



# **TRUSTEES MEETING**

**February 3, 2026**

**TRUSTEES**

Todd Minnecar, President  
Steve Schramm, Vice President  
Tom Farrell



**FISCAL OFFICER**

Pam Quinlisk  
**ADMINISTRATOR**  
Caroline McKinney

**TRUSTEES MEETING AGENDA | February 3, 2026**

5021 Winners Circle Drive  
Liberty Township, OH 45011

**REGULAR MEETING**

**WORK SESSION | 4:45 PM**

- a) Streetscape Project Review with Hitchcock Design, LTFD Training Center concept, Fort Liberty Playland new plan, agenda review and miscellaneous communications.

**REGULAR MEETING | 6:00 PM**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. PUBLIC HEARING
  - a) **Vogelsang Farm TIF**  
Motion to close the public hearing: \_\_\_\_  
2<sup>ND</sup> \_\_\_\_  
Roll \_\_\_\_
5. PUBLIC COMMENTS
6. FISCAL OFFICER'S BUSINESS
7. ITEM(S) TO REMOVE FROM CONSENT AGENDA
8. CONSENT AGENDA

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

**a) Fiscal Officer**

- Meeting Minutes – **Motion to approve** the following:
  - o Regular Meeting, December 16, 2025
  - o Regular Meeting, January 6, 2026
  - o Regular Meeting, January 20, 2026
- Payment Listing – **Motion to approve** the Payment Listing and any Additional Payment Listing



**a) Fire / EMS**

- **Motion to approve** the agreement with Stryker for a total approximate cost of \$79,451.20 from account 2191-220-323-0000.

**b) Public Works**

- **Motion to approve** the purchase of road salt from Compass Minerals America Inc. for a total approximate cost of \$100,000.00 from account numbers 1000-110-599-0008 (\$25,000.00) and 2231-330-420-0000 (\$75,000.00).

Motion to approve Consent Agenda:

Motion: \_\_\_\_\_  
2<sup>ND</sup> \_\_\_\_\_  
Roll \_\_\_\_\_

**9. DEPARTMENT BUSINESS**

**a) Sheriff**

- **Motion to authorize** Addendum #2 to the original Police Services Contract between Liberty Township and the BCSO dated January 1, 2025 to provide technology needed to provide police services for a total approximate cost of \$30,000 annually from account 2904-210-360-0000.

Motion \_\_\_\_\_  
2<sup>ND</sup> \_\_\_\_\_  
Roll \_\_\_\_\_

**10. TRUSTEE COMMENTS**

**11. ADJOURNMENT**

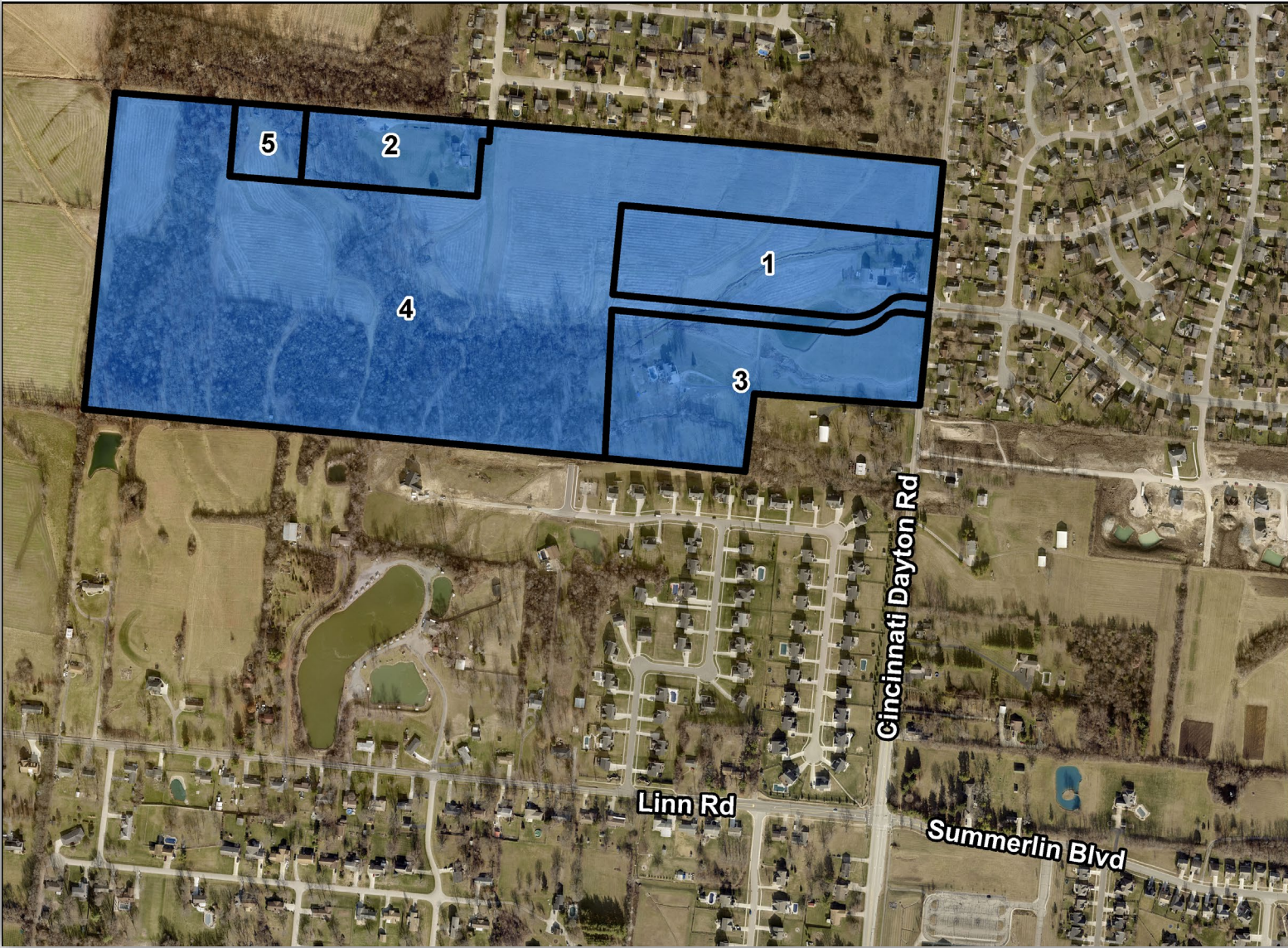
Motion \_\_\_\_\_  
2<sup>ND</sup> \_\_\_\_\_  
Roll \_\_\_\_\_



# Vogelsang Farm TIF Public Hearing

February 3, 2026






 Vogelsang Farm

**PARCEL ID LEGEND**

- 1: D2010016000062
- 2: D2010016000049
- 3: D2010016000061
- 4: D2010016000060
- 5: D2010016000072



0 100 200 300 400 500 600  
 Feet

LIBERTY TOWNSHIP  
5021 Winners Circle Drive  
Liberty Township, OH 45011  
P: 513.759.7500  
[www.liberty-township.com](http://www.liberty-township.com)

**VOGELSANG FARM**

# Vogelsang Farm TIF

- Liberty Township is looking to create a TIF incentive district
- Vogelsang Farm – located off Cincinnati-Dayton Road
- New housing will increase demand on surrounding roads and infrastructure
- TIF will support infrastructure and roadway needs, including support of the nearby Millikin Interchange area
- Next step in process: TIF Resolution will come before the Board on 3/17/26



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**LIBERTY TOWNSHIP BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
TUESDAY DECEMBER 16, 2025  
5021 Winners Circle Drive  
Liberty Township, OH 45011**

On Tuesday, December 16, 2025, at 5:30 P.M. the Liberty Township Board of Trustees met this day for a special meeting. Upon call of the roll, Mr. Farrell - present, Mr. Minniear – present, Mr. Schramm – present.

**WORK SESSION**  
**5:45 P.M.**

- BZA Meeting Update
- 2026 Organizational Meeting Discussion
- Agenda Review
- Miscellaneous Communications

**REGULAR MEETING**  
**6:00 P.M.**

On Tuesday December 16, 2025, at 6:00 P.M., the Liberty Township Board of Trustees met this day for a Regular Meeting. Upon call of the roll, Mr. Farrell - present, Mr. Minniear – present, Mr. Schramm – present

Mr. Farrell led the Pledge of Allegiance.

**PUBLIC COMMENTS**

No Comments

**FISCAL OFFICER BUSINESS**

- B & B THEATRES OPERATING  
DBA B&B Theatres at Liberty Center, 7514 Bales Street,  
Liberty Township, OH 45069  
Liberty Township does not request a hearing on this permit.
- Appropriation Status as of November 30, 2025
- Fund Status as November 30, 2025



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**REGULAR MEETING CONSENT AGENDA**

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

**CONSENT AGENDA**

**Fiscal Officer**

- Meeting Minutes – Motion to approve the following:
  - o Regular Meeting, November 5, 2025
  - o Regular Meeting, November 18, 2025
  - o Special Meeting, December 2, 2025
  - o Special Meeting, December 8, 2025
- Payment Listing – Motion to approve the Payment Listing and any Additional Payment Listing

**Requisitions / Transfers**

- Motion to approve transfers over \$10,000

Vendor Name:	Lakota Local Schools
Request Reason:	Lakota Make Whole Payment after Waterfall

Request Description	Account	Amount
747/Princeton TIF	3101-110-360-0006	\$ -
Aspen Trails RID	4311-110-360-0006	\$ -
Cedarbrook RID	3110-110-360-0006	\$ -
Cedarbrook RID - excess	3110-110-360-0006	\$ 326,727.66
Creekside RID	4313-110-360-0006	\$ -
Falling Water RID	4314-110-360-0006	\$ -
Four Bridges RID	3109-110-360-0006	\$ -
Four Bridges RID - excess	3109-110-360-0006	\$ 384,505.80
Hawthorne Hills RID	4312-110-360-0006	\$ -
Kyles Station RID	4315-110-360-0006	\$ -
Summerlin RID	4309-110-360-0006	\$ -
Trails of Four Bridges RID	3107-110-360-0006	\$ -
Trails of Four Bridges RID - excess	3107-110-360-0006	\$ 408,012.72
Townhomes of Four Bridges RID	3108-110-360-0006	\$ -
Townhomes of Four Bridges RID - excess	3108-110-360-0006	\$ 86,970.32
Allen Estates RID	4310-110-360-0006	
<b>TOTAL</b>		<b>\$ 1,206,216.50</b>

- o \$ 100,000.00 Compass Minerals America (road salt)
  - \$75,000.00 Account #2231-330-420-0000
  - \$25,000.00 Account #1000-110-599-0008

**Fire / EMS**

- Motion to approve the DroneSense agreement and purchase for



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a total approximate cost of \$2,900.00 from account #2191-220-360-0000.

Mr. Schramm **MOVED TO APPROVE THE CONSENT AGENDA.** Mr. Minniear seconded. The motion passed unanimously.

### **Department Business**

#### **Fire/EMS**

Asst. Chief Greve made a motion to approve the repair of Engine 112 by Atlantic Emergency in an amount not to exceed \$12,000.00 from account #2191-220-323-0000.

Mr. Schramm **MOVED TO APPROVE THE REPAIR OF ENGINE 112 BY ATLANTIC EMERGENCY IN AN AMOUNT NOT TO EXCEED \$12,000.00 FROM ACCOUNT #2191-220-323-0000.** Mr. Minniear seconded. The motion passed unanimously.

#### **Public Works**

Mr. Sebald made a motion to approve the purchase of road salt from Compass Minerals America Inc. for a total approximate cost of \$100,000.00 from accounts #2231-330420-0000 (\$75,000.00) and #1000-110-599-0008 (\$25,000.00).

Mr. Schramm **MOVED TO APPROVE THE PURCHASE OF ROAD SALT FROM COMPASS MINERALS AMERICA INC. FOR A TOTAL APPROXIMATE COST OF \$100,000.00 FROM ACCOUNTS #2231-330420-0000 (\$75,000.00) AND #1000-110-599-0008 (\$25,000.00).** Mr. Minniear seconded. The motion passed unanimously.

#### **Administration**

Mr. Lewis made a motion to approve a resolution adopting the Liberty Township Compensation Strategy establishing merit-based pay adjustments for 2026 for employees not included in a bargaining unit.

Mr. Schramm **MOVED TO APPROVE A MOTION TO APPROVE A RESOLUTION ADOPTING THE LIBERTY TOWNSHIP COMPENSATION STRATEGY ESTABLISHING MERIT-BASED PAY ADJUSTMENTS FOR 2026 FOR EMPLOYEES NOT INCLUDED IN A BARGAINING UNIT. (2025-109)** Mr. Minniear seconded. The motion passed unanimously.

Ms. McKinney made a motion to approve a resolution to appoint Caroline McKinney, Township Administrator, as its representative on the Board of Directors of the OhioKentucky-Indiana Regional Council of Government for 2026.

Mr. Schramm **MOVED TO APPROVE A MOTION TO APPROVE A RESOLUTION TO APPOINT CAROLINE MCKINNEY, TOWNSHIP ADMINISTRATOR, AS ITS REPRESENTATIVE ON THE BOARD OF DIRECTORS OF THE OHIOKENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENT FOR 2026. (2025-110)** Mr. Minniear seconded. The motion passed unanimously.

Ms. McKinney made a motion to approve a resolution to appoint Trustee Steve Schramm, of the Liberty Township Board of Trustees, as its alternate representative on the Board of Directors of the Ohio-Kentucky-Indiana Regional Council of Government for 2026.

Mr. Schramm **MOVED TO APPROVE A MOTION TO APPROVE A RESOLUTION TO APPOINT TRUSTEE STEVE SCHRAMM, OF THE LIBERTY TOWNSHIP BOARD OF**



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**TRUSTEES, AS ITS ALTERNATE REPRESENTATIVE ON THE BOARD OF DIRECTORS OF THE OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENT FOR 2026.** Mr. Minniear seconded. The motion passed unanimously.

**DEPARTMENT UPDATES**

- Economic Development/Marketing – Activity Report
- Finance – JEDD Report Q3
- Fire / EMS – Activity Report
- Planning & Zoning – Permit Reports
- Public Works – Activity Report
- Sheriff – Call Data Report
- Administration

**TRUSTEE COMMENTS**

The Trustees thank staff for a great 2025 and enjoy the holiday season.

**ADJOURNMENT**

Mr. Schramm **MOVED TO ADJOURN.** Mr. Minniear seconded. The motion passed.

\_\_\_\_\_  
Tom Farrell, President

\_\_\_\_\_  
Pamela Quinlisk, Fiscal Officer



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**LIBERTY TOWNSHIP BOARD OF TRUSTEES**

**MINUTES OF THE REGULAR MEETING**

**TUESDAY JANUARY 06, 2026**

**5021 Winners Circle Drive**

**Liberty Township, OH 45011**

On Tuesday, January 06, 2026, at 5:30 P.M. the Liberty Township Board of Trustees met this day for a special meeting. Upon call of the roll, Mr. Schramm - present, Mr. Farrell - present, Mr. Minniear – present.

**WORK SESSION**

**5:30 P.M.**

- Organizational Meeting Agenda Review
- Regular Meeting agenda review
- Confirm swearing in process
- TIF timeline review
- Miscellaneous communications

**ORGANIZATIONAL MEETING**

**6:00 P.M.**

On Tuesday, January 06, 2026, at 6:00 P.M., the Liberty Township Board of Trustees met this day for an Organizational Regular Meeting. Upon call of the roll, Mr. Schramm - present, Mr. Farrell - present, Mr. Minniear – present.

Mr. Farrell led the Pledge of Allegiance.

Mrs. Quinlisk made a motion to approve a resolution to elect Trustee Todd Minniear to the position of Board President for 2026.

Mr. Schramm **MOVED TO APPROVE A RESOLUTION TO ELECT TRUSTEE TODD MINNIEAR TO THE POSITION OF BOARD PRESIDENT FOR 2026. (2026-001)** Mr. Farrell seconded. The motion passed unanimously.

Mr. Minniear made a motion to approve a resolution to elect Trustee Steve Schramm to the position of Board Vice President for 2026.

Mr. Farrell **MOVED TO APPROVE A RESOLUTION TO ELECT TRUSTEE STEVE SCHRAMM TO THE POSITION OF BOARD PRESIDENT FOR 2026. (2026-002)** Mr. Schramm seconded. The motion passed unanimously.



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## **ORGANIZATIONAL CONSENT AGENDA**

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

### **ORGANIZATIONAL ITEMS**

- Motion to approve a resolution to establish the 2026 meeting schedules for the Liberty Township Board of Trustees, Zoning Commission, Board of Zoning Appeals, Finance Committee, JEDD I Board, Parks Committee, Trails Committee and the 2026 Township Holiday and Events schedules. **(2026-003)**
- Motion to approve a resolution to establish the 2026 Medicount Fee Schedule. **(2026-004)**
- Motion to approve a resolution to establish the 2026 American Heart Association Class Fee Schedule. **(2026-005)**
- Motion to approve a resolution to establish the 2026 Fire Fee Schedule. **(2026-006)**
- Motion to approve a resolution to establish the 2026 Cemetery Fee Schedule. **(2026-007)**
- Motion to approve a resolution to set the 2026 Employee Cell Phone Reimbursement Rates. **(2026-008)**
- Motion to approve a resolution to set the 2026 Employee Mileage Reimbursement Rates following posted IRS rates. **(2026-009)**
- Motion to approve a resolution to authorize the Township Administrator to allow reduced summer work hours for certain full-time (40-hour per week) and modified full-time (32 hour per week) non-bargaining administrative employees. **(2026-010)**

Mr. Schramm **MOVED TO APPROVE THE CONSENT AGENDA.** Mr. Farrell seconded. The motion passed unanimously.

### **Organizational Business**

Mr. Minniear made a motion to approve a resolution to establish the 2026 Zoning Fee Schedule, dispensing with the second reading, and declaring an emergency. (Home Rule)

Mr. Schramm **MOVED TO APPROVE A RESOLUTION TO ESTABLISH THE 2026 ZONING FEE SCHEDULE, DISPENSING WITH THE SECOND READING, AND DECLARING AN EMERGENCY. (HOME RULE) (2026-011)** Mr. Farrell seconded. The motion passed unanimously.

Mr. Minniear made a motion to approve a resolution to authorize the transfer of funds not to exceed \$2,530,000.00 from medical / hospitalization accounts into the health insurance bank account with Fifth Third Bank at intervals throughout the year to fund the partially self-funded health insurance program.

Mr. Schramm **MOVED TO APPROVE A RESOLUTION TO APPROVE A RESOLUTION TO AUTHORIZE THE TRANSFER OF FUNDS NOT TO EXCEED \$2,530,000.00 FROM MEDICAL / HOSPITALIZATION ACCOUNTS INTO THE HEALTH INSURANCE BANK ACCOUNT WITH FIFTH THIRD BANK AT INTERVALS THROUGHOUT THE YEAR TO FUND THE PARTIALLY SELF-FUNDED HEALTH INSURANCE PROGRAM. (2026-012)**



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Mr. Farrell seconded. The motion passed unanimously.

Mr. Minniear made a motion to approve a resolution to appoint Chief Klussman, Fire Marshal Matt Owen, community member Paul Stumpf and Trustee Tom Farrell and Trustee Steve Schramm, to the Volunteer Fire Fighter's Dependents Fund for the 2026 Annual Elections of Board members.

Mr. Schramm **MOVED TO APPROVE A RESOLUTION TO APPOINT CHIEF KLUSSMAN, FIRE MARSHAL MATT OWEN, COMMUNITY MEMBER PAUL STUMPF AND TRUSTEE TOM FARRELL AND TRUSTEE STEVE SCHRAMM, TO THE VOLUNTEER FIRE FIGHTER'S DEPENDENTS FUND FOR THE 2026 ANNUAL ELECTIONS OF BOARD MEMBERS. (2026-013)** Mr. Farrell seconded. The motion passed unanimously.

Mr. Minniear made to approve a resolution to appoint Trustee Todd Minniear\_ of the Liberty Township Board of Trustees to the Butler County Emergency Management Agency Advisory Council.

Mr. Schramm **MOVED TO APPROVE A RESOLUTION TO APPOINT TRUSTEE TODD MINNIEAR OF THE LIBERTY TOWNSHIP BOARD OF TRUSTEES TO THE BUTLER COUNTY EMERGENCY MANAGEMENT AGENCY ADVISORY COUNCIL. (2026-014)** Mr. Farrell seconded. The motion passed unanimously.

Mr. Minniear made a motion to approve the appointment of Trustee Tom Farrell to the Parks Committee for 2026.

Mr. Schramm **MOVED TO APPROVE THE APPOINTMENT OF TRUSTEE TOM FARRELL TO THE PARKS COMMITTEE FOR 2026.** Mr. Farrell seconded. The motion passed unanimously.

Mr. Minniear made a motion to approve the appointment of Trustee Steve Schramm to the Finance Committee for 2026.

Mr. Schramm **MOVED TO APPROVE THE APPOINTMENT OF TRUSTEE STEVE SCHRAMM TO THE FINANCE COMMITTEE FOR 2026.** Mr. Farrell seconded. The motion passed unanimously.

Mr. Minniear made a motion to approve the appointment of Trustee Todd Minniear to the Trails Committee for 2026.

Mr. Schramm **MOVED TO APPROVE THE APPOINTMENT OF TRUSTEE TODD MINNIEAR TO THE TRAILS COMMITTEE FOR 2026.** Mr. Farrell seconded. The motion passed unanimously.

### **PUBLIC PRESENTATION**

- Oath of Office, Trustee Todd Minniear and Trustee Tom Farrell by Matthew Byrne, Judge at Ohio Court of Appeals – Twelfth District
- Proclamation – Gail Webster, Live the Dream: Our Declaration of Unity Celebration

### **PUBLIC COMMENTS**

No Public Comments.



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## **FISCAL OFFICER BUSINESS**

No New Business

## **REGULAR MEETING CONSENT AGENDA**

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### **CONSENT AGENDA**

#### **Fiscal Officer**

- Payment Listing – Motion to approve the Payment Listing and any Additional Payment Listing

#### **Finance**

- Motion to approve the 2026 Purchase Order Listing.

Mr. Schramm **MOVED TO APPROVE THE CONSENT AGENDA.** Mr. Farrell seconded. The motion passed unanimously.

### **Department Business**

#### **Finance**

Mrs. Quinlisk made a motion to approve a resolution requesting the Auditor of Butler County, Ohio to advance to the Fiscal Officer of Liberty Township, Ohio, taxes assessed and collected for and on behalf of Liberty Township, Ohio for taxes assessed in 2025 and collected in 2026.

Mr. Schramm **MOVED TO APPROVE A RESOLUTION REQUESTING THE AUDITOR OF BUTLER COUNTY, OHIO TO ADVANCE TO THE FISCAL OFFICER OF LIBERTY TOWNSHIP, OHIO, TAXES ASSESSED AND COLLECTED FOR AND ON BEHALF OF LIBERTY TOWNSHIP, OHIO FOR TAXES ASSESSED IN 2025 AND COLLECTED IN 2026. (2026-015)** Mr. Farrell seconded. The motion passed unanimously.

#### **Fire EMS**

Jason Owen made a motion to approve the purchase of a 2025 Chevy Tahoe for a total approximate cost of \$56,053.00 from account #2191-220-790.

Mr. Schramm **MOVED TO APPROVE THE PURCHASE OF A 2025 CHEVY TAHOE FOR A TOTAL APPROXIMATE COST OF \$56,053.00 FROM ACCOUNT #2191-220-790.** Mr. Farrell seconded. The motion passed unanimously.

Jason Owen made a motion to approve the upfitting of a 2025 Chevy Tahoe not to exceed \$20,000.00 from account #2191-220-790.

Mr. Schramm **MOVED TO APPROVE THE UPFITTING OF A 2025 CHEVY TAHOE NOT TO EXCEED \$20,000.00 FROM ACCOUNT #2191-220-790.** Mr. Farrell seconded. The motion passed unanimously.



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### **Public Works**

Mr. Sebald made a motion to approve the purchase of a 2027 Kenworth T480V with a snow and ice upfitting package by Hendeson Products for a total approximate cost of \$246,565.84 from account #4311-110-790-0000.

Mr. Schramm **MOVED TO APPROVE THE PURCHASE OF A 2027 KENWORTH T480V WITH A SNOW AND ICE UPFITTING PACKAGE BY HENDESON PRODUCTS FOR A TOTAL APPROXIMATE COST OF \$246,565.84 FROM ACCOUNT #4311-110-790-0000.** Mr. Farrell seconded. The motion passed unanimously.

### **Administration**

Ms. McKinney made a motion to approve a resolution authorizing the execution and delivery of a Revenue Sharing Agreement with Lakota Local School District.

Mr. Schramm **MOVED TO APPROVE A RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A REVENUE SHARING AGREEMENT WITH LAKOTA LOCAL SCHOOL DISTRICT. (2026-016)** Mr. Farrell seconded. The motion passed unanimously.

Ms. McKinney made a motion to approve a resolution amending Intergovernmental Agreement 2021-01 (Liberty Township and Butler County TID).

Mr. Schramm **MOVED TO APPROVE A RESOLUTION AMENDING INTERGOVERNMENTAL AGREEMENT 2021-01 (LIBERTY TOWNSHIP AND BUTLER COUNTY TID). (2026-017)** Mr. Farrell seconded. The motion passed unanimously.

Ms. McKinney made a motion to approve the Township Administrator to sign a Memorandum of Understanding (MOU) for Millikin Interchange Property.

Mr. Schramm **MOVED TO APPROVE THE TOWNSHIP ADMINISTRATOR TO SIGN A MEMORANDUM OF UNDERSTANDING (MOU) FOR MILLIKIN INTERCHANGE PROPERTY.** Mr. Farrell seconded. The motion passed unanimously.

Ms. McKinney made a motion to approve the Red Tiger Investments consulting contract for a total approximate cost of \$45,000.00 from account #1000-110-360-0000.

Mr. Schramm **MOVED TO APPROVE THE RED TIGER INVESTMENTS CONSULTING CONTRACT FOR A TOTAL APPROXIMATE COST OF \$45,000.00 FROM ACCOUNT #1000-110-360-0000.** Mr. Farrell seconded. The motion passed unanimously.

Ms. McKinney made a motion to approve a Kutack Rock LLP counsel agreement for legal services.

Mr. Schramm **MOVED TO APPROVE A KUTACK ROCK LLP COUNSEL AGREEMENT FOR LEGAL SERVICES.** Mr. Farrell seconded. The motion passed unanimously.

### **Department Updates**

No New Updates



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### **TRUSTEE COMMENTS**

Mr. Farrell noted that even though we just spent a lot of money tonight – we want to let the public know there are many discussions over months before we decide to move forward with these purchases. He also noted that while when we buy off of public bid we are not required to get additional quotes – we still do our due diligence and get many quotes from other suppliers.

### **ADJOURNMENT**

Mr. Schramm **MOVED TO ADJOURN**. Mr. Farrell seconded. The motion passed unanimously.

\_\_\_\_\_  
Todd Minniear, President

\_\_\_\_\_  
Pamela Quinlisk, Fiscal Officer



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**LIBERTY TOWNSHIP BOARD OF TRUSTEES**

**MINUTES OF THE REGULAR MEETING**

**TUESDAY JANUARY 20, 2026**

**5021 Winners Circle Drive**

**Liberty Township, OH 45011**

On Tuesday, January 20, 2026, at 5:00 P.M. the Liberty Township Board of Trustees met this day for a special meeting. Upon call of the roll, Mr. Schramm - present, Mr. Farrell - present, Mr. Minniear – present.

**EXECUTIVE SESSION**

Mr. Schramm **MOVED TO GO INTO AN EXECUTIVE SESSION TO CONFER WITH AN ATTORNEY CONCERNING PENDING / IMMINENT COURT ACTION PER O.R.C. 121.22 (G)(3) AND TO DISCUSS THE SALE OF PROPERTY PER O.R.C. 121.22 (G)(2).** Mr. Farrell seconded. The motion passed unanimously.

Mr. Schramm **MOVED TO GO COME OUT OF EXECUTIVE SESSION.** Mr. Farrell seconded. The motion passed unanimously.

**WORK SESSION**

**5:30 P.M.**

- Flock Camera Discussion
- Liberty Park Event Opportunity
- Fort Liberty Playland 2.0
- Agenda review
- Miscellaneous communications

**REGULAR MEETING**

**6:00 P.M.**

On Tuesday, January 20, 2026, at 6:00 P.M., the Liberty Township Board of Trustees met this day for a Regular Meeting. Upon call of the roll, Mr. Schramm - present, Mr. Farrell - present, Mr. Minniear – present.

Mr. Minniear led the Pledge of Allegiance.

**PUBLIC HEARING**

- **ZC25-023:** ATJ Development, LLC requests a zoning map amendment to rezone 12.772 acres from A-1 and RA-1 to RS-E.



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Mr. McIntyre presented the staff report

Applicant, Max Raden, 8622 Jacquemin Drive, West Chester, state that the development will mimic the look and feel of the Autumn Creek Subdivision. The entrance will be through Autumn Creek with an additional entrance for emergency only vehicles on Kyles Station Road.

**PROPONENTS:**

No comments

**Opponents:**

No Comments

**Neutral:**

No Comments

Mr. Schramm **MADE A MOTION TO CLOSE THE PUBLIC HEARING.** Mr. Farrell seconded. The motion passed unanimously.

Mr. Schramm **MADE A MOTION TO APPROVE A RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE LIBERTY TOWNSHIP ZONING COMMISSION NOTICE OF DECISION FOR CASE ZC25-023, ATJ DEVELOPMENT, LLC, AND TO APPROVE A ZONING MAP AMENDMENT TO REZONE 12.772 ACRES FROM A-1 AND RA-1 TO RS-E. (2026-018)** Mr. Farrell seconded. The motion passed unanimously

**PUBLIC COMMENTS**

No Public Comments.

**FISCAL OFFICER BUSINESS**

- Appropriation Status as of December 31, 2025
- Fund Status as December 31, 2025

**REGULAR MEETING CONSENT AGENDA**

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

**CONSENT AGENDA**

**Fiscal Officer**

- Payment Listing – Motion to approve the Payment Listing and any Additional Payment Listing

**Finance**

- Motion to authorize a resolution to establish the 2026 Certificate of Estimated Resources. **(2026-019)**



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Mr. Minniear **MOVED TO APPROVE THE CONSENT AGENDA.** Mr. Farrell seconded. The motion passed unanimously.

### **Department Business**

#### **Public Works**

Mr. Sebald made a motion to approve a two-year contract, in substantially the same format, with gWorks to provide the software Hiperweb for a total approximate cost of \$16,232.00 from account #2031-330-360-0000 and account #2041-410-360-0000. This total represents a cost of \$8,865.00 year one and \$7,367.00 year two.

Mr. Schramm **MOVED TO APPROVE A MOTION TO APPROVE A TWO-YEAR CONTRACT, IN SUBSTANTIALLY THE SAME FORMAT, WITH GWORKS TO PROVIDE THE SOFTWARE HIPERWEB FOR A TOTAL APPROXIMATE COST OF \$16,232.00 FROM ACCOUNT #2031-330-360-0000 AND ACCOUNT #2041-410-360-0000. THIS TOTAL REPRESENTS A COST OF \$8,865.00 YEAR ONE AND \$7,367.00 YEAR TWO.** Mr. Farrell seconded. The motion passed unanimously.

Mr. Sebald made a motion to approve a resolution to request ODOT to declare a speed reduction to 45 mph on Bethany Road between 0.45 miles east of Cincinnati-Dayton Road and Butler Warren Road per the results of a recent speed study.

Mr. Schramm **MOVED TO APPROVE A RESOLUTION TO REQUEST ODOT TO DECLARE A SPEED REDUCTION TO 45 MPH ON BETHANY ROAD BETWEEN 0.45 MILES EAST OF CINCINNATI-DAYTON ROAD AND BUTLER WARREN ROAD PER THE RESULTS OF A RECENT SPEED STUDY. (2026-020)** Mr. Farrell seconded. The motion passed unanimously.

Mr. Sebald made a motion to approve a motion to approve entering into a contract for design services with MSP Design to provide engineered construction drawings for a total approximate cost of \$8,400.00 from account #1000-610-730-0000.

Mr. Schramm **MOVED TO APPROVE A MOTION TO APPROVE A MOTION TO APPROVE ENTERING INTO A CONTRACT FOR DESIGN SERVICES WITH MSP DESIGN TO PROVIDE ENGINEERED CONSTRUCTION DRAWINGS FOR A TOTAL APPROXIMATE COST OF \$8,400.00 FROM ACCOUNT #1000-610-730-0000.** Mr. Farrell seconded. The motion passed unanimously.

#### **Planning and Zoning**

Mr. Behrmann made a motion to approve the reappointment of Brienne Fey as an alternate member of the Board of Zoning Appeals to a new five-year term that will expire on January 1, 2031.

Mr. Schramm **MOVED TO APPROVE THE REAPPOINTMENT OF BRIENNE FEY AS AN ALTERNATE MEMBER OF THE BOARD OF ZONING APPEALS TO A NEW FIVE-YEAR TERM THAT WILL EXPIRE ON JANUARY 1, 2031.** Mr. Farrell seconded. The motion passed unanimously.

#### **Administration**

Mr. Lewis made a motion to approve a resolution to amend pay bands and wage increases for 2026.

Mr. Schramm **MOVED TO APPROVE A RESOLUTION TO AMEND PAY BANDS AND WAGE INCREASES FOR 2026. (2026-021)** Mr. Farrell seconded. The motion passed unanimously.



*Embraced by nature. ♦ Inspired by progress.*

### **Department Updates**

- Economic Development/Marketing – Activity Report
- Fire / EMS – Activity Report
- Planning & Zoning – Permit Reports
- Public Works – Activity Report
- Sheriff – Call Data Report
- Administration

### **TRUSTEE COMMENTS**

No Comments

### **ADJOURNMENT**

Mr. Schramm **MOVED TO ADJOURN**. Mr. Farrell seconded. The motion passed unanimously.

\_\_\_\_\_  
Todd Minniear, President

\_\_\_\_\_  
Pamela Quinlisk, Fiscal Officer

**Payment Listing**

1/21/2026 to 1/29/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
75662	01/21/2026	01/21/2026	AW	OHIO TOWNSHIP ASSOCIATION	\$200.00	O
75663	01/23/2026	01/23/2026	AW	DUKE ENERGY	\$4,821.00	O
75664	01/23/2026	01/23/2026	AW	VERIZON	\$506.58	O
75665	01/23/2026	01/23/2026	AW	DUKE ENERGY	\$6,802.83	O
75666	01/29/2026	01/29/2026	AW	AIRGAS USA, LLC	\$269.65	O
75667	01/29/2026	01/29/2026	AW	AltaFiber	\$121.31	O
75668	01/29/2026	01/29/2026	AW	Atlantic Emergency Solutions, Inc	\$960.01	O
75669	01/29/2026	01/29/2026	AW	BCWS	\$250.00	O
75670	01/29/2026	01/29/2026	AW	BOUND TREE MEDICAL LLC	\$4,012.46	O
75671	01/29/2026	01/29/2026	AW	BRADLEY PAYNE ADVISORS	\$3,125.00	O
75672	01/29/2026	01/29/2026	AW	BUTLER COUNTY SHERIFF'S OFFICE-COM	\$2,943.30	O
75673	01/29/2026	01/29/2026	AW	CINTAS	\$59.87	O
75674	01/29/2026	01/29/2026	AW	Citizens First Fire Training	\$3,050.00	O
75675	01/29/2026	01/29/2026	AW	COLERAIN FIRE CHARTER 390	\$50.00	O
75676	01/29/2026	01/29/2026	AW	DC COMMERCIAL CLEANING SERVICES LL	\$2,200.00	O
75677	01/29/2026	01/29/2026	AW	DUKE ENERGY	\$9,897.03	O
75678	01/29/2026	01/29/2026	AW	EXAMWORKS, LLC	\$1,375.00	O
75679	01/29/2026	01/29/2026	AW	FULLSTEAM SOFTWARE HOLDINGS LLC	\$3,821.22	O
75680	01/29/2026	01/29/2026	AW	JFDB LTD	\$382.50	O
75681	01/29/2026	01/29/2026	AW	John Lewis	\$82.00	O
75682	01/29/2026	01/29/2026	AW	PYE-BARKER FIRE & SAFETY LLC	\$3,269.78	O
75683	01/29/2026	01/29/2026	AW	RED TIGER INVESTMENTS	\$7,500.00	O
75684	01/29/2026	01/29/2026	AW	SANDY'S TOWING & RECOVERY	\$350.00	O
75685	01/29/2026	01/29/2026	AW	SUPERIOR UNIFORM SALES, INC	\$275.75	O
75686	01/29/2026	01/29/2026	AW	TIM LALLY CHEVROLET INC	\$56,053.00	O
75687	01/29/2026	01/29/2026	AW	VONAGE	\$1,461.08	O
75688	01/29/2026	01/29/2026	AW	WITMER PUBLIC SAFETY GROUP INC	\$5,145.89	O
Total Payments:					\$118,985.26	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$118,985.26	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

**Payment Listing**

2/2/2026 to 2/2/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
75689	02/02/2026	02/02/2026	AW	D&S AUTO PARTS, INC	\$369.60	O
75690	02/02/2026	02/02/2026	AW	BATTERIES PLUS	\$50.00	O
75691	02/02/2026	02/02/2026	AW	BCWS	\$332.33	O
75692	02/02/2026	02/02/2026	AW	BRIGHTON SPRING SERVICE CO., INC.	\$922.30	O
75693	02/02/2026	02/02/2026	AW	CINTAS	\$415.21	O
75694	02/02/2026	02/02/2026	AW	Coolants Plus, INC	\$1,150.00	O
75695	02/02/2026	02/02/2026	AW	FASTSIGNS	\$1,956.74	O
75696	02/02/2026	02/02/2026	AW	FBT GIBBONS LLP	\$13,422.00	O
75697	02/02/2026	02/02/2026	AW	FYDA FREIGHTLINER CINCINNATI	\$15.79	O
75698	02/02/2026	02/02/2026	AW	GRAINGER	\$967.89	O
75699	02/02/2026	02/02/2026	AW	KERRY FORD	\$119.28	O
75700	02/02/2026	02/02/2026	AW	Knapheide Truck Equipment Center	\$411.16	O
75701	02/02/2026	02/02/2026	AW	LOWE'S	\$323.64	O
75702	02/02/2026	02/02/2026	AW	LYKINS QUEEN CITY PROPANE	\$299.48	O
75703	02/02/2026	02/02/2026	AW	MATHESON TRI-GAS INC	\$226.88	O
75704	02/02/2026	02/02/2026	AW	MATTHEW KNOLLMAN	\$1,042.19	O
75705	02/02/2026	02/02/2026	AW	Medical Mutual	\$2,890.95	O
75706	02/02/2026	02/02/2026	AW	Menard's	\$352.02	O
75707	02/02/2026	02/02/2026	AW	NANCY NIX BUTLER COUNTY TREASURER	\$346,624.78	O
75708	02/02/2026	02/02/2026	AW	OHIO HYDRAULICS, INC	\$183.76	O
75709	02/02/2026	02/02/2026	AW	POMP'S TIRE SERVICE INC	\$674.76	O
75710	02/02/2026	02/02/2026	AW	RON BOWMAN	\$48.25	O
75711	02/02/2026	02/02/2026	AW	THORWORKS INDUSTRIES INC	\$746.55	O
75712	02/02/2026	02/02/2026	AW	WATSON GRAVEL	\$215.36	O
75713	02/02/2026	02/02/2026	AW	ZIMMER TRACTOR	\$97.95	O
Total Payments:					\$373,858.87	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$373,858.87	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



**Liberty Township Fire Department**  
6682 Princeton Glendale Rd  
Liberty Township, Ohio 45011  
Phone: 513-759-7530  
Fax: 513-759-7531

# Memo

To: Caroline McKinney  
From: Chief Klussman  
Date: 01/27/2026  
Re: Stryker Agreement

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Currently, our cardiac monitors, powered cots, power-load systems, stair chairs, LUCAS CPR devices, and AEDs are serviced through multiple vendors. This approach has resulted in fragmented service, variable response times, and higher long-term costs. Until now, no single vendor was capable of servicing all of this equipment under one comprehensive agreement.

This four-year ProCare agreement consolidates all applicable equipment under Stryker as a single service provider. Over the life of the contract, this approach is more cost-effective than continuing to service the equipment through separate vendors. In addition to cost savings, the agreement provides consistent preventive maintenance, parts, labor, travel, and battery replacement for covered devices for the full duration of the contract.

Stryker has demonstrated a strong track record with the Fire Department and is widely regarded for quality, reliability, and responsiveness. Their customer service has been consistently excellent, and their ability to manage all covered assets under one agreement significantly improves operational readiness while reducing administrative burden.

The total cost of the agreement is \$79,451.20 over four years, paid annually at \$19,862.80, with the contract term running from January 2026 through January 2030. The Fire Department was initially quoted an annual cost of \$22,633 and worked with the vendor to reduce the pricing to the final annual amount, resulting in a lower long-term cost while maintaining full service coverage. The agreement includes preventive maintenance and battery coverage for the duration of the contract, helping eliminate unexpected repair or replacement costs.

A motion approving the agreement with Stryker for a total approximate cost of \$79,451.20 from account 2191-220-323-0000.



## 4 YEAR PREVENT WITH BATTERY

Quote Number: 11058177

Version: 1

Prepared For: LIBERTY TOWNSHIP FIRE DEPT

Attn:

Division: Medical

Rep: Daniel Ifft

Email:

Phone Number:

GPO: Savvik

Quote Date: 01/06/2026

Expiration Date: 04/06/2026

DUAL Service Rep Name: Jeramy Long

DUAL Service Rep Email: jeramy.long@stryker.com

Contract Start: 01/24/2026

Contract End: 01/23/2030

### Delivery Address

Name: LIBERTY TOWNSHIP FIRE DEPT

Account #: 20083992

Address: 6682 PRINCETON GLENDALE RD

LIBERTY TWP

Ohio 45011-9736

### Sold To - Shipping

Name: LIBERTY TOWNSHIP FIRE DEPT

Account #: 20083992

Address: 6682 PRINCETON GLENDALE RD

LIBERTY TWP

Ohio 45011-9736

### Bill To Account

Name: LIBERTY TOWNSHIP

Account #: 20083164

Address: 7162 LIBERTY CENTRE DR UNIT A

LIBERTY TOWNSHIP

Ohio 45069-2748

### ProCare Products:

#	Product	Description	Months	Qty	Disc % Off Contract	Sell Price	Total
1.0	POWERLOAD-PROCARE	PROCARE-SVC-POWER-LOAD Parts, Labor, Travel Preventative Maintenance Batteries Service	48	3	15.0%	\$8,323.20	\$24,969.60
2.0	POWERPRO-PROCARE	PROCARE-SVC-POWERPRO Parts, Labor, Travel Preventative Maintenance Batteries Service	48	4	15.0%	\$5,695.00	\$22,780.00
3.0	LUCAS-FLD-PROCARE	PROCARE-SVC-LUCAS-FIELD-REPAIR Parts, Labor, Travel Preventative Maintenance Batteries Service	48	3	15.0%	\$6,296.80	\$18,890.40
4.0	POWERLOAD-PROCARE	PROCARE-SVC-POWER-LOAD Parts, Labor, Travel Preventative Maintenance Batteries Service	48	1	15.0%	\$8,323.20	\$8,323.20
5.0	STR-CHAIR-PROCARE	PROCARE-SVC-STAIR-CHAIR Parts, Labor, Travel Preventative Maintenance	48	4	15.0%	\$1,122.00	\$4,488.00
ProCare Annual Payment:							\$19,862.80

### Price Totals:

Grand Total: \$79,451.20



## 4 YEAR PREVENT WITH BATTERY

Quote Number: 11058177  
 Version: 1  
 Prepared For: LIBERTY TOWNSHIP FIRE DEPT  
 Attn:

Division: Medical  
 Rep: Daniel Ifft  
 Email:  
 Phone Number:

GPO: Savvik  
 Quote Date: 01/06/2026  
 Expiration Date: 04/06/2026

DUAL Service Rep Name: Jeramy Long  
 DUAL Service Rep Email: jeramy.long@stryker.com

Contract Start: 01/24/2026  
 Contract End: 01/23/2030

\_\_\_\_\_  
 Authorized Customer Signer (Printed)      Date

\_\_\_\_\_  
 Stryker Authorized Signature (Printed)      Date

\_\_\_\_\_  
 Authorized Customer Signature      Date

\_\_\_\_\_  
 Stryker Authorized Signature      Date

\_\_\_\_\_  
 Purchase Order Number

**Service Terms and Conditions:**

The Terms and Conditions outlined in this quote, as well as any resulting Customer purchase order, are governed by the Terms and Conditions specified in the Terms Addendum to ProCare Medical Quote attached hereto. However, these Terms and Conditions do not apply if the Customer and Stryker are bound by a Master Service Agreement or by a separate written agreement that governs the purchase or sale of goods and/or services.

# Payment Schedule

**Starting Balance:**

**\$79,451.20**

Date	Payment	Balance
01/24/2026	\$19,862.80	\$59,588.40
01/24/2027	\$19,862.80	\$39,725.60
01/24/2028	\$19,862.80	\$19,862.80
01/24/2029	\$19,862.80	\$ -

## Equipment Service Plan

<b>Line Item #</b>	<b>Model</b>	<b>ProCare Materials</b>	<b>Serial #</b>
1.0	639005550001	PROCARE-SVC-POWER-LOAD	2018012400989
1.0	639005550001	PROCARE-SVC-POWER-LOAD	2018012400990
2.0	6506000000	PROCARE-SVC-POWERPRO	180840825
2.0	6506000000	PROCARE-SVC-POWERPRO	180840904
2.0	6506000000	PROCARE-SVC-POWERPRO	180840824
3.0	99576-000063	PROCARE-SVC-LUCAS-FIELD-REPAIR	3519H554
3.0	99576-000063	PROCARE-SVC-LUCAS-FIELD-REPAIR	3519H249
3.0	99576-000063	PROCARE-SVC-LUCAS-FIELD-REPAIR	3519H097
4.0	6390000000	PROCARE-SVC-POWER-LOAD	180840519
5.0		PROCARE-SVC-STAIR-CHAIR	N/A

# ProCare<sup>®</sup> Services

## Our ProActive approach

With ProCare Services, we offer you operational and financial peace of mind through three comprehensive offerings: **ProCare Preventive Maintenance, ProCare Protect and ProCare Prevent.** You will have confidence in your device's state of readiness along with these additional benefits of your service plan.



## Your service details are:



### Parts, labor and travel (PLT)

Our most inclusive service offering. All parts, labor and travel associated for repairs of contracted products are included in the cost of the service agreement. This does not include replacement of soft goods or accessories (i.e. mattresses, restraints, removable parts) and is not available for AEDs.



### Preventive Maintenance (PM)

Contracted products receive an annual PM for the length of the service agreement. PM-only agreements do not cover any necessary repairs identified through the PM process. For details on preventive maintenance, refer to applicable product sheet. Preventive maintenance can also be done as individual billable work.

- **Additional Preventive Maintenance:**

Contracted products on a PM-only contract can receive an additional PM at the 6-month mark for the length of the service agreement.



### Case Change

Stryker defibrillators, AEDs and LUCAS<sup>®</sup> products with this entitlement are allowed an agreed upon and documented number of case changes, upon failure, during the length of the service agreement.



### Special Ops

This is a premium, fully customizable service based on your installed assets. This white-glove experience is designed to complete large scale PM projects in a short amount of time, typically within a week. Services include PM's, product unboxing and set up, power washing, all repair work as well as other customer or field initiatives.



### Maintenance inspections

Stryker Medical products past their service life, with this entitlement, will receive one maintenance inspection annually for the duration of the service agreement. This does not include any repair work or any work that is part of the PM process. Additional inspections are available for purchase.



### Battery service

Stryker Medical products with this entitlement can have the batteries replaced, as a one-for-one swap, upon failure, during the length of the service agreement.

## ADDENDUM TO PROCARE MEDICAL QUOTE

This Addendum (“**Addendum**”) is entered into by and between the facility listed on the Quote (“**Customer**”) and Stryker Sales, LLC, acting through its Medical Division (“**Stryker**”) and modifies the ProCare Medical Quote (“**Quote**”). The terms of this Addendum will apply to Customer’s purchase of Services as outlined in the Quote for Service. In the event of a conflict or inconsistency between the Quote and this Addendum, relative to Service, this Addendum will govern.

1. **Effective Date and Term.** The term of this Addendum shall be coterminous with the Quote, unless sooner terminated pursuant to this Addendum (“**Term**”). Either party may terminate this Addendum at any time without cause, by providing at least sixty (60) days’ prior written notice to the other party.
2. **Service.** Stryker will perform the repair and maintenance services as described in the Quote (collectively, the “**Services**”) to the Equipment set forth on the Quote (“**Equipment**”).
3. **Service Terms and Conditions.** Services will be subject to the terms and conditions set forth in this Addendum.
4. **Product Maintenance.** Customer is required to adhere to the routine maintenance instructions provided by Stryker, its equipment and operations manuals, and accompanying labels and/or inserts for each item of Equipment. Customer covenants and agrees that its appropriate user personnel will follow the instructions and contents of those manuals, labels and inserts.
5. **Warranty and Limitations of Warranty.** During the Term, Stryker warrants, with the exception of software maintenance services, the following:
  - a. Stryker has the experience, capability and resources to perform the Services, and Stryker further represents and warrants that the Services will be performed in a workmanlike manner and with professional diligence and skill;
  - b. Services will comply with all applicable laws and regulations and all applicable standards set forth by law or ordinance or established by the rules and regulations of any federal, state or local agency, department, commission, association or pertinent governing, accrediting or advisory body, including The Joint Commission having authority to set standards for healthcare facilities;
  - c. If the Services are to be performed on Customer’s premises, Stryker represents and warrants that Stryker will comply with all applicable safety laws and Customer’s then current safety and other applicable regulations, all human resource policies and health and drug and alcohol screening policies; provided that Customer has provided advance written notification of such rules, regulations and policies to Stryker;
  - d. Stryker currently has, or prior to the commencement thereof, will obtain, pay for, and maintain any and all licenses, fees, and qualifications required to perform the Services.
  - e. TO THE FULLEST EXTENT PERMITTED BY LAW, THE EXPRESS WARRANTIES SET FORTH HEREIN ARE THE ONLY WARRANTIES APPLICABLE TO THE SERVICES AND ARE EXPRESSLY IN LIEU OF ANY OTHER WARRANTY BY STRYKER, AND STRYKER HEREBY EXPRESSLY DISCLAIMS ANY AND ALL OTHER EXPRESS OR IMPLIED WARRANTIES REGARDING THE SERVICES, INCLUDING, BUT NOT LIMITED TO, MERCHANTABILITY, NON-INFRINGEMENT OR FITNESS FOR A PARTICULAR PURPOSE.
6. **Limitation of Liability.** EXCEPT FOR THIRD PARTY LIABILITY AND/OR DAMAGES RELATED TO STRYKER’S INDEMNITY OBLIGATIONS UNDER THE SECTION HEREOF ENTITLED “INDEMNIFICATION,” STRYKER’S LIABILITY ARISING UNDER THIS ADDENDUM WILL NOT EXCEED THE AMOUNT OF SERVICE FEES PAID UNDER THIS ADDENDUM DURING THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRECEDING THE DATE THE CLAIM AROSE. IN NO INSTANCE WILL STRYKER BE LIABLE TO CUSTOMER FOR INCIDENTAL, PUNITIVE, SPECIAL, COVER, EXEMPLARY, MULTIPLIED OR CONSEQUENTIAL DAMAGES OR ATTORNEYS’ FEES OR COSTS FOR ANY ACTIONS UNDER OR RELATED TO THIS AGREEMENT.
7. **Default and Remedies.** In the event Stryker fails to satisfactorily perform any obligation under this Addendum on a timely basis, Customer shall have the right, without any prejudice to any other rights or remedies it may have, to take one or more of the following actions: (a) withhold payment for unperformed Services; or (b) terminate this Addendum.
8. **Customer Obligations.** Customer will use commercially reasonable efforts to cooperate with Stryker in connection with Stryker’s performance of the Services. Customer understands and acknowledges that Stryker employees will not provide surgical or medical advice, will not practice surgery or medicine, will not come in physical contact with the patient, will not enter the “sterile field” at any time, and will not direct equipment or instruments that come in contact with the patient during surgery. Customer’s personnel will refrain from requesting Stryker employees to take any actions in violation of these requirements or in violation of applicable laws, rules or regulations, Customer policies, or the patient’s informed consent. A refusal by Stryker employees to engage in such activities will not be a breach of this Addendum. Customer consents to the presence of Stryker employees in its operating rooms, where applicable, in order for Stryker to provide Services under Addendum and represents that it will obtain all necessary consents from patients.
9. **Limitations and Exclusions from Service.** Notwithstanding any other provision set forth herein, the Services not covered under this Addendum as determined by Stryker in its sole discretion are as follows: (a) abnormal wear or damage caused by reckless or intentional misconduct, abuse, neglect or failure to perform normal and routine maintenance as set out in the applicable maintenance manual or operating instructions provided with the Equipment; (b) catastrophe, fire, flood or act(s) of God; (c) damage resulting from faulty maintenance, improper storage, repair, handling or improper use (including

use of non-Stryker accessories or consumables), damage and/or alteration by non-Stryker-authorized personnel; (d) equipment on which any original serial numbers or other identification marks have been removed or destroyed; (e) damage caused as a result of the use of the Equipment beyond the useful life, if any, specified for such equipment in the user manual; (f) service Stryker cannot perform because the Equipment has been discontinued or its parts have been discontinued or made obsolete; (g) service to the Equipment if the Equipment or the Equipment site is contaminated with potentially infectious and/or biohazardous substances; (h) Equipment that has been repaired or used with any unauthorized or non-Stryker components or by an unauthorized or non-Stryker third party; or (i) any Services provided by the Stryker Medical division do not include batteries (unless stated in Stryker's quote), mattresses, disposable items, IV poles or rust or corrosion damage; Customer agrees to provide personal protective equipment ("PPE") to OnSite/Clinical Specialists. Notwithstanding anything else in this Addendum in the event Customer fails to provide appropriate industry-standard PPE to all OnSite Specialists, as determined in Stryker's sole discretion, then Stryker may immediately, in its sole discretion: (i) suspend the OnSite Specialist Coverage until Customer provides such PPE; or (ii) terminate the applicable Service.

10. **Indemnification.** Stryker shall indemnify Customer from any third party liability and/or damages which Customer suffers directly as a result of the gross negligence or willful misconduct of Stryker or its employees or agents in the course of providing Services. The foregoing indemnification will not apply to any liability arising solely from: (i) an injury or damage due to the negligence of any person other than Stryker's employee or agent; (ii) the failure of any person other than Stryker's employee or agent to follow any instructions outlined in the labeling, manual, and/or instructions for use of the Equipment; (iii) the use of any equipment or part not purchased from Stryker or any equipment or any part thereof that has been modified, altered or repaired by any person other than Stryker's employee or agent; or (iv) any actions taken or omissions made by any Stryker employee while under the direction or control of Customer's staff.
11. **Insurance.** Stryker shall maintain the following insurance coverage during the Term: (i) commercial general liability insurance, including coverage for products and completed operations liability, with limits of \$1,000,000.00 per occurrence and \$2,000,000.00 annual aggregate applying to Stryker's liability for bodily injury, personal injury, and property damage; (ii) automobile liability insurance with a combined single limit of \$1,000,000.00 each accident covering Stryker's use of owned, hired, and non-owned vehicles; and (iii) worker's compensation insurance as required by applicable law subject to statutory limits and employer's liability insurance with limits of \$1,000,000.00 each accident and/or \$1,000,000.00 each employee and policy limit for disease covering Stryker's employees. At Customer's written request, certificates of insurance shall be provided by Stryker prior to commencement of the Services at any premises owned or operated by Customer. Notwithstanding any other requirements within this Addendum to the contrary, to the extent allowed by applicable law or regulation, Stryker shall be permitted to meet the above insurance requirements through a program of self-insurance.
12. **Confidentiality.** Stryker and Customer: (i) shall hold in confidence this Addendum and any information and materials which are related to the business of the other or are designated as proprietary or confidential, herein or otherwise, or which a reasonable person would consider to be proprietary or confidential information; and (ii) hereby covenant that they shall not disclose such information to any third party without prior written authorization of the one to whom such information relates, unless such information is required to be disclosed under applicable federal, state, or local law, regulation, or a valid order issued by a court or governmental agency of competent jurisdiction. The rights and remedies available to a Party hereunder shall not limit or preclude any other available equitable or legal remedies. ~~12~~ Nothing in this Addendum shall be interpreted or construed to prohibit Customer from taking all actions that it deems necessary in its sole and reasonable discretion to comply with valid public records requests in accordance with the Ohio Public Records Act.
13. **Non-Solicitation and Non-Hire.** Customer agrees that, during the Term and for a period of one (1) year following Service, it will not solicit any employees of Stryker to terminate their employment with Stryker, unless Stryker consents in writing.
14. **Background Check.** Stryker warrants that all of its employees who will be on a Customer's premises to perform Services will have undergone a criminal background check as part of Stryker's hiring practice. The background check consists of the following:
  - a. Education verification, which includes a review of employee's submitted educational institutions to ensure proper accreditation;
  - b. Employment history verification;
  - c. SSN trace, including address history verification;
  - d. OFAC Watch List search, including a search of global terrorist and national drug trafficker lists;
  - e. FDA Debarment and Disqualified/Restricted List search;
  - f. OIG/HHS Exclusion List check;
  - g. EPLS/GSA Exclusion List check;
  - h. Criminal history search, including a National Criminal Database (NCD) search and a national sex offender registry search and a search of all jurisdictions where the employee has lived or worked during the last seven years; and
  - i. Motor vehicle check

During the Term, the Customer may request a meeting with Stryker to review the performance, behavior or expectations of Stryker service personnel who are assigned to provide service at Customer's facility. Any Stryker service personnel who willingly and knowingly violate Customer's rules, regulations, procedures, or policies may be removed from Customer's facility at Customer's option and will be replaced by Stryker promptly.

15. **Independent Contractor.** The relationship between the Parties is that of independent contractors. It is mutually agreed that Stryker is at all times acting and performing as an independent contractor with respect to Customer, and nothing is intended nor shall be construed to create an employer/employee relationship between Stryker and Customer. It is agreed that any person employed by Stryker to perform hereunder shall not be deemed to be an employee of Customer, and Stryker and Stryker's employees, agents or representatives shall not be, or represent themselves to be, officers, employees, agents or representatives of Customer.
16. **Miscellaneous.** No Party shall be liable for failure of or delay in performing obligations set forth in this Addendum, and no Party shall be deemed in breach of its obligations, if such failure or delay is due to natural disasters or any causes reasonably beyond the control of such Party, provided that the delayed Party: (a) gives the other Party prompt notice of such cause, and (b) uses its reasonable commercial efforts to promptly correct such failure or delay in performance. This Addendum shall be governed by and construed in accordance with the laws of the State of Ohio and the Parties consent and agree that any and all litigation arising from this Addendum shall be brought in a court of competent jurisdiction in Butler County, Ohio. This Addendum shall inure to the benefit of, and be binding upon, Customer and Stryker and their respective successors and assigns. Neither Party may assign any of its rights or obligations under this Agreement without the prior written consent of the other Party. Any purported assignment in violation of the preceding sentence will be void. This Agreement constitutes the entire agreement between the Parties concerning the subject matter of this Agreement and supersedes all prior negotiations and agreements between the Parties concerning the subject matter of this Addendum. In the event of an inconsistency or conflict between this Addendum and any purchase order, invoice, or similar document, this Addendum will control. The sections entitled Warranty and Limitation of Warranties, Indemnification, Limitation of Liability, Confidentiality and Miscellaneous of this Addendum shall survive its termination or expiration.

\*\*Remainder of page intentionally left blank

**PURCHASE ORDER FORM**

Does the Customer require a PO# on invoices for payment?  No  Yes  
If yes, do not use this form.

Check box confirming BILL TO and SHIP TO on quote is accurate.

	<b>Customer # - 20083992</b>
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**Company Name** LIBERTY TOWNSHIP FIRE DEPT

**Contact or Dept**

**Phone**

**Email**

<b>Stryker Quote #</b>	<b>Grand Total Amount</b>
11058177	\$79,451.20

**Authorized Customer:**

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Check box if anything attached

**\*Sales or use taxes on domestic (USA) deliveries will be invoiced in addition to the price of the goods and services on the Stryker Quote.\***

**\*Service Terms and Conditions:**

The Terms and Conditions outlined in this quote, as well as any resulting Customer purchase order, are governed by the Terms and Conditions specified in the Terms Addendum to ProCare Medical Quote attached hereto. However, these Terms and Conditions do not apply if the Customer and Stryker are bound by a Master Service Agreement or by a separate written agreement that governs the purchase or sale of goods and/or services

LIBERTY TOWNSHIP, BUTLER COUNTY

**Requisition**

<b>Requested By</b>		<b>Vendor</b>		<b>Requisition</b>	
MS		STRYKER MEDICAL 21343 NETWORK PLACE CHICAGO, IL 60673-1213		Number: 449-26 Total: \$19,862.80 Date: 01/27/2026 Status: Approved	
<b>Ship To</b>		<b>Bill To</b>		<b>Approval</b>	
LIBERTY TOWNSHIP 5021 Winners Circle LIBERTY TOWNSHIP, OH 45011		LIBERTY TOWNSHIP 5021 Winners Circle LIBERTY TOWNSHIP, OH 45011		EK 01/28/2026	
<b>Terms</b>		THIS NEW REQUISITION WILL REPLACE PO 181-2026, WHICH CAN BE CANCELED.			
<b>Purpose</b>					

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00	1	Service & maintenance contract (yr 1 of 4)	\$19,862.80	\$19,862.80

Account Code	Account Description	Amount
2191-220-360-0000	Contracted Services	\$19,862.80

LIBERTY TOWNSHIP, BUTLER COUNTY  
**Requisition**

<b>Requested By</b> wbaker	<b>Vendor</b> COMPASS MINERALS AMERICA INC	<b>Requisition</b> Number: 442-26 Total: \$100,000.00 Date: 01/22/2026 Status: Approved
<b>Ship To</b> LIBERTY TOWNSHIP 5021 Winners Circle LIBERTY TOWNSHIP, OH 45011	<b>Bill To</b> LIBERTY TOWNSHIP 5021 Winners Circle LIBERTY TOWNSHIP, OH 45011	<b>Approval</b> JS 01/28/2026
<b>Terms</b>		
<b>Purpose</b>		

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		PW Road salt	\$100,000.00	\$100,000.00

Account Code	Account Description	Amount
1000-110-599-0008	Other - Other Expenses{JEDD}	\$25,000.00
2231-330-420-0000	Operating Supplies	\$75,000.00

# Office of the Sheriff

**Sheriff**  
**Richard K. Jones**

Chief Deputy  
Anthony E. Dwyer



705 Hanover St.  
Hamilton, Ohio 45011

Hamilton 513.785.1000  
Middletown 513.424.2456  
www.butlersheriff.org

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**Butler County, Ohio**

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## **Liberty Township Police Services Contract**

### **Addendum #2**

This contract is made pursuant to the laws of the State of Ohio, by and between the Sheriff of Butler County, Ohio, hereinafter referred to as "Sheriff," and Liberty Township, Butler County, Ohio, hereinafter referred to as "Liberty Township."

#### **WITNESSETH:**

**WHEREAS**, the Sheriff currently provides regular police services to the Township; and

**WHEREAS**, pursuant to Section 311.29 of the Ohio Revised Code, the Sheriff may enter into a contract with Liberty Township to render police services to the Township; and

**WHEREAS**, the Sheriff and Liberty Township, pursuant to Section 311.29 of the Ohio Revised Code, entered into such contract on January 1, 2025; and

**WHEREAS**, the Sheriff and Liberty Township agreed to an addendum to such contract, which went into effect on July 1, 2025; and

**WHEREAS**, the Sheriff and Liberty Township desire to further amend such amended contract.

**NOW THEREFORE**, be it agreed by and between the Sheriff of Butler County, Ohio and Liberty Township, Butler County, Ohio, that the amended contract be further amended as follows, with an effective date of February 1, 2026:

1. Per paragraph 1.3, Additional Services, of the original agreement, the Sheriff will provide technology needed to provide police services. The Sheriff will use all technology in accordance with the Butler County Sheriff's Officer Policies and Procedures. Such additional services may be terminated by the Township, to the extent the Township determines such additional services are no longer necessary and/or affordable, upon 90-day advance notice to the Sheriff.

2. Per paragraph 5.1, Compensation Payments and Invoicing, the monthly payments scheduled will be amended as follows:

Contractual Period	Monthly Amount
01/01/2025-06/30/2025	330,063.08
07/01/2025-12/31/2025	342,348.33

Contractual Period	Period Amount
01/01/2025-06/30/2025	1,980,378.50
07/01/2025-12/31/2025	2,054,089.98
01/01/2025-12/31/2025 (Total)	4,034,468.48

Contractual Period	Period Amount	Monthly Amount
01/01/2026-01/31/2026	356,042.26	356,042.26
02/01/2026-11/30/2026	3,587,695.30	358,769.53
12/01/2026-12/31/2026	358,769.56	358,769.56
01/01/2026-12/31/2026 (Total)	4,302,507.12	
01/01/2027-12/31/2027	4,473,407.40	372,783.95
01/01/2028-12/31/2028	4,651,143.72	387,595.31

3. All other provisions of the amended contract will remain unchanged.

**SHERIFF:**

**LIBERTY TOWNSHIP:**

\_\_\_\_\_  
 Sheriff Richard K. Jones

\_\_\_\_\_  
 Caroline McKinney  
 Township Administrator

STATE OF OHIO )

) SS:

COUNTY OF BUTLER )

The foregoing instrument was acknowledged before me on the \_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
 Notary Public

\_\_\_\_\_  
 My Commission Expires

LIBERTY TOWNSHIP, BUTLER COUNTY  
**Requisition**

<b>Requested By</b>  CM	<b>Vendor</b> BUTLER COUNTY SHERIFF'S OFFICE-COMMUNICATIONS 705 HANOVER STREET HAMILTON, OH 45011	<b>Requisition</b> <b>Number:</b> 457-26 <b>Total:</b> \$30,000.00 <b>Date:</b> 01/30/2026 <b>Status:</b> Submitted
<b>Ship To</b> LIBERTY TOWNSHIP 5021 Winners Circle LIBERTY TOWNSHIP, OH 45011	<b>Bill To</b> LIBERTY TOWNSHIP 5021 Winners Circle LIBERTY TOWNSHIP, OH 45011	<b>Approval</b>  
<b>Terms</b>		
<b>Purpose</b>		

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		Flock cameras	\$30,000.00	\$30,000.00

Account Code	Account Description	Amount
2904-210-360-0000	Contracted Services	\$30,000.00