



*Embraced by nature. ♦ Inspired by progress.*

**LIBERTY TOWNSHIP BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETINGS  
TUESDAY AUGUST 7, 2018  
6400 PRINCETON ROAD  
LIBERTY TOWNSHIP OH 45044**

**REGULAR SESSION  
6:00 P.M.**

On Tuesday, August 7<sup>th</sup>, 2018 at 6:00 P.M., the Liberty Township Board of Trustees met this day for a Regular Meeting. Upon call of the roll, Mrs. Maticic – present, Mr. Schramm – present, Mr. Farrell present.

Boy Scout Alex Bets from Troop 942 led the Pledge of Allegiance.

**PUBLIC HEARING #1**

ZC18-017: Applicant – TMBC, LLC is requesting a Major Modification to the approved B-PUD, Business Planned Unit Development (ZC12-009) to allow for boat and ATV sales and service as a permitted use at the property located at 7267 Yankee Road, Parcel # D2010-013.000-105, Section 13, Town 3, Range 3, Liberty Township, Butler County, Ohio.

Mr. Juengling presented the staff report.

**Comments in Favor:**

Mike Dunham, 7497 Secret Creek Ct, Director of Real Estate for Bass Pro Shop. Looking to improve service by creating regional sales and service locations. This location will better serve the Dayton and Cincinnati market. Based upon the recommendations of the planning commission Mr. Dunham presented an updated plan.

**Comments Opposed/Neutral to Proposal:**

No Comments

Mr. Schramm **MOVED TO CLOSE THE PUBLIC HEARING ON ZC18-017: APPLICANT – TMBC, LLC IS REQUESTING A MAJOR MODIFICATION TO THE APPROVED B-PUD, BUSINESS PLANNED UNIT DEVELOPMENT (ZC12-009) TO ALLOW FOR BOAT AND ATV SALES AND SERVICE AS A PERMITTED USE AT THE PROPERTY LOCATED AT 7267 YANKEE ROAD, PARCEL # D2010-013.000-105, SECTION 13, TOWN 3, RANGE 3, LIBERTY TOWNSHIP, BUTLER COUNTY, OHIO.** Ms. Maticic seconded. The motion passed unanimously.

Mr. Farrell – stated that the two issues that remain are the signage and the outdoor storage.

After much discussion regarding display area, signage, storage, fencing, landscaping and more, it was agreed that staff will work with the applicant to resolve fencing and landscaping issues with those plans to be approved at Final PUD.

Mr. Schramm **MOVED TO APPROVE A RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE LIBERTY TOWNSHIP ZONING COMMISSION NOTICE OF DECISION & RESOLUTION WITH MODIFICATIONS FOR CASE ZC18-017,**



**APPLICANT: TMBC, LLC AND TO APPROVE THE REQUEST FOR A MAJOR MODIFICATION TO THE APPROVED B-PUD, BUSINESS PLANNED UNIT DEVELOPMENT (ZC12-009) TO ALLOW FOR BOAT AND ATV SALES AND SERVICE AS A PERMITTED USE AT THE PROPERTY LOCATED AT 7267 YANKEE ROAD (PARCEL #D2010-013.000-013) (2018-136) Ms. Maticic seconded. The motion passed unanimously.**

### **PUBLIC HEARING #2**

Street lighting request for Shannon Ridge Boulevard and Watoga Drive of the Shannon Ridge subdivision for six (6) lights.

Ms. Greis presented the staff report.

#### **Comments in Favor:**

No Comments

#### **Comments Opposed/Neutral to Proposal:**

No Comments

**Mr. Schramm MOVED TO CLOSE THE PUBLIC HEARING ON STREET LIGHTING REQUEST FOR SHANNON RIDGE BOULEVARD AND WATOGA DRIVE OF THE SHANNON RIDGE SUBDIVISION FOR SIX (6) LIGHTS. Ms. Maticic seconded. The motion passed unanimously.**

**Mr. Schramm MOVED TO APPROVE A RESOLUTION TO ACCEPT STREET LIGHTING REQUEST FOR SHANNON RIDGE BOULEVARD AND WATOGA DRIVE OF THE SHANNON RIDGE SUBDIVISION FOR SIX (6) LIGHTS. (2018-137) Ms. Maticic seconded. The motion passed unanimously.**

### **PUBLIC HEARING #3**

Street lighting request for Winter Park Drive and Happy Court of the Vista Verde subdivision for four (4) lights.

Mr. Greis presented the staff report.

#### **Comments in Favor:**

No Comments

#### **Comments Opposed/Neutral to Proposal:**

No Comments

**Mr. Schramm MOVED TO CLOSE THE PUBLIC HEARING ON STREET LIGHTING REQUEST FOR WINTER PARK DRIVE AND HAPPY COURT OF THE VISTA VERDE SUBDIVISION FOR FOUR (4) LIGHTS. Ms. Maticic seconded. The motion passed unanimously.**

**Mr. Schramm MOVED TO APPROVE A RESOLUTION TO ACCEPT THE STREET LIGHTING REQUEST FOR WINTER PARK DRIVE AND HAPPY COURT OF THE VISTA VERDE SUBDIVISION FOR FOUR (4) LIGHTS PENDING PAYMENT. (2018-138) Ms. Maticic seconded. The motion passed unanimously.**



## REGULAR MEETING CONSENT AGENDA

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

### CONSENT AGENDA

#### Fiscal Officer

- Meeting Minutes – Motion to approve the following:
  - Regular Meeting, July 17th, 2018
  - Special Meeting, July 30th, 2018
- Check Register – Motion to approve Check Register & Special Check Register

#### Requisitions over \$2,500

- \$6,962.47 Frost Brown Todd (Legal Fees)
  - \$6,962.47 2191-220-311
- \$5,304.00 Channing Bete Company (CPR Training)
  - \$5,304.00 2191-220-318-0004

#### Finance

- Motion to approve a resolution to authorize a new appropriation. **(2018-139)**

#### Fire/Ems

- Motion to approve a resolution to accept the Safety Intervention Grant from the Ohio Bureau of Workers' Compensation. **(2018-140)**
- Motion to approve a resolution to accept the grant awarded from the Firehouse Subs Public Safety Foundation. **(2018-141)**
- Motion to approve a resolution to accept the Ohio Department of Public Safety EMS Electronic Tablets Grant. **(2018-142)**

#### Services

- Motion to approve a resolution to accept the roads in Section 01 of the Turnbridge subdivision for maintenance and journalize said roads at 25 miles per hour. **(2018-143)**
- Motion to approve a resolution to resolution to accept the roads in Section 08 of the Summerlin subdivision for maintenance and journalize said roads at 25 miles per hour. **(2018-144)**
- Motion to approve a resolution to accept the roads in Section 03 of the Harbour Towne Park subdivision for maintenance and journalize said roads at 25 miles per hour. **(2018-145)**

#### Administration

- Motion to approve a resolution to approve pay increases for Liberty Township employees effective on the August 10, 2018 payroll. **(2018-146)**

Mr. Schramm **MOVED TO APPROVE THE CONSENT AGENDA**. Ms. Maticic seconded. The motion passed unanimously.



## PUBLIC COMMENTS

Tom Emrick, 8248 Sweet Briar Court, should he receive a letter regarding the new development, the Davis property which abuts his neighborhood. Mr. Emrick did not receive a letter regarding this development.

Mr. Juengling will check to see if Mr. Emrick should have received a letter.

Steve Cogan, 6990 Stratton Ct, would like to discuss the intersection of Hamilton-Mason and 747. Has a traffic concern due to several accidents at this intersection. Has noticed an increase in traffic and increase in vehicle speed. He feels the lights turns red after a two second interval at 55 mph. Would like to see if it is possible to adjust the timing of the turn signal.

Mr. Plummer will contact ODOT to look at the intersection.

## Departmental Business

### Fire

Battalion Chief Horton requested a motion to approve a resolution to authorize the Township Administrator to execute the attached Memoranda of Understanding with the Liberty Township Professional Fire Fighters Local IAFF 4394 for the purpose of resolving any issues relating to the rank of Captain.

Mr. Schramm **MOVED TO APPROVE A RESOLUTION TO AUTHORIZE THE TOWNSHIP ADMINISTRATOR TO EXECUTE THE ATTACHED MEMORANDA OF UNDERSTANDING WITH THE LIBERTY TOWNSHIP PROFESSIONAL FIRE FIGHTERS LOCAL IAFF 4394 FOR THE PURPOSE OF RESOLVING ANY ISSUES RELATING TO THE RANK OF CAPTAIN. (2018-147)** Ms. Maticic seconded. The motion passed unanimously.

### Zoning Department

Mr. Juengling requested a motion to approve 2 Separate 7-Day Public Nuisance Resolutions: Resolution to declare that the owners' maintenance of Address, Parcel ID # Parcel #, has been neglected and constitutes a public nuisance per Section 505.87 of the Ohio Revised Code. The Liberty Township Board of Trustees orders the owners to abate the nuisance within seven (7) days; and if such nuisance is not abated within seven (7) days, the Liberty Township Board of Trustees authorizes staff to abate the nuisance and / or contract the abatement and assess the cost to the property tax duplicate.

- 1) 5216 Coventry Court, D2020-230.000-014
- 2) 5345 Oak Creek Trail, D2020-282.000-022

Mr. Schramm **MOVED TO APPROVE A MOTION TO APPROVE 2 SEPARATE 7-DAY PUBLIC NUISANCE RESOLUTIONS: RESOLUTION TO DECLARE THAT THE OWNERS' MAINTENANCE OF ADDRESS, PARCEL ID # PARCEL #, HAS BEEN NEGLECTED AND CONSTITUTES A PUBLIC NUISANCE PER SECTION 505.87 OF THE OHIO REVISED CODE. THE LIBERTY TOWNSHIP BOARD OF TRUSTEES ORDERS THE OWNERS TO ABATE THE NUISANCE WITHIN SEVEN (7) DAYS; AND IF SUCH NUISANCE IS NOT ABATED WITHIN SEVEN (7) DAYS, THE LIBERTY TOWNSHIP BOARD OF TRUSTEES AUTHORIZES STAFF TO ABATE THE NUISANCE AND / OR CONTRACT THE ABATEMENT AND ASSESS THE COST TO THE PROPERTY TAX DUPLICATE.**

- 1) 5216 COVENTRY COURT, D2020-230.000-014 (2018-148)
- 2) 5345 OAK CREEK TRAIL, D2020-282.000-022 (2018-149)

Ms. Maticic seconded. The motion passed unanimously.



Mr. Juengling requested a motion to approve a resolution to authorize the submission of an application for the Duke Energy Foundation Grant.

Mr. Schramm **MOVED TO APPROVE A RESOLUTION TO AUTHORIZE THE SUBMISSION OF AN APPLICATION FOR THE DUKE ENERGY FOUNDATION GRANT. (2018-150)** Ms. Matacic seconded. The motion passed unanimously.

### **Administration**

Ms. Bitonte requested a motion to approve a resolution to approve the revisions to the Liberty Township Personnel Policy Handbook.

Mr. Schramm **MOVED TO APPROVE A RESOLUTION TO APPROVE THE REVISIONS TO THE LIBERTY TOWNSHIP PERSONNEL POLICY HANDBOOK. (2018-151)** Ms. Matacic seconded. The motion passed unanimously.

### **Department Updates**

- Economic Development
- Finance
- Fire / EMS
- Planning & Zoning
- Services
- Sheriff – 5 Deputies received awards for jobs well done. Doug Hale received the Deputy of the Year. Deputy Hale was the first SRO to receive this award. Deputy Ginner and Deputy Givens were given an award for the apprehension of a suspect after a shooting. Deputy Phillips and Deputy Pardon rescued an unconscious juvenile female out of Gregory Creek.
- Administration

### **TRUSTEE COMMENTS**

Ms. Matacic is looking for suggestions for the OTA Conference Workshops or any legislative issues to be addressed at the statehouse.

Mr. Schramm **MOVED TO ADJOURN.** Ms. Matacic seconded. The motion passed.

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Mr. Farrell, President

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Michelle Greis, Finance Director



## RESOLUTION NO. 2018-136

Board of Trustees, Liberty Township  
Butler County, Ohio

**RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE LIBERTY TOWNSHIP ZONING COMMISSION NOTICE OF DECISION & RESOLUTION WITH MODIFICATIONS FOR CASE ZC18-017, APPLICANT: TMBC, LLC AND TO APPROVE THE REQUEST FOR A MAJOR MODIFICATION TO THE APPROVED B-PUD, BUSINESS PLANNED UNIT DEVELOPMENT (ZC12-009) TO ALLOW FOR BOAT AND ATV SALES AND SERVICE AS A PERMITTED USE AT THE PROPERTY LOCATED AT 7267 YANKEE ROAD (Parcel #D2010-013.000-013)**

**RESOLVED** by the Board of Township Trustees of Liberty Township, Butler County, Ohio that

**WHEREAS**, the Liberty Township Zoning Commission conducted a public hearing for the proposed request on Monday, July 17, 2018 and made a motion to recommend approval of the request for a Major Modification to the approve B-PUD (ZC12-009) to allow for Boat and ATV Sales and Service as a permitted use with certain conditions; and,

**WHEREAS**, a public hearing was conducted by the Liberty Township Board of Trustees on Tuesday, August 7, 2018. to review the proposed Major Modification to the approved B-PUD (ZC12-009); and,

**WHEREAS**, all those present for the hearing who wished to be heard voiced their opinions with respect thereto; and,

**WHEREAS**, said application was reviewed by the Board of Township Trustees and determined to be consistent with the Liberty Township Comprehensive Plan and Liberty Township Zoning Resolution; now,

**THEREFORE, BE IT RESOLVED** that the Liberty Township Board of Trustees does hereby accept the recommendation of the Liberty Township Zoning Commission Notice of Decision & Resolution for Case ZC18-017, Applicant: TMBC, LLC and to approve the request for a Major Modification to the approved B-PUD, Business Planned Unit Development (ZC12-009) to allow for Boat and ATV Sales and Service as a permitted use, subject to the details listed in the staff report, all attachments and exhibits, and the following conditions:

1. The applicant's request for a Major Modification to the B-PUD to allow for the use of "Boat/Auto Sales, Boat/Auto Repair and Boat/Auto Servicing" shall be approved for Boat and ATV sales and service only as described by the applicant for Case ZC18-017 and as otherwise modified by this resolution. The

use of the property for auto sales and repair shall be prohibited. At no time shall any approved outdoor display area be expanded in any way.

2. Outdoor display on the west side of the building shall be limited to three (3) display pads as illustrated on the Preliminary PUD Plan on permanent hard surface; and one (1) boat on three (3), 9' x 28' concrete pads as indicated on the Preliminary PUD Plan along SR-129. The boats must fit entirely on/over the pads, and shall not be shrink wrapped or covered. ATVs, jon boats or similar boats are not permitted in the outdoor display areas (with the exception that one (1) ATV may be displayed on one of the three (3) 9' x 28' pads along SR-129). Landscape treatments, including evergreen trees and shrubs must be incorporated around display pads, which shall be reviewed at Final PUD Plan review. At no time shall boats or ATVs be parked on an unpaved surface or within the parking lot, with the exception of one boat in the southwest corner of the parking lot as illustrated in the proposed Preliminary PUD Plan. All other boat/ATV display shall be limited to the interior of the structure.
3. A pedestrian connection (minimum of 4' in width) shall be installed from the sidewalk along Yankee Road to the building per Section 7.3.3 of the Zoning Resolution.
4. Any building additions or modifications to the exterior of the existing structure shall be brick and/or natural style stone material, consistent with the overlay district development standards of the Liberty Township Zoning Resolution.
5. Additional brick columns shall be installed along long segments of proposed fence in order to break up the long uninterrupted stretch of fencing. The existing vegetation along the east property line shall be maintained in order to serve as additional screening from adjacent properties of the fence and boat storage area.
6. At no time shall boats/ATVs waiting to be serviced, or boats/ATVs already serviced and waiting to be picked up by the customer, be parked in the parking lot outside of the fenced area. The final fence location shall be reviewed at time of Final PUD Review as illustrated in the revised Preliminary PUD Plan submitted to the Board of Trustees dated August 7, 2018.
7. A final landscape plan shall be provided at Final PUD Review indicating details of landscape plantings and locations.
8. Any modification to the lighting on the property will require the replacement of the existing lighting fixtures with a bell-shaped fixture. All lighting levels and fixture heights shall meet the requirements of Section 6.3.3 of the Zoning Resolution for medium intensity uses/activities.
9. Wall signage on the north elevation shall not exceed 6.4% of the building wall elevation; and wall signage on the south elevation shall not exceed 5% of the building wall elevation.
10. Per Section 5.6.2 (1) of the Zoning Resolution, wall signage shall be individually mounted channel letters. Raceways shall be prohibited.

11. The proposed second ground sign along the SR-129 frontage shall not be permitted.
12. The proposed ground sign along the Yankee Road frontage shall be set back a minimum of 10' from the right-of-way and incorporate plantings around the foundation. A zoning certificate shall be obtained by the applicant from the Liberty Township Planning & Zoning Department prior to installation of the sign and landscape plantings.
13. Temporary signs shall only be allowed if they are specifically permitted by the Liberty Township Zoning Resolution and a Zoning Certificate is obtained for such temporary sign. All other temporary signs, feather flags, streamers, etc. shall be prohibited and strictly enforced.

Trustee Schramm made a motion to approve the request for a Major Modification to the approved B-PUD, Business Planned Unit Development to allow for Boat and ATV Sales and Service as a permitted use at the property located at 7267 Yankee Road (Parcel #D2010-013.000-105). Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm,	yes
Trustee Maticic,	yes
Trustee Farrell,	yes

Adopted: Tuesday, August 7, 2018

\_\_\_\_\_  
Tom Farrell, President

\_\_\_\_\_  
Steve Schramm, Vice President

\_\_\_\_\_  
Christine Maticic, Trustee



**AUTHENTICATION**

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 7<sup>th</sup> day of August, 2018.

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Pamela Quinlisk  
Fiscal Officer

APPROVED AS TO FORM:

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Scott D. Phillips, Law Director



## RESOLUTION NO. 2018-137

Board of Trustees, Liberty Township  
Butler County, Ohio

### RESOLUTION TO AUTHORIZE THE CREATION OF SHANNON RIDGE PHASE 1 LIGHTING DISTRICT

**RESOLVED** by the Board of Trustees of Liberty Township, Butler County, Ohio, that

**WHEREAS**, Liberty Township Fiscal Officer Pam Quinlisk presented a request to create a lighting district for Shannon Ridge Boulevard and Watoga Drive in Phase 1 of the Shannon Ridge subdivision;

**WHEREAS**, Duke Energy has presented an *Outdoor Lighting Service Agreement* requesting six (6) Deluxe Acorn LED 70W Type III street lights located in the Shannon Ridge subdivision on Shannon Ridge Boulevard and Watoga Drive; and

**WHEREAS**, Liberty Township has received payment from the developer for the first eighteen (18) months of service; and

**THEREFORE, BE IT RESOLVED** that the Liberty Township Board of Trustees hereby authorizes the creation of the Shannon Ridge Phase 1 Lighting District for six (6) lights.

Trustee Schramm moved to approve the resolution. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm,   yes  
Trustee Maticic,    yes  
Trustee Farrell,    yes

Adopted: Tuesday, August 7, 2018

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Tom Farrell, President

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Steve Schramm, Vice President

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Christine Maticic, Trustee

**AUTHENTICATION**

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 7<sup>th</sup> day of August, 2018.

---

Pamela Quinlisk  
Fiscal Officer

APPROVED AS TO FORM:

---

Scott D. Phillips, Law Director



## RESOLUTION NO. 2018-138

Board of Trustees, Liberty Township  
Butler County, Ohio

### RESOLUTION TO AUTHORIZE THE CREATION OF VISTA VERDE SECTION 3 LIGHTING DISTRICT

**RESOLVED** by the Board of Trustees of Liberty Township, Butler County, Ohio, that

**WHEREAS**, Liberty Township Fiscal Officer Pam Quinlisk presented a request to create a lighting district for Happy Court and Winter Park Drive in Section 3 of the Vista Verde subdivision;

**WHEREAS**, Duke Energy has presented an *Outdoor Lighting Service Agreement* requesting four (4) Deluxe Acorn LED 70W Type III street lights located in the Vista Verde subdivision on Happy Court and Winter Park Drive; and

**WHEREAS**, Liberty Township has not received payment from the developer for the first eighteen (18) months of service; and

**THEREFORE, BE IT RESOLVED** that the Liberty Township Board of Trustees hereby authorizes the creation of the Vista Verde Section 3 Lighting District for four (4) lights.

Trustee Schramm moved to approve the resolution. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm,   yes  
Trustee Maticic,    yes  
Trustee Farrell,    yes

Adopted: Tuesday, August 7, 2018

---

Tom Farrell, President

---

Steve Schramm, Vice President

---

Christine Maticic, Trustee

**AUTHENTICATION**

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 7<sup>th</sup> day of August, 2018.

---

Pamela Quinlisk  
Fiscal Officer

APPROVED AS TO FORM:

---

Scott D. Phillips, Law Director



## RESOLUTION NO. 2018-139

Board of Trustees, Liberty Township  
Butler County, Ohio

### RESOLUTION TO AUTHORIZE NEW APPROPRIATION

**RESOLVED** by the Board of Trustees of Liberty Township, Butler County, Ohio, that

**WHEREAS**, Michelle Greis, Finance Director, requests the Liberty Township Board of Trustees authorize the following new appropriation:

**General Fund:**

- 1) \$107,850.00 to 1000-760-730 (Improvement of Sites)

**THEREFORE, BE IT RESOLVED** that the Liberty Township Board of Trustees hereby authorizes the new appropriations as listed above.

Trustee Schramm moved to approve the resolution. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm,	yes
Trustee Maticic,	yes
Trustee Farrell,	yes

Adopted: Tuesday, August 7, 2018

---

Tom Farrell, President

---

Steve Schramm, Vice President

---

Christine Maticic, Trustee

**AUTHENTICATION**

This is to certify that this Resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 7<sup>th</sup> day of August, 2018.

---

Pamela Quinlisk  
Fiscal Officer

APPROVED AS TO FORM:

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Scott D. Phillips, Law Director



## RESOLUTION NO. 2018-140

Board of Trustees, Liberty Township  
Butler County, Ohio

### **RESOLUTION TO ACCEPT THE SAFETY INTERVENTION GRANT FROM THE OHIO BUREAU OF WORKERS' COMPENSATION**

**RESOLVED** by the Board of Township Trustees of Liberty Township, Butler County, Ohio that

**WHEREAS**, the Board of Trustees for Liberty Township approved Resolution No. 2018-028 on January 16, 2018 to authorize staff to submit the grant application and the corresponding appropriation via Resolution 2018-129 on 7/17/18;

**WHEREAS**, the Ohio Bureau of Workers' Compensation approved the grant request of \$40,000, with the local match being \$40,668, bringing the total project cost to \$80,668.

**THEREFORE, BE IT RESOLVED** the Liberty Township Board of Trustees hereby accepts the Safety Intervention Grant for the purchase of power cots from Stryker Medical for \$80,668, account 2281-760-740.

Trustee Schramm moved to approve the resolution. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm,   yes  
Trustee Maticic,    yes  
Trustee Farrell,    yes

Adopted: Tuesday, August 7, 2018

---

Tom Farrell, President

---

Steve Schramm, Vice President

---

Christine Maticic, Trustee



**AUTHENTICATION**

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 7<sup>th</sup> day of August, 2018.

---

Pamela Quinlisk  
Fiscal Officer

APPROVED AS TO FORM:

---

Scott D. Phillips, Law Director



## RESOLUTION NO. 2018-141

Board of Trustees, Liberty Township  
Butler County, Ohio

### **RESOLUTION TO ACCEPT THE FIREHOUSE SUBS PUBLIC SAFETY FOUNDATION GRANT**

**RESOLVED** by the Board of Township Trustees of Liberty Township, Butler County, Ohio that

**WHEREAS**, the Board of Trustees for Liberty Township approved Resolution No. 2018-081 on May 1, 2018 to authorize staff to submit the grant application for the purpose of purchasing ballistic protective equipment for Liberty Township Fire Department personnel;

**WHEREAS**, the Firehouse Subs Public Safety Foundation approved the grant request of \$14,939.60.

**THEREFORE, BE IT RESOLVED** the Liberty Township Board of Trustees hereby accepts the Firehouse Subs Public Safety Foundation Grant.

Trustee Schramm moved to approve the resolution. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm,    yes

Trustee Maticic,    yes

Trustee Farrell,     yes

Adopted: Tuesday, August 7, 2018

---

Tom Farrell, President

---

Steve Schramm, Vice President

---

Christine Maticic, Trustee

**AUTHENTICATION**

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 7<sup>th</sup> day of August, 2018.

---

Pamela Quinlisk  
Fiscal Officer

APPROVED AS TO FORM:

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Scott D. Phillips, Law Director



## RESOLUTION NO. 2018-142

Board of Trustees, Liberty Township  
Butler County, Ohio

### **RESOLUTION TO ACCEPT THE OHIO DEPARTMENT OF PUBLIC SAFETY EMS ELECTRONIC TABLETS GRANT**

**RESOLVED** by the Board of Township Trustees of Liberty Township, Butler County, Ohio that

**WHEREAS**, the Board of Trustees for Liberty Township approved Resolution No. 2017-191 on November 7, 2017 to authorize staff to submit the grant application.

**WHEREAS**, the Ohio Department of Public Safety, Division of EMS and the Ohio Highway Patrol, Ohio Traffic Safety Office / Traffic Records Coordinating Committee approved the grant request for five (5) EMS electronic tablets and accessories.

**THEREFORE, BE IT RESOLVED** the Liberty Township Board of Trustees hereby accepts the Ohio Department of Public Safety EMS Electronic Tablet Grant.

Trustee Schramm moved to approve the resolution. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm,   yes  
Trustee Maticic,    yes  
Trustee Farrell,    yes

Adopted: Tuesday, August 7, 2018

---

Tom Farrell, President

---

Steve Schramm, Vice President

---

Christine Maticic, Trustee

**AUTHENTICATION**

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 7<sup>th</sup> day of August, 2018.

\_\_\_\_\_  
Pamela Quinlisk  
Fiscal Officer

APPROVED AS TO FORM:

\_\_\_\_\_  
Scott D. Phillips, Law Director



## RESOLUTION NO. 2018-143

Board of Trustees, Liberty Township  
Butler County, Ohio

**RESOLUTION TO ACCEPT THE ROADS IN SECTION 01 OF THE  
TURNBRIDGE SUBDIVISION FOR MAINTENANCE AND JOURNALIZE  
SAID ROADS AT 25 MILES PER HOUR**

**RESOLVED** by the Board of Trustees of Liberty Township, Butler County, Ohio, that

**WHEREAS**, Rick Plummer, Liberty Township Services Director, requests the Liberty Township Board of Trustees accept the roads in Section 01 of the Turnbridge subdivision for maintenance and journalize said roads at 25 miles per hour;

**THEREFORE, BE IT RESOLVED** that the Liberty Township Board of Trustees hereby authorizes acceptance of roads in Section 01 of the Turnbridge subdivision for maintenance and journalize said roads at 25 miles per hour.

Trustee Schramm moved to approve the resolution. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm,   yes  
Trustee Maticic,    yes  
Trustee Farrell,    yes

Adopted: Tuesday, August 7, 2018

---

Tom Farrell, President

---

Steve Schramm, Vice President

---

Christine Maticic, Trustee

**AUTHENTICATION**

This is to certify that this Resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 7<sup>th</sup> day of August, 2018.

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Pamela Quinlisk  
Fiscal Officer

APPROVED AS TO FORM:

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Scott D. Phillips, Law Director



## RESOLUTION NO. 2018-144

Board of Trustees, Liberty Township  
Butler County, Ohio

**RESOLUTION TO ACCEPT THE ROADS IN SECTION 08 OF THE  
SUMMERLIN SUBDIVISION FOR MAINTENANCE AND JOURNALIZE  
SAID ROADS AT 25 MILES PER HOUR**

**RESOLVED** by the Board of Trustees of Liberty Township, Butler County, Ohio, that

**WHEREAS**, Rick Plummer, Liberty Township Services Director, requests the Liberty Township Board of Trustees accept the roads in Section 08 of the Summerlin subdivision for maintenance and journalize said roads at 25 miles per hour;

**THEREFORE, BE IT RESOLVED** that the Liberty Township Board of Trustees hereby authorizes acceptance of roads in Section 08 of the Summerlin subdivision for maintenance and journalize said roads at 25 miles per hour.

Trustee Schramm moved to approve the resolution. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm,   yes  
Trustee Maticic,    yes  
Trustee Farrell,    yes

Adopted: Tuesday, August 7, 2018

---

Tom Farrell, President

---

Steve Schramm, Vice President

---

Christine Maticic, Trustee



**AUTHENTICATION**

This is to certify that this Resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 7<sup>th</sup> day of August, 2018.

---

Pamela Quinlisk  
Fiscal Officer

APPROVED AS TO FORM:

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Scott D. Phillips, Law Director



## RESOLUTION NO. 2018-145

Board of Trustees, Liberty Township  
Butler County, Ohio

**RESOLUTION TO ACCEPT THE ROADS IN SECTION 03 OF THE  
HARBOUR TOWNE PARK SUBDIVISION FOR MAINTENANCE AND  
JOURNALIZE SAID ROADS AT 25 MILES PER HOUR**

**RESOLVED** by the Board of Trustees of Liberty Township, Butler County, Ohio, that

**WHEREAS**, Rick Plummer, Liberty Township Services Director, requests the Liberty Township Board of Trustees accept the roads in Section 03 of the Harbour Towne Park subdivision for maintenance and journalize said roads at 25 miles per hour;

**THEREFORE, BE IT RESOLVED** that the Liberty Township Board of Trustees hereby authorizes acceptance of roads in Section 03 of the Harbour Towne Park subdivision for maintenance and journalize said roads at 25 miles per hour.

Trustee Schramm moved to approve the resolution. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm,   yes  
Trustee Maticic,    yes  
Trustee Farrell,    yes

Adopted: Tuesday, August 7, 2018

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Tom Farrell, President

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Steve Schramm, Vice President

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Christine Maticic, Trustee

**AUTHENTICATION**

This is to certify that this Resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 7<sup>th</sup> day of August, 2018.

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Pamela Quinlisk  
Fiscal Officer

APPROVED AS TO FORM:

---

Scott D. Phillips, Law Director



## RESOLUTION NO. 2018-146

Board of Trustees, Liberty Township  
Butler County, Ohio

### **RESOLUTION TO APPROVE PAY INCREASES FOR LIBERTY TOWNSHIP EMPLOYEES EFFECTIVE ON THE AUGUST 10, 2018 PAYROLL**

**RESOLVED** by the Board of Trustees of Liberty Township, Butler County, Ohio, that

**WHEREAS**, the Liberty Township Board of Trustees desires to provide annual pay increases to employees based on performance and credentials;

**THEREFORE, BE IT RESOLVED** that the Board of Trustees hereby approves pay increases for Township employees effective on the August 10, 2018 Payroll per the attached document.

Trustee Schramm moved to approve the resolution. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm,   yes  
Trustee Maticic,    yes  
Trustee Farrell,    yes

Adopted: Tuesday, August 7, 2018

---

Tom Farrell, President

---

Steve Schramm, Vice President

---

Christine Maticic, Trustee

**AUTHENTICATION**

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 7<sup>th</sup> day of August, 2018.

---

Pamela Quinlisk  
Fiscal Officer

APPROVED AS TO FORM:

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Scott D. Phillips, Law Director



## RESOLUTION NO. 2018-147

Board of Trustees, Liberty Township  
Butler County, Ohio

**RESOLUTION TO AUTHORIZE THE TOWNSHIP ADMINISTRATOR TO EXECUTE THE ATTACHED MEMORANDA OF UNDERSTANDING WITH THE LIBERTY TOWNSHIP PROFESSIONAL FIRE FIGHTERS LOCAL IAFF 4394 FOR THE PURPOSE OF RESOLVING ANY ISSUES RELATING TO THE RANK OF CAPTAIN.**

**RESOLVED** by the Board of Trustees of Liberty Township, Butler County, Ohio, that

**WHEREAS**, Fire Chief Ethan Klussman requests the Liberty Township Board of Trustees authorize the Township Administrator to execute the attached Memoranda of Understanding with the Liberty Township Professional Fire Fighters Local IAFF 4394 for the purpose of resolving any issues relating to the rank of Captain;

**THEREFORE, BE IT RESOLVED** that the Liberty Township Board of Trustees hereby authorizes the Township Administrator to execute the attached Memoranda of Understanding with the Liberty Township Professional Fire Fighters Local IAFF 4394 for the purpose of resolving any issues relating to the rank of Captain.

Trustee Schramm moved to approve the resolution. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm,   yes  
Trustee Maticic,    yes  
Trustee Farrell,    yes

Adopted: Tuesday, August 7, 2018

---

Tom Farrell, President

---

Steve Schramm, Vice President

---

Christine Maticic, Trustee

**AUTHENTICATION**

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 7<sup>th</sup> day of August, 2018.

---

Pamela Quinlisk  
Fiscal Officer

APPROVED AS TO FORM:

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Scott D. Phillips, Law Director

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## RESOLUTION NO. 2018-148

Board of Trustees, Liberty Township  
Butler County, Ohio

**RESOLUTION TO DECLARE THE OWNERS' MAINTENANCE OF 5216 COVENTRY COURT, PARCEL ID # D2020-230.000-014, HAS BEEN NEGLECTED AND CONSTITUTES A PUBLIC NUISANCE PER SECTION 505.87 OF THE OHIO REVISED CODE. THE LIBERTY TOWNSHIP BOARD OF TRUSTEES ORDERS THE OWNERS TO ABATE THE NUISANCE WITHIN SEVEN DAYS; AND IF SUCH NUISANCE IS NOT ABATED WITHIN SEVEN DAYS, THE LIBERTY TOWNSHIP BOARD OF TRUSTEES AUTHORIZES STAFF TO ABATE THE NUISANCE AND / OR CONTRACT THE ABATEMENT AND ASSESS THE COST TO THE PROPERTY TAX DUPLICATE**

**RESOLVED** by the Board of Township Trustees of Liberty Township, Butler County, Ohio that

**WHEREAS**, the Liberty Township Board of Trustees is authorized by Section 505.87 of the Ohio Revised Code to provide for the abatement, control or removal of vegetation and debris from land in the Township, if the board determines that the owner's maintenance of that vegetation, garbage, refuse, or other debris constitutes a nuisance;

**WHEREAS**, the owners and all lien holders of record of the property located at 5216 COVENTRY COURT, PARCEL ID # D2020-230.000-014, have been provided advance notice of the involved Board of Trustees' meeting and that an opportunity to be heard on the matter would be provided at such time; and

**WHEREAS**, the Board of Trustees has determined that the owners' maintenance of the property constitutes a nuisance and that the abatement of said nuisance is necessary to further the public health, safety and general welfare;

**THEREFORE, BE IT RESOLVED** that the Liberty Township Board of Trustees hereby approves this resolution to declare that the owners' maintenance of 5216 COVENTRY COURT, PARCEL ID # D2020-230.000-014, has been neglected and constitutes a public nuisance per Section 505.87 of the Ohio Revised Code. The Liberty Township Board of Trustees orders the owners to abate the nuisance within seven (7) days; and if such nuisance is not abated within seven (7) days, the Liberty Township Board of Trustees authorizes staff to abate the nuisance and / or contract the abatement and assess the cost to the property tax duplicate.



Trustee Schramm moved to approve the resolution. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm, yes  
Trustee Maticic, yes  
Trustee Farrell, yes

Adopted: Tuesday, August 7, 2018

---

Tom Farrell, President

---

Steve Schramm, Vice President

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Christine Maticic, Trustee

### **AUTHENTICATION**

This is to certify that this Resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 7<sup>th</sup> day of August, 2018.

---

Pamela Quinlisk  
Fiscal Officer

APPROVED AS TO FORM:

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Scott D. Phillips, Law Director



## RESOLUTION NO. 2018-149

Board of Trustees, Liberty Township  
Butler County, Ohio

**RESOLUTION TO DECLARE THE OWNERS' MAINTENANCE OF 5345 OAK CREEK TRAIL, PARCEL ID # D2020-282.000-022, HAS BEEN NEGLECTED AND CONSTITUTES A PUBLIC NUISANCE PER SECTION 505.87 OF THE OHIO REVISED CODE. THE LIBERTY TOWNSHIP BOARD OF TRUSTEES ORDERS THE OWNERS TO ABATE THE NUISANCE WITHIN SEVEN DAYS; AND IF SUCH NUISANCE IS NOT ABATED WITHIN SEVEN DAYS, THE LIBERTY TOWNSHIP BOARD OF TRUSTEES AUTHORIZES STAFF TO ABATE THE NUISANCE AND / OR CONTRACT THE ABATEMENT AND ASSESS THE COST TO THE PROPERTY TAX DUPLICATE**

**RESOLVED** by the Board of Township Trustees of Liberty Township, Butler County, Ohio that

**WHEREAS**, the Liberty Township Board of Trustees is authorized by Section 505.87 of the Ohio Revised Code to provide for the abatement, control or removal of vegetation and debris from land in the Township, if the board determines that the owner's maintenance of that vegetation, garbage, refuse, or other debris constitutes a nuisance;

**WHEREAS**, the owners and all lien holders of record of the property located at 5345 OAK CREEK TRAIL, PARCEL ID # D2020-282.000-022, have been provided advance notice of the involved Board of Trustees' meeting and that an opportunity to be heard on the matter would be provided at such time; and

**WHEREAS**, the Board of Trustees has determined that the owners' maintenance of the property constitutes a nuisance and that the abatement of said nuisance is necessary to further the public health, safety and general welfare;

**THEREFORE, BE IT RESOLVED** that the Liberty Township Board of Trustees hereby approves this resolution to declare that the owners' maintenance of 5345 OAK CREEK TRAIL, PARCEL ID # D2020-282.000-022, has been neglected and constitutes a public nuisance per Section 505.87 of the Ohio Revised Code. The Liberty Township Board of Trustees orders the owners to abate the nuisance within seven (7) days; and if such nuisance is not abated within seven (7) days, the Liberty Township Board of Trustees authorizes staff to abate the nuisance and / or contract the abatement and assess the cost to the property tax duplicate.

Trustee Schramm moved to approve the resolution. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm, yes  
Trustee Maticic, yes  
Trustee Farrell, yes

Adopted: Tuesday, August 7, 2018

---

Tom Farrell, President

---

Steve Schramm, Vice President

---

Christine Maticic, Trustee

### **AUTHENTICATION**

This is to certify that this Resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 7<sup>th</sup> day of August, 2018.

---

Pamela Quinlisk  
Fiscal Officer

APPROVED AS TO FORM:

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Scott D. Phillips, Law Director



## RESOLUTION NO. 2018-150

Board of Trustees, Liberty Township  
Butler County, Ohio

### **RESOLUTION TO AUTHORIZE THE SUBMISSION OF AN APPLICATION FOR THE DUKE ENERGY FOUNDATION GRANT**

**RESOLVED** by the Board of Trustees of Liberty Township, Butler County, Ohio, that:

**WHEREAS**, the Duke Energy Foundation provides philanthropic support to help communities where Duke Energy's customers live and work; and

**WHEREAS**, Bryan Behrmann, Director of Planning and Zoning, requests the Liberty Township Board of Trustees authorization to submit an application for the grant for the purpose of supporting our efforts of updating the Comprehensive Land Use Plan, which is planned for 2019 – 2020;

**THEREFORE, BE IT RESOLVED** that the Board of Trustees does hereby authorize Bryan Behrmann, Director of Planning and Zoning, to submit an application for the Duke Energy Foundation Grant.

Trustee Schramm moved to approve the resolution. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm,   yes

Trustee Maticic,    yes

Trustee Farrell,    yes

Adopted: Tuesday, August 7, 2018

---

Tom Farrell, President

---

Steve Schramm, Vice President

---

Christine Maticic, Trustee

**AUTHENTICATION**

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 7<sup>th</sup> day of August, 2018.

---

Pamela Quinlisk  
Fiscal Officer

APPROVED AS TO FORM:

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Scott D. Phillips, Law Director



## RESOLUTION NO. 2018-151

Board of Trustees, Liberty Township  
Butler County, Ohio

### RESOLUTION TO APPROVE THE REVISIONS TO THE LIBERTY TOWNSHIP PERSONNEL POLICY HANDBOOK

**RESOLVED** by the Board of Trustees of Liberty Township, Butler County, Ohio, that

**WHEREAS**, the Liberty Township Board of Trustees desires to approve the revisions made to the Liberty Township Personnel Policy Handbook as recommended by Michelle Greis, Assistant Township Administrator / Finance Director;

**THEREFORE, BE IT RESOLVED**, that the Liberty Township Board of Trustees hereby approves the revisions to the Liberty Township Personnel Policy Handbook as recommended by the Assistant Township Administrator / Finance Director.

Trustee Schramm moved to approve the resolution. Trustee Maticic seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm,	yes
Trustee Maticic,	yes
Trustee Farrell,	yes

Adopted: Tuesday, August 7, 2018

---

Tom Farrell, President

---

Steve Schramm, Vice President

---

Christine Maticic, Trustee

**AUTHENTICATION**

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 7<sup>th</sup> day of August, 2018.

\_\_\_\_\_  
Pamela Quinlisk  
Fiscal Officer

APPROVED AS TO FORM:

\_\_\_\_\_  
Scott D. Phillips, Law Director