quinlisk, Fiscal Officer



RESOLUTION NO. 2018-126

Board of Trustees, Liberty Township
Butler County, Ohio

RESOLUTION TO ACCEPT WITH MODIFICATIONS THE RECOMMENDATION OF THE LIBERTY TOWNSHIP ZONING COMMISSION NOTICE OF DECISION & RESOLUTION FOR CASE ZC18-011, APPLICANT: LIBERTY TOWNSHIP BOARD OF TRUSTEES, TO APPROVE NUMEROUS TEXT AMENDMENTS TO THE LIBERTY TOWNSHIP ZONING RESOLUTION AS ATTACHED

RESOLVED by the Board of Township Trustees of Liberty Township, Butler County, Ohio that

WHEREAS, the Board of Trustees of Liberty Township passed Resolution 2018-083 on May 1, 2018 initiating Text Amendments to the Liberty Township Zoning resolution regarding a comprehensive update; and

WHEREAS, the Butler County Planning Commission conducted a public hearing for the proposed request on Tuesday, June 12, 2018 and made a motion to recommend approval of the requested Text Amendments to the Liberty Township Zoning Resolution; and,

WHEREAS, the Liberty Township Zoning Commission conducted a public hearing for the proposed request on Monday, June 18, 2018 and made a motion to recommend approval of the requested Text Amendments to the Liberty Township Zoning Resolution; and,

WHEREAS, a public hearing was conducted by the Liberty Township Board of Trustees on Tuesday, July 17, 2018 at 6:00 p.m. to review the proposed Text Amendments to the Liberty Township Zoning Resolution; and,

WHEREAS, all those present for the hearing who wished to be heard voiced their opinions with respect thereto; and,

WHEREAS, the Board of Trustees finds that the amendments to the Liberty Township Zoning Resolution is necessary to ensure that the regulations are consistent with the adopted land use plan and the quality of development that is desired in the township; and

WHEREAS, the Board of Trustees further finds that a comprehensive update to the Liberty Township Zoning Resolution is necessary to provide clear and concise zoning regulations and approval processes for future developments within the township; and

WHEREAS, the amendments to the Liberty Township Zoning Resolution are proposed for the purpose of promoting public health, safety, morals, comfort and general welfare; conserving and protecting property and values; and securing the most appropriate use of land, all in accordance with the Liberty Township Comprehensive Plan for the desirable future development of the township;

THEREFORE, BE IT RESOLVED that the Liberty Township Board of Trustees does hereby approves the Text Amendments to the Liberty Township Zoning Resolution with the following modification and condition:

1. Section 9.3.4 – Temporary Noncommercial Speech Signs shall incorporate an additional requirement that “No such sign shall exceed 16 square feet in sign area.”
2. The Liberty Township Zoning Inspector shall have the ability to make necessary formatting changes (including font, layout, spacing, etc.), updates to maps regarding parcel lines and roads, and any grammatical errors, which do not in any way change the content of the Liberty Township Zoning Resolution.

Trustee Schramm made a motion to approve the request for Text Amendments to the Liberty Township Zoning Resolution. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm, yes
Trustee Maticic, yes
Trustee Farrell, yes

Adopted: Tuesday, July 17, 2018

Tom Farrell, President

Steve Schramm, Vice President

Christine Maticic, Trustee

AUTHENTICATION

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 17th day of July, 2018.

Pamela Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director



RESOLUTION NO. 2018-127

Board of Trustees, Liberty Township
Butler County, Ohio

RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE LIBERTY TOWNSHIP ZONING COMMISSION NOTICE OF DECISION & RESOLUTION FOR CASE ZC18-012, APPLICANT: LIBERTY LAND COMPANY, LLC. AND TO APPROVE THE REQUEST FOR A MAJOR MODIFICATION TO THE PRELIMINARY PUD PLAN AS ATTACHED

RESOLVED by the Board of Township Trustees of Liberty Township, Butler County, Ohio that

WHEREAS, the Liberty Township Zoning Commission conducted a public hearing for the proposed request on Monday, June 18, 2018 and made a motion to recommend approval of the request for a Major Modification to the Preliminary PUD Plan with certain conditions; and,

WHEREAS, a public hearing was conducted by the Liberty Township Board of Trustees on Tuesday, July 17, 2018. to review the proposed Major Modification to the Preliminary PUD Plan; and,

WHEREAS, all those present for the hearing who wished to be heard voiced their opinions with respect thereto; and,

WHEREAS, said application was reviewed by the Board of Township Trustees and determined to be consistent with the Liberty Township Comprehensive Plan and Liberty Township Zoning Resolution; now,

THEREFORE, BE IT RESOLVED that the Liberty Township Board of Trustees does hereby accept the recommendation of the Liberty Township Zoning Commission Notice of Decision & Resolution for Case ZC18-012, Applicant: Liberty Land Company, LLC and to approve the request for a Major Modification to the approved Carriage Hill Preliminary PUD Plan, subject to the details listed in the staff report, all attachments and exhibits, and the following conditions:

1. The total number of lots for future sections of PUD shall match the total number of lots as indicated on the proposed Preliminary PUD Plan dated May 16, 2018.
2. The following building standards shall apply for all single-family residential structures within the subject area of the Carriage Hill PUD:
 - a. One Story Home – 2,100 sq. ft. minimum; Two Story Home – 2,350 sq. ft. minimum

- b. Main roof pitch shall not be less than 7/12. Turned gables (gables turned toward the street) shall be a minimum of 9/12 pitch.
 - c. All homes shall require full wrap brick/stone on all front yard (note: corner lots are required to meet this for both fronts facing the street) primary vertical planes on the front of the house and (ii) full brick/stone first floor wrap on sides and rear on all primary vertical planes (those supported by the foundation). The use of Faux Stone, MDO Smooth Face Laminate trimmed with Primed Redwood, Shakes (hardi-, cement, or wood), Hardi-Plank or Cem-Plank siding (masonry-based product) and Architectural Composite Trim Materials (i.e. Fypon) or other approved materials of equal quality are permitted as alternative materials for architectural features, such as Bay Windows (Box and Neo-Traditional), Detail Gable Projections, Window Gables, and select features where brick/masonry cannot be supported.
 - d. Second floor approved materials are the same as the first-floor wrap, with the additional permitted use on primary vertical planes the use of Redwood, Shakes, Hardi-Plank or Cem-Plank Siding (masonry-based product) or approved equals and premium vinyl siding when used and shall be "Dutch lap" and a minimum thickness of 0.44 mils. Installation shall be done in a manner that minimizes/eliminates seams to the extent practicable with wood or Azek corner and window trim.
3. Parking shall be restricted to one side of the street (side opposite of the hydrants).
4. The spacing between proposed "Street Y" and the proposed private drive to the east onto Millikin Road shall require review and approval by the Butler County Engineer's Office.
5. At no time shall there be driveway access from Millikin Road to a residential lot.
6. Per Notice of Decision ZC15-009 and Trustee's Resolution 2015-082, the sidewalk along Millikin Road shall be required to extend west towards SR747.
7. Within the subject site, a 6' concrete sidewalk is proposed on one side of the public street ("Street Y") and a 6' concrete walk is proposed on one side of the private street, which is consistent with other sections of the Carriage Hill PUD. A sidewalk waiver shall be obtained by the Butler County Planning Commission, as the Butler County Subdivision Regulations require a sidewalk on both sides of residential subdivisions streets.
8. An entry feature shall be constructed at the main entrances onto Millikin Road. Entry feature(s) shall be consistent with those at the other entrances to the Carriage Hill community. Staff shall have the ability to review and approve the entry feature(s), unless staff determines review and approval from the Zoning Commission is necessary.

Trustee Schramm made a motion to approve the request for a Major Modification to the Carriage Hill Preliminary PUD Plan. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm, yes
Trustee Maticic, yes
Trustee Farrell, yes

Adopted: Tuesday, July 17, 2018

Tom Farrell, President

Steve Schramm, Vice President

Christine Maticic, Trustee

AUTHENTICATION

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 19th day of June, 2018.

Pamela Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director



RESOLUTION NO. 2018-128

Board of Trustees, Liberty Township
Butler County, Ohio

RESOLUTION TO AUTHORIZE THE CREATION OF CARRIAGE HILL SECTION 18 LIGHTING DISTRICT

RESOLVED by the Board of Trustees of Liberty Township, Butler County, Ohio, that

WHEREAS, Liberty Township Fiscal Officer Pam Quinlisk presented a request to create a lighting district for Stony Run Court of the Carriage Hill subdivision;

WHEREAS, Duke Energy has presented an *Outdoor Lighting Service Agreement* requesting three (3) Deluxe Acorn LED 50W Type III street lights located in the Carriage Hill subdivision on Stony Run Court; and

WHEREAS, Liberty Township has received payment from the developer for the first eighteen (18) months of service; and

THEREFORE, BE IT RESOLVED that the Liberty Township Board of Trustees hereby authorizes the creation of the Carriage Hill Section 18 Lighting District for three (3) lights.

Trustee Schramm moved to approve the resolution. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm, yes
Trustee Maticic, yes
Trustee Farrell, yes

Adopted: Tuesday, July 17, 2018

Tom Farrell, President

Steve Schramm, Vice President

Christine Maticic, Trustee

AUTHENTICATION

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 17th day of July, 2018.

Pamela Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director



RESOLUTION NO. 2018-129

Board of Trustees, Liberty Township
Butler County, Ohio

RESOLUTION TO AUTHORIZE NEW APPROPRIATIONS

RESOLVED by the Board of Trustees of Liberty Township, Butler County, Ohio, that

WHEREAS, Michelle Greis, Finance Director, requests the Liberty Township Board of Trustees authorize the following new appropriations:

General Fund:

- 1) \$162,300.00 to 1000-760-730 (Improvement of Sites)

EMS Fund:

- 1) \$80,668.00 to 2281-760-740 (Machine / Equipment / Furniture)

THEREFORE, BE IT RESOLVED that the Liberty Township Board of Trustees hereby authorizes the new appropriations as listed above.

Trustee Schramm moved to approve the resolution. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm,	yes
Trustee Maticic,	yes
Trustee Farrell,	yes

Adopted: Tuesday, July 17, 2018

Tom Farrell, President

Steve Schramm, Vice President

Christine Maticic, Trustee

AUTHENTICATION

This is to certify that this Resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 17th day of July, 2018.

Pamela Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director



RESOLUTION NO. 2018-130

Board of Trustees, Liberty Township
Butler County, Ohio

RESOLUTION TO APPROVE PAY INCREASES FOR LIBERTY TOWNSHIP EMPLOYEES EFFECTIVE ON THE AUGUST 10, 2018 PAYROLL

RESOLVED by the Board of Trustees of Liberty Township, Butler County, Ohio, that

WHEREAS, the Liberty Township Board of Trustees desires to provide annual pay increases to employees based on performance and credentials;

THEREFORE, BE IT RESOLVED that the Board of Trustees hereby approves pay increases for Township employees effective on the August 10, 2018 Payroll per the attached document.

Trustee Schramm moved to approve the resolution. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm, yes
Trustee Maticic, yes
Trustee Farrell, yes

Adopted: Tuesday, July 17, 2018

Tom Farrell, President

Steve Schramm, Vice President

Christine Maticic, Trustee

AUTHENTICATION

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 17th day of July, 2018.

Pamela Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director

Liberty Township Employee Pay Rates

Effective Pay Period Paid on August 10, 2018

Name		Title	Pay Rate
Adkins	Christopher	Services Technician / Operator	\$ 24.67 /per hour
Baker	Walter	Services Worker 2 / Operator	\$ 23.32 /per hour
Behrmann	Bryan	Director of Planning & Zoning	\$ 89,610.04 /per year
Chalk	Dale E	Zoning Inspector	\$ 23.22 /per hour
Daniel	Vickie	Office Coordinator	\$ 18.54 /per hour
Dumford	Diana L	Fiscal Office Assistant	\$ 24.00 /per hour
Ferber	Todd R	Services Worker 2 / Operator	\$ 23.66 /per hour
Gloyd	Christine	Marketing Associate	\$ 54,631.20 /per year
Greis	Michelle	Assistant Administrator/Finance Director	\$ 94,500.12 /per year
Gross	Kyle	Services Worker 2 / Operator	\$ 20.06 /per hour
Helmkamp	Connor	Services Worker 1 / Operator	\$ 18.54 /per hour
Howard	Donald	Services Worker 2 / Operator	\$ 21.98 /per hour
Jackson	Joseph	Services Worker 2 / Operator	\$ 19.10 /per hour
Juengling	Andrew	Senior Planner	\$ 58,337.24 /per year
Kipper	Julie	Administration Associate	\$ 50,962.34 /per year
Klussman	Ethan	Fire Chief	\$111,239.96 /per year
McKinney	Caroline	Economic Development Director	\$ 89,610.04 /per year
Niederman	Allen	Services Worker 2 / Operator	\$ 20.97 /per hour
Oliver	Ryan	Services Worker 2 / Operator	\$ 22.85 /per hour
Philpot	Kyle	Services Worker 2 / Operator	\$ 22.09 /per hour
Plummer	Richard B	Services Director	\$ 92,700.14 /per year
Roberts	Wyvonna	Administrative Assistant	\$ 18.63 /per hour
Sebald	Gerald	Foreman	\$ 26.00 /per hour
Singer	Thomas F	Zoning Inspector	\$ 20.41 /per hour
Steinbrink	Melissa	Fire Administrative Assistant	\$ 22.07 /per hour
Wagner	David L	Assistant Services Director	\$ 73,715.72 /per year
Wanamaker	Benjamin	Services Technician / Operator	\$ 23.75 /per hour



RESOLUTION NO. 2018-131

Board of Trustees, Liberty Township
Butler County, Ohio

**RESOLUTION TO HIRE TERRAH STUCKEY AS A PART-TIME FIRE
FIGHTER / EMT AT \$14.50/HOUR CONTINGENT UPON SUCCESSFUL
COMPLETION OF PRE-EMPLOYMENT TESTING**

RESOLVED by the Board of Trustees of Liberty Township, Butler County, Ohio, that

WHEREAS, Ethan Klussman, Liberty Township Fire Chief, requests the Liberty Township Board of Trustees approval to hire one (1) Part-Time Firefighter / EMT; and

WHEREAS, the applicant would be required to successfully complete the necessary pre-employment testing;

THEREFORE, BE IT RESOLVED that the Liberty Township Board of Trustees hereby authorizes the hiring of the following individual effective upon the successful completion of pre-employment testing:

Terrah Stuckey	Firefighter / EMT	\$14.50 per hour
----------------	-------------------	------------------

Trustee Schramm moved to approve the resolution. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm,	yes
Trustee Maticic,	yes
Trustee Farrell,	yes

Adopted: Tuesday, July 17, 2018

Tom Farrell, President

Steve Schramm, Vice President

Christine Maticic, Trustee

AUTHENTICATION

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 17th day of July, 2018.

Pam Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director



RESOLUTION NO. 2018-132

Board of Trustees, Liberty Township
Butler County, Ohio

RESOLUTION TO APPROVE THE JOB DESCRIPTION FOR THE LIBERTY TOWNSHIP FIRE DEPARTMENT LIEUTENANT POSITION AND ADD IT TO THE LIBERTY TOWNSHIP PERSONNEL POLICY HANDBOOK
EFFECTIVE JULY 17, 2018

RESOLVED by the Board of Trustees of Liberty Township, Butler County, Ohio, that

WHEREAS, Ethan Klussman, Liberty Township Fire Chief, requests the Liberty Township Board of Trustees approve the job descriptions for the Liberty Township Fire Department Lieutenant position and add it to the Liberty Township Personnel Policy Handbook effective July 17, 2018;

THEREFORE, BE IT RESOLVED that the Liberty Township Board of Trustees hereby approves the job description for the Liberty Township Fire Department Lieutenant position and add it to the Liberty Township Personnel Policy Handbook effective July 17, 2018.

Trustee Schramm moved to approve the resolution. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm, yes
Trustee Maticic, yes
Trustee Farrell, yes

Adopted: Tuesday, July 17, 2018

Tom Farrell, President

Steve Schramm, Vice President

Christine Maticic, Trustee

AUTHENTICATION

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 17th day of July, 2018.

Pamela Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director



RESOLUTION NO. 2018-133

Board of Trustees, Liberty Township
Butler County, Ohio

RESOLUTION TO APPROVE THE JOB DESCRIPTIONS FOR THE ASSISTANT SERVICES DIRECTOR AND THE FOREMAN AND ADD THEM TO THE LIBERTY TOWNSHIP PERSONNEL POLICY HANDBOOK EFFECTIVE JULY 17,2018

RESOLVED by the Board of Trustees of Liberty Township, Butler County, Ohio, that

WHEREAS, Michelle Greis, Assistant Administrator / Finance Director, requests the Liberty Township Board of Trustees approve the job descriptions for the Assistant Services Director and the Foreman and add them to the Liberty Township Personnel Policy Handbook effective July 17, 2018;

THEREFORE, BE IT RESOLVED that the Liberty Township Board of Trustees hereby approves the job descriptions for the Assistant Services Director and the Foreman and add them to the Liberty Township Personnel Policy Handbook effective July 17, 2018.

Trustee Schramm moved to approve the resolution. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm, yes
Trustee Maticic, yes
Trustee Farrell, yes

Adopted: Tuesday, July 17, 2018

Tom Farrell, President

Steve Schramm, Vice President

Christine Maticic, Trustee

AUTHENTICATION

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 17th day of July, 2018.

Pamela Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director



RESOLUTION NO. 2018-134

Board of Trustees, Liberty Township
Butler County, Ohio

**RESOLUTION TO PROMOTE GERALD SEBALD TO SERVICES
DEPARTMENT FOREMAN AT \$26.00 PER HOUR
EFFECTIVE JULY 17, 2018**

RESOLVED by the Board of Trustees of Liberty Township, Butler County, Ohio, that

WHEREAS, Liberty Township Services Director Rick Plummer requests that the Liberty Township Board of Trustees promote Gerald Sebald to the Services Department Foreman position at \$26.00 per hour effective July 17, 2018;

THEREFORE, BE IT RESOLVED that the Liberty Township Board of Trustees hereby promotes Gerald Sebald to Services Department Foreman at \$26.00 per hour effective July 17, 2018.

Trustee Schramm moved to approve the resolution. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm, yes
Trustee Maticic, yes
Trustee Farrell, yes

Adopted: Tuesday, July 17, 2018

Tom Farrell, President

Steve Schramm, Vice President

Christine Maticic, Trustee

AUTHENTICATION

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 17th day of July, 2018.

Pamela Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director



RESOLUTION NO. 2018-135

Board of Trustees, Liberty Township
Butler County, Ohio

**RESOLUTION TO AUTHORIZE THE TOWNSHIP ADMINISTRATOR TO
EXECUTE AN AGREEMENT WITH KELLER CLEANING SYSTEMS, LLC.
FOR JANITORIAL SERVICES FOR THE ADMINISTRATION BUILDING AND
THE LIBERTY TOWNSHIP MEETING CENTER**

RESOLVED by the Board of Trustees of Liberty Township, Butler County, Ohio, that

WHEREAS, Kristen Bitonte, Liberty Township Administrator, requests the Liberty Township Board of Trustees authorize her to execute an agreement with Keller Cleaning Systems, LLC. for janitorial services for the Administration Building and the Liberty Township Meeting Center;

WHEREAS, Liberty Township would pay an amount of \$1,083.00 per month for the Administration Building and an amount of \$75.00 per cleaning for the Liberty Township Meeting Center.

THEREFORE, BE IT RESOLVED that the Liberty Township Board of Trustees hereby authorizes the Township Administrator to execute an agreement with Keller Cleaning Systems, LLC. for janitorial services for the Administration Building and the Liberty Township Meeting Center.

Trustee Schramm moved to approve the resolution. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm, yes
Trustee Maticic, yes
Trustee Farrell, yes

Adopted: Tuesday, July 17, 2018

Tom Farrell, President

Steve Schramm, Vice President

Christine Maticic, Trustee

AUTHENTICATION

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 17th day of July, 2018.

Pamela Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director