



Liberty Township Parks Committee  
Minutes  
September 26, 2017  
Location: Allen Park

**Park Committee Members:** V. Michel Price, President | Kurt Feldmann, Vice President | Maureen Mowl, Secretary | Ron Aylward, Treasurer | Laurie Ballenger | Chuck Holliday | Dave Lintner | Bill Walker | Rick Plummer, Parks Liaison |

**Call to Order** 6:33pm by Michel Price

**Pledge of Allegiance**

**Roll Call:** All present with exception of Bill Walker

**Introduction of Guest - Zach Roberts (Midpoint Library on Wheels Team Leader)**

- Library mobile coming to serve Liberty Township. Currently serves groups such as homebound, schools, nursery homes, etc. Would like to have access to Liberty Township Park areas (excluding Cherokee Park due to access issues based on initial site assessments). Would include a 30 foot mobile that brings library resources to users. Looking for suggestions of other locations that could be utilized. Initially the mobile includes 40 stops a month with a start time of 9:00am or 10:00am and ending around 5:00pm. As program grows - expect to have weekend and evening hours. Hoping to start program around mid-November with a slow start due to season.
  - Motion to recommend location in parks to trustees - Michel Price
  - Second: Maureen Mowl
  - Unanimous approval from committee

**Ratify August Minutes (8/29/2017)**

- Discussion: Recommendations were given to Kurt Feldmann to change and then submit back to committee to approve and ratify
  - Motion to approve minutes with mentioned changes - Dave Lintner
  - Second: Ron Aylward
  - Unanimous approval from committee

**Consent Agenda/Emailed Business - Material listed at end of minutes**

- **Any questions discussed - emails/handouts** - None
- **Major Robinson Resume - Possible candidate for committee** - Have not heard from him and did not connect at Fall Festival.
- No other discussion

## Allen Park Review - Discuss

- Chuck Holliday reported on three year project to utilize Michelle Allen Funds
  - Map of recommendations at Allen Park
  - Legend Key:
    - Black - Creek
    - Blue - Boundary Lines
    - Red - Trails (Existing and recommended)
    - Pink - Clearing of Honeysuckle



- Planning includes cutting down more honeysuckle using Feecon while continuing to treat each year after initially cut down, additional signage for trails, a new hiking trail to go in, loop into woods, additional planting, and informational boards regarding the prairie, birds, and butterfly gardens.
- Side notes about parks: Recommended trail would be approximately 1 mile (estimate).
- More benches still needed for prairie area from Liberty Township Parks as well as spraying area the Feecon took out as a continued process.

## Continuing Park Business

### Park program at Dudley Woods-Gregory Log Cabin - Christmas time

- Discussed that there is not enough time this year but would want to have on calendar for 2018

### 2018 Parks Events

- **Confirmed** Bob Henn Wildflower Walk (April 21st 10-12pm) - Chuck Holliday
- Lynn White creek walk end of July (July 28) - Chuck Holliday
- Jr Hikers Program (third Tuesday April - October) - Maureen Mowl
- Storytime in the Parks (second Wednesday April - October) Maureen Mowl
- Yoga in the Parks - Michel
- Dudley Woods Gregory Log Cabin - (December 2018) - Chuck
- School of Fish (June 16) - Michel
- Fairy Tales in the Park (Summer - four sessions) - Michel

- Walk in the Park - Michel still working with YMCA
- Meet and Greet in the Parks - couple of trial runs
  - Discussion regarding the recommended frequency of occurring weekly during the summer time every Saturday for two hours.

**Purchases**

- 6 pleated fans 1 ½ x 3ft. Patriotic decorations on clearance at Meijer's. (\$15.98 for July 4th float) - receipt given from Michel Price to Rick Plummer

**MOMS Club Fencing Fundraising**

- Discussion occurred but more information needed regarding project. Rick Plummer to work with township and MOMS Club to get information to Trustees to get this process moving forward.

**Open Discussion**

- Kurt Feldmann to find out more information on horse trail opportunities at Liberty Township Parks and report back to committee.
- Big thank you for Fall Festival efforts from Laurie Ballenger and Rick Plummer.
  - Very well received
  - Feedback about parks from patrons of festival:
    - Marked Trails
    - Dog Parks
    - Splash Parks
    - Swing/Playset at Allen
    - Small parks at Fire houses
    - More swings at Dudley Memorial
    - Trees for shade
- Recommendation to have a monogrammed tent cover for future event in lieu of the banner.
- Reminder that the next meeting will occur on October 24th - Maureen to email township to update website.

**Next Park Meeting** - October 24, 2017 at 6400 Princeton Road

**Adjournment** - Occurred at 8:01pm

Motion: Ron Aylward

Second: Chuck Holliday

# Informational Packet Information:

Sept 15, 2017

Sunset Yoga- last one of the season- 10 people participated in the YMCA's yoga. I spoke with Laura and she would like to continue this next year but start earlier. I have sent Andrew at the YMCA an email about a meeting to discuss 2018.

Received Sept 21, 2017

Our next audited report will come from WC LT Foundation after 3rd Quarter. No changes since last meeting. Ron

## Parks Monthly Marketing Summary – September 2017

· *Please be advised that the majority of marketing/communications activities in the month of September were focused on promoting the Fall Festival event.*

### 1. Sunset Yoga

- Added the September event to the Newsflash section of the website.
- Tweeted event reminders on 9/8, 9/14, and 9/15.
- Published Facebook posts about the event on 9/8 and 9/15.
- Added the September event to News Flash section of the website.

### 2. Liberty Township Parks brochure

- The new, professionally designed Liberty Township Parks brochure was approved and sent to print in early September. The distribution of the brochures will officially begin at the Fall Festival.

### 3. Fall Festival

- The Parks Committee will have a booth at the event.

### 4. Park Maps

- Maps for each park were created in PDF format by the Township's planning and zoning department and uploaded to each individual park listing on the website.

### 5. Disc Golf Sponsorships

- Added new disc golf hole sponsor, Artis Senior Living, to the website.

## **Looking Ahead to October**

Continuing promotion and/or new promotion of the following items:

- Would love to showcase the fall foliage at the parks; if anyone happens to grab some nice photos, please send to Maureen or Rick.
- More "Park Spotlight" Facebook posts

## Liberty Township Parks Update

**Allen Park** – Completed chipping of walking trails at front of park. Continued spraying of Honeysuckle primarily in the northeast section of the park property.

**Dudley Memorial Park** – Repaired damage split rail fence around parking area. The new Dudley Memorial Park sign was delivered last week and will be installed at the entrance next week.

**Dudley Woods Park** –Met with two scouts regarding future Eagle Scout projects involving the installation of trail and tree identification markers and possibly a butterfly garden.

**Reserves Park** – Final pond treatment for pond weeds was completed.

**Wetlands Park West** – Planted memorial tree near the flagpole. Added additional woodchips under the playground climber.

**Cherokee Park** - Mowed all fields at Cherokee Park. Bridge has washed out again and needs repaired. The township will look for a solution to prevent future bridge washouts until a more permanent bridge is constructed once the Turnbridge path is connected.

### **General Information:**

A new disc golf hole sponsor contract with Atris Senior Living has been finalized and the sponsor sign should be up sometime next week on hole #4.

West Chester Twp. police department kindly donated all of their unused fishing supplies to the Liberty Township due to them discontinuing their hooked on fishing events.