



TRUSTEES MEETING

August 5, 2025

TRUSTEES

Tom Farrell, President
Steve Schramm, Vice President
Todd Minniear



FISCAL OFFICER

Pam Quinlisk
ADMINISTRATOR
Caroline McKinney

TRUSTEES MEETING AGENDA | August 5, 2025

5021 Winners Circle Drive
Liberty Township, OH 45011

REGULAR MEETING

EXECUTIVE SESSION | 4:45 PM

- a) **Motion to go into an** Executive session to confer with an attorney concerning pending / imminent court action per O.R.C. 121.22(G)(3) and to discuss confidential information related to marketing plans and specific business strategy per O.R.C. 121.22(G)(8).

Motion _____

2ND _____

Roll _____

- b) **Motion to come out of an** Executive session.

Motion _____

2ND _____

Roll _____

WORK SESSION | 5:45 PM

- a) Agenda review and miscellaneous communications.

REGULAR MEETING | 6:00 PM

1. CALL TO ORDER
 2. ROLL CALL
 3. PLEDGE OF ALLEGIANCE
 4. PUBLIC PRESENTATION
- A) Retirement recognition, Liberty Township Firefighter David Messerschmitt



5. PUBLIC HEARING

- a) **ZC25-015:** Dilip Beareilly requests a major modification to the Heritage Springs R-PUD.

Motion to close the public hearing: _____

2ND _____

Roll _____

Motion on hearing:

Motion _____

2ND _____

Roll _____

6. PUBLIC COMMENTS

7. FISCAL OFFICER'S BUSINESS

8. ITEM(S) TO REMOVE FROM CONSENT AGENDA

9. CONSENT AGENDA

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

a) **Fiscal Officer**

- Meeting Minutes – **Motion to approve** the following:
 - o Regular Meeting, July 1, 2025
 - o Regular Meeting, July 15, 2025
- Payment Listing – **Motion to approve** the Payment Listing and any Additional Payment Listing

b) **Public Works**

- **Motion to approve** contracting with Art's Rental Equipment for a John Deere 544 Wheel Loader and a John Deere 310 Backhoe for the total approximate cost of \$29,250.00 which includes delivery and pick up, from accounts #2021-330-321-0000 and 1000-110-599-0008.

c) **Administration**

- **Motion to approve** entering into an agreement with Altafiber for internet services for a total approximate cost of \$7,200.00 per year for three years from accounts 1000-190-599-0000, 2031-190-599-0000 and 2191-190-599-0000.



Motion to approve Consent Agenda:

Motion: _____

2ND _____

Roll _____

10. DEPARTMENT BUSINESS

a) Fire / EMS

- **Motion to authorize** the roof replacement project on Station 111 for a total approximate cost of \$82,000.00 from account #4314-110-790-0000.

Motion _____

2ND _____

Roll _____

- **Motion to approve** the purchase of Locution alerting equipment for Station 111 for a total approximate cost of \$39,000.00 from account #4311-110-790-0000.

Motion _____

2ND _____

Roll _____

- **Motion to approve** the installation of the alerting equipment by P&R Communications for a total approximate cost of \$35,000.00 from account #4311-110-790-0000.

Motion _____

2ND _____

Roll _____

b) Public Works

- Motion to authorize the Township Administrator to approve an updated Professional Services Agreement, in substantially the same format, with Leathers & Associates for design services and construction services to build a custom playground for a total approximate cost of \$906,500.00 from account numbers #2908-760-790-0000 and #1000-610-730-0000

Motion _____

2ND _____

Roll _____



c) Sheriff

- **Motion to authorize** the purchase of a new sign board for a total approximate cost of \$19,490.00 from account #2191-210-740-0000.

Motion _____
2ND _____
Roll _____

d) Zoning

- **Motion to approve 7-Day Public Nuisance Resolutions:**
Resolution to declare that the owners' maintenance of **7183 Cincinnati Dayton Road**, Parcel ID # **D2020-057.000.013**, has been neglected and constitutes a public nuisance per Section 505.87 of the Ohio Revised Code. The Liberty Township Board of Trustees orders the owners to abate the nuisance within seven (7) days; and if such nuisance is not abated within seven (7) days, the Liberty Township Board of Trustees authorize staff to abate the nuisance and/or contract the abatement and assess the cost to the property tax duplicate.

Motion _____
2ND _____
Roll _____

e) Administration

- **Motion to approve a** resolution amending Intergovernmental Agreement 2021-01 (Liberty Township and Butler County TID).

Motion _____
2ND _____
Roll _____

- **Motion to approve a** resolution amending Intergovernmental Agreement 2024-01 (Liberty Township, Butler County and Butler County TID).

Motion _____
2ND _____
Roll _____

- **Motion to approve** the purchase of network equipment and 3-year support from Secure Cyber Defense for a total approximate cost of \$80,104.00 from accounts 1000-190-430-0000, 2031-190-430-0000 and 2191-190-430-0000.

Motion _____
2ND _____
Roll _____



11. TRUSTEE COMMENTS

12. ADJOURNMENT

Motion _____
2ND _____
Roll _____



[CLICK HERE FOR ADDITIONAL INFORMATION](#)

RESOLUTION NO. 2025-068

Board of Trustees, Liberty Township
Butler County, Ohio

RESOLUTION TO [[ACCEPT/MODIFY/OVERTURN](#)] THE RECOMMENDATION OF THE LIBERTY TOWNSHIP ZONING COMMISSION NOTICE OF DECISION FOR CASE ZC25-015, DILIP BEARELLY, AND TO [[APPROVE/DENY](#)] A MAJOR MODIFICATION TO THE HERITAGE SPRINGS R-PUD, WHICH INCLUDES THE FOLLOWING CHANGES: REMOVE THE RETIREMENT COTTAGE RESTRICTION & REMOVE THE RENTAL AND/OR LEASE RESTRICTION.

RESOLVED by the Board of Township Trustees of Liberty Township, Butler County, Ohio that,

WHEREAS, Dilip Beareilly submitted an application requesting a Major Modification to the Heritage Springs R-PUD, which includes the following changes: remove the retirement cottage restriction and remove the rental and/or lease restriction; and

WHEREAS, on July 21, 2025, the Liberty Township Zoning Commission conducted a public hearing for the proposed request and recommended approval; and,

WHEREAS, a public hearing was conducted by the Liberty Township Board of Trustees on Tuesday, August 5, 2025 at 6:00 p.m. for the proposed Major Modification to the Heritage Springs R-PUD; and,

WHEREAS, all those present for the hearing who wished to be heard voiced their opinions with respect thereto; and,

WHEREAS, said application was reviewed by the Board of Township Trustees and determined it to be [[consistent/inconsistent](#)] with the Liberty Township Comprehensive Plan; now,

THEREFORE BE IT RESOLVED that the Liberty Township Board of Trustees do hereby [[accept/modify/overturn](#)] the recommendation of the Liberty Township Zoning Commission and [[approve/deny](#)] the request for a Major Modification to the Heritage Springs R-PUD, which includes the following changes: remove the retirement cottage restriction and remove the rental and/or lease restriction, subject to the details listed in the staff report, all attached exhibits, and as modified by the following conditions:

1. All conditions of Trustee Resolution #2022-110 & Notice of Decision ZC05-014 shall remain as requirements of this approval, unless specifically modified by this approval which are as follows:
 - a. The removal of the senior cottages restriction, which allows people of all ages to occupy the units.
 - b. The removal of the rental and/or lease restriction, which would allow the units to be sold and owner-occupied in addition to rented/leased.

2. A Final PUD Plan shall be required. The application for a Final PUD Plan shall include detailed building elevations, landscape plans, details regarding the proposed property lines and maintenance responsibilities.
3. A Home Owner's Association shall be required, which shall be responsible for the open space parcels. It is also recommended that the HOA maintain the grounds around the units.
4. A 4' wide concrete sidewalk shall be provided on both sides of Course View Drive where sidewalk is not present. This proposed sidewalk shall connect into the existing 4' wide concrete sidewalk.
5. On-street parking shall be limited to the side of the street opposite of the fire hydrants.
6. All typical requirements of the Liberty Township Zoning Resolution shall be required, unless specifically allowed by the Zoning Commission.

Trustee _____ moved to approve the resolution. Trustee _____ seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Farrell,
Trustee Schramm,
Trustee Minniear,

Adopted: Tuesday, August 5, 2025

Tom Farrell, President

Steve Schramm, Vice President

Todd Minniear, Trustee

AUTHENTICATION

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 5th day of August 2025.

Pam Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director



Embraced by nature. ♦ Inspired by progress.

LIBERTY TOWNSHIP BOARD OF TRUSTEES

MINUTES OF THE REGULAR MEETING

TUESDAY JULY 1ST, 2025

5021 Winners Circle Drive

Liberty Township, OH 45011

On Tuesday, July 1st, 2025, at 5:00 P.M. the Liberty Township Board of Trustees met this day for a special meeting. Upon call of the roll, Mr. Schramm - present, Mr. Farrell – present, Mr. Minniear – absent.

WORK SESSION

5:30 P.M.

- Employee Benefits
- Agenda review
- Miscellaneous communications

REGULAR MEETING

6:00 P.M.

On Tuesday July 1st, 2025, at 6:00 P.M., the Liberty Township Board of Trustees met this day for a Regular Meeting. Upon call of the roll, Mr. Schramm - present, Mr. Farrell – present, Mr. Minniear – absent.

Mr. Farrell led the Pledge of Allegiance.

PUBLIC COMMENTS

Sarah Larson, 7597 Cordova Drive, resident of the Crescent Moon Subdivision. She has lived there since Sept of 2023. She has been experiencing several issues with short term rentals. She would have not purchase her home if she had know that her community allowed short term rentals. She has experiences with large gatherings, parties, unleashed dogs, intoxicated men, sidewalks blocked and vocal threats.

Paul Dittman, 4835 Granada Court. Has had the same experiences as Ms. Larson. Short term rentals are making Liberty Township a place where you do not want to live and work.

Dan Collins, 7754 Cordova Drive. Agrees with Sarah and Paul. After moving from West Chester is very disappointed with the short-term rentals that allowed to be in Liberty Township.

Mr. Farrell stated that the Trustees have been working on this issue for the last year. There is a resolution on the agenda tonight to prohibit short-term rentals. The Township is using

everything legally available to through zoning to remain a bedroom community where residents can live, work and play.

FISCAL OFFICER BUSINESS

- Appropriation Status as of May 31, 2025
- Fund Status as of May 31, 2025
-

REGULAR MEETING CONSENT AGENDA

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

CONSENT AGENDA

Fiscal Officer

- Meeting Minutes – Motion to approve the following:
 - o Regular Meeting, June 17, 2025
- Payment Listing – Motion to approve the Payment Listing and any Additional Payment Listing

Mr. Schramm **MOVED TO APPROVE THE CONSENT AGENDA.** Mr. Farrell seconded. The motion passed.

Department Business

Zoning

Mr. Behrmann made a Motion to approve 7-Day Public Nuisance Resolutions: Resolution to declare that the owners' maintenance of 4330 Hamilton Mason Road, Parcel ID #D2010-005.000-035, has been neglected and constitutes a public nuisance per Section 505.87 of the Ohio Revised Code. The Liberty Township Board of Trustees orders the owners to abate the nuisance within seven (7) days; and if such nuisance is not abated within seven (7) days, the Liberty Township Board of Trustees authorize staff to abate the nuisance and/or contract the abatement and assess the cost to the property tax duplicate.

Mr. Schramm **MOVED TO APPROVE A MOTION TO APPROVE 7-DAY PUBLIC NUISANCE RESOLUTIONS: RESOLUTION TO DECLARE THAT THE OWNERS' MAINTENANCE OF 4330 HAMILTON MASON ROAD, PARCEL ID #D2010-005.000-035, HAS BEEN NEGLECTED AND CONSTITUTES A PUBLIC NUISANCE PER SECTION 505.87 OF THE OHIO REVISED CODE. THE LIBERTY TOWNSHIP BOARD OF TRUSTEES ORDERS THE OWNERS TO ABATE THE NUISANCE WITHIN SEVEN (7) DAYS; AND IF SUCH NUISANCE IS NOT ABATED WITHIN SEVEN (7) DAYS, THE LIBERTY TOWNSHIP BOARD OF TRUSTEES AUTHORIZE STAFF TO ABATE THE NUISANCE AND/OR CONTRACT THE ABATEMENT AND ASSESS THE COST TO THE PROPERTY TAX DUPLICATE. (2025-062)** Mr. Farrell seconded. The motion passed unanimously.

Mr. Behrmann made a Motion to approve a limited home rule resolution extending the moratorium on Short Term Rentals within Liberty Township and declaring an emergency.

Mr. Schramm **MOVED TO APPROVE A MOTION TO APPROVE A LIMITED HOME RULE RESOLUTION EXTENDING THE MORATORIUM ON SHORT TERM RENTALS WITHIN LIBERTY TOWNSHIP AND DECLARING AN EMERGENCY. (2025-063)** Mr. Farrell seconded. The motion passed.

Mr. Behrmann made a Motion to approve a limited home rule resolution prohibiting Short Term Rentals within Liberty Township and declaring an emergency.

Mr. Schramm **MOVED TO APPROVE A MOTION TO APPROVE A LIMITED HOME RULE RESOLUTION PROHIBITING SHORT TERM RENTALS WITHIN LIBERTY TOWNSHIP AND DECLARING AN EMERGENCY. (2025-064)** Mr. Farrell seconded. The motion passed.

Mr. Behrmann made a Motion to authorize the acceptance of the proposed agreed final entry resolving the matter Board of Trustees of Liberty Township, Butler County, Ohio V. Bautista Saul Martinez, et al, Butler County Court of Common Pleas Case No. CV 2024 05 0941.

Mr. Schramm **MOVED TO APPROVE A MOTION TO AUTHORIZE THE ACCEPTANCE OF THE PROPOSED AGREED FINAL ENTRY RESOLVING THE MATTER BOARD OF TRUSTEES OF LIBERTY TOWNSHIP, BUTLER COUNTY, OHIO V. BAUTISTA SAUL MARTINEZ, ET AL, BUTLER COUNTY COURT OF COMMON PLEAS CASE NO. CV 2024 05 0941. (2025-065)** Mr. Farrell seconded. The motion passed.

DEPARTMENT UPDATES

- Economic Development/Marketing – Activity Report
- Fire / EMS – Activity Report
- Planning & Zoning – Permit Reports
- Public Works – Activity Report
- Sheriff – Call Data Report
- Administration

TRUSTEE COMMENTS

No Comments

ADJOURNMENT

Mr. Schramm **MOVED TO ADJOURN.** Mr. Minniear seconded. The motion passed unanimously.

Tom Farrell, President.

Pamela Quinlisk, Fiscal Officer



Embraced by nature. ♦ Inspired by progress.

**LIBERTY TOWNSHIP BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
TUESDAY JULY 15TH, 2025
5021 Winners Circle Drive
Liberty Township, OH 45011**

On Tuesday, July 15th, 2025, at 5:00 P.M. the Liberty Township Board of Trustees met this day for a special meeting. Upon call of the roll, Mr. Schramm - present, Mr. Minniear – present, Mr. Farrell - absent

WORK SESSION
5:00 P.M.

- Bethany Road Discussion
- Charging Station Regulations
- LTFD Station/maintenance update
 - The request for roofing will be removed from tonight's agenda
- Agenda review
- Miscellaneous communications

REGULAR MEETING
6:00 P.M.

On Tuesday July 15th, 2025, at 6:00 P.M., the Liberty Township Board of Trustees met this day for a Regular Meeting. Upon call of the roll, Mr. Schramm - present, Mr. Minniear – present, Mr. Farrell – present.

Mr. Farrell led the Pledge of Allegiance.

PUBLIC HEARING #1

- 1) Tax Budget: Resolution to adopt the 2026 Tax Budget.

Mrs. Quinlisk presented the staff report.

In Favor/Neutral

No Comments.

Neutral

No Comments

Opposed

No Comments

Mr. Schramm **MADE A MOTION TO CLOSE THE PUBLIC HEARING ON THE TAX BUDGET: RESOLUTION TO ADOPT THE 2026 TAX BUDGET.** Mr. Minniear seconded. The motion passed unanimously.

Mr. Minniear **MADE A MOTION TO APPROVE A RESOLUTION TO ADOPT THE 2026 TAX BUDGET. (2025-066)** Mr. Schramm seconded. The motion passed.

PUBLIC HEARING #2

- 2) Street Lighting Request: Street lighting request for Shetland Farms Phase 2 subdivision.

Mrs. Quinlisk presented the staff report.

In Favor

No Comments

Opposed

No Comments

Neutral

No Comments

Mr. Minniear **MADE A MOTION TO CLOSE THE PUBLIC HEARING ON A STREET LIGHTING REQUEST: STREET LIGHTING REQUEST FOR SHETLAND FARMS PHASE 2 SUBDIVISION.** Mr. Schramm seconded. The motion passed unanimously.

Mr. Minniear **MADE A MOTION TO ACCEPT THE A STREET LIGHTING REQUEST: STREET LIGHTING REQUEST FOR SHETLAND FARMS PHASE 2 SUBDIVISION. (2025-057)** Mr. Schramm seconded. The motion passed.

PUBLIC COMMENTS

Matthew Thorton, 5050 Hamilton-Middletown Road, made comments about having the worksession in the public meeting. He stated that Martha Shelby at BCWS is a good person and answers questions when called.

FISCAL OFFICER BUSINESS

- Appropriation Status as of June 30, 2025

REGULAR MEETING CONSENT AGENDA

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

CONSENT AGENDA

Fiscal Officer

- Payment Listing – Motion to approve the Payment Listing and any Additional Payment Listing
- Motion to approve a resolution to assess one Liberty Township property for a nuisance abatement. (2025-067)

Fire

- Motion to accept the Gratitude grant from the Hamilton Elks Lodge #93.
- Motion to accept the Ohio Department of Public Safety (ODPS) grant.

Public Works

- Motion to authorize entering into a 5-year renewal contract for uniform cleaning with Cintas from accounts #2031-330-420-0000 and 1000-610-420-0000.

Mr. Schramm **MOVED TO APPROVE THE CONSENT AGENDA.** Mr. Minniear seconded. The motion passed unanimously.

Department Business

DEPARTMENT UPDATES

- Economic Development/Marketing – Activity Report
- Fire / EMS – Activity Report
- Planning & Zoning – Permit Reports
- Public Works – Activity Report
- Sheriff – Call Data Report
- Administration

TRUSTEE COMMENTS

The Trustees would like to thank staff for another successful 4th of July parade. They also would like to put a shout out to the services department for the upkeep on the parks.

ADJOURNMENT

Mr. Schramm **MOVED TO ADJOURN.** Mr. Minniear seconded. The motion passed unanimously.

Tom Farrell, President

Pamela Quinlisk, Fiscal Officer

Payment Listing

7/16/2025 to 7/31/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
74802	07/22/2025	07/22/2025	AW	BCWS	\$310.34	O
74803	07/22/2025	07/22/2025	AW	DUKE ENERGY	\$58,106.62	O
74804	07/22/2025	07/22/2025	AW	DUKE ENERGY	\$3,083.72	O
74805	07/22/2025	07/22/2025	AW	DUKE ENERGY	\$9,929.85	O
74806	07/22/2025	07/22/2025	AW	CINCINNATI BELL TELEPHONE	\$342.59	O
74807	07/22/2025	07/22/2025	AW	CINCINNATI BELL TELEPHONE	\$22.63	O
74808	07/31/2025	07/31/2025	AW	911 Fleet and Fire Equipment	\$2,317.19	O
74809	07/31/2025	07/31/2025	AW	ACADEMIC AUTOMOTIVE, INC.	\$200.00	O
74810	07/31/2025	07/31/2025	AW	ACE HARDWARE, WEST CHESTER	\$57.97	O
74811	07/31/2025	07/31/2025	AW	AE DOOR SALES & SERVICE INC	\$1,290.00	O
74812	07/31/2025	07/31/2025	AW	AMBULANCE MAINTENANCE COMPANY IN	\$361.46	O
74813	07/31/2025	07/31/2025	AW	Atlantic Emergency Solutions, Inc	\$5,617.26	O
74814	07/31/2025	07/31/2025	AW	BOUND TREE MEDICAL LLC	\$3,864.87	O
74815	07/31/2025	07/31/2025	AW	BRADLEY PAYNE ADVISORS	\$3,125.00	O
74816	07/31/2025	07/31/2025	AW	BUTLER COUNTY SHERIFF'S OFFICE-COM	\$730.00	O
74817	07/31/2025	07/31/2025	AW	CINTAS	\$504.90	O
74818	07/31/2025	07/31/2025	AW	D&S AUTO PARTS, INC	\$111.98	O
74819	07/31/2025	07/31/2025	AW	DC COMMERCIAL CLEANING SERVICES LI	\$2,200.00	O
74820	07/31/2025	07/31/2025	AW	DUKE ENERGY	\$17.18	O
74821	07/31/2025	07/31/2025	AW	ETHAN KLUSSMAN	\$854.24	O
74822	07/31/2025	07/31/2025	AW	FROST BROWN TODD LLC	\$28,800.80	O
74823	07/31/2025	07/31/2025	AW	GALLAD GROUP INC	\$2,280.00	O
74824	07/31/2025	07/31/2025	AW	GRAINGER	\$507.55	O
74825	07/31/2025	07/31/2025	AW	Hitchcock Design Inc.	\$15,194.22	O
74826	07/31/2025	07/31/2025	AW	JASON KNOLLMAN	\$1,528.00	O
74827	07/31/2025	07/31/2025	AW	JFDB LTD	\$2,874.25	O
74828	07/31/2025	07/31/2025	AW	JOHNNY'S A-1 SANITATION	\$205.00	O
74829	07/31/2025	07/31/2025	AW	KOENIG	\$135.92	O
74830	07/31/2025	07/31/2025	AW	LEATHERS AND ASSOCIATES	\$1,500.00	O
74831	07/31/2025	07/31/2025	AW	LEMON GRENADE	\$175.00	O
74832	07/31/2025	07/31/2025	AW	LOWE'S	\$165.58	O
74833	07/31/2025	07/31/2025	AW	Medical Mutual	\$2,568.67	O
74834	07/31/2025	07/31/2025	AW	Menard's	\$429.00	O
74835	07/31/2025	07/31/2025	AW	NORMAC COMPANY LLC	\$269.10	O
74836	07/31/2025	07/31/2025	AW	NORTHCOAST PRODUCTS	\$582.75	O
74837	07/31/2025	07/31/2025	AW	ODACS, INC.	\$180.00	O
74838	07/31/2025	07/31/2025	AW	OHIO HYDRAULICS, INC	\$5.28	O
74839	07/31/2025	07/31/2025	AW	ONE STOP TOOL RENTAL	\$519.90	O
74840	07/31/2025	07/31/2025	AW	PARTNERS IN PROJECTS	\$1,500.00	O
74841	07/31/2025	07/31/2025	AW	PERFECTION PRINT MEDIA	\$870.00	O
74842	07/31/2025	07/31/2025	AW	PERRY FISHER	\$355.52	O
74843	07/31/2025	07/31/2025	AW	RAY JACOBS PLUMBING COMPANY, L.L.C.	\$510.00	O
74844	07/31/2025	07/31/2025	AW	RED TIGER INVESTMENTS	\$15,000.00	O
74845	07/31/2025	07/31/2025	AW	Ryan Schaefer	\$55.00	O
74846	07/31/2025	07/31/2025	AW	SANDY'S TOWING & RECOVERY	\$290.00	O
74847	07/31/2025	07/31/2025	AW	Shared Resource Center	\$8,880.70	O

Payment Listing

7/16/2025 to 7/31/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
74848	07/31/2025	07/31/2025	AW	SHI	\$5,198.92	O
74849	07/31/2025	07/31/2025	AW	SMYRNA Ready Mix Concrete, LLC	\$744.00	O
74850	07/31/2025	07/31/2025	AW	SPECIALTY TRUCK REPAIR, INC	\$5,975.61	O
74851	07/31/2025	07/31/2025	AW	STIGLER SUPPLY CO.	\$393.06	O
74852	07/31/2025	07/31/2025	AW	STRAWSER CONSTRUCTION INC	\$210,020.67	O
74853	07/31/2025	07/31/2025	AW	STRYKER MEDICAL	\$53,986.31	O
74854	07/31/2025	07/31/2025	AW	SUPERIOR UNIFORM SALES, INC	\$194.55	O
74855	07/31/2025	07/31/2025	AW	SUPERIOR UNIFORM SALES, INC	\$179.60	O
74856	07/31/2025	07/31/2025	AW	TANNER POLISINI	\$2,584.95	O
74857	07/31/2025	07/31/2025	AW	The Hartford	\$575.65	O
74858	07/31/2025	07/31/2025	AW	Tri State Heating & Cooling	\$303.00	O
74859	07/31/2025	07/31/2025	AW	TRIHEALTH CORPORATE HEALTH	\$829.45	O
74860	07/31/2025	07/31/2025	AW	VERIZON	\$570.75	O
74861	07/31/2025	07/31/2025	AW	VONAGE	\$1,458.87	O
74862	07/31/2025	07/31/2025	AW	ZIMMER TRACTOR	\$53.58	O
74863	07/31/2025	07/31/2025	AW	MURPHY TRACTOR & EQUIPMENT INC.	\$30,434.10	O
Total Payments:					\$491,933.11	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$491,933.11	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Payment Listing

8/1/2025 to 8/31/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
74864	08/04/2025	08/04/2025	AW	The Hartford	\$593.80	O
74865	08/04/2025	08/04/2025	AW	NORTHCOAST PRODUCTS	\$554.40	O
74866	08/04/2025	08/04/2025	AW	DUKE ENERGY	\$62.24	O
74867	08/04/2025	08/04/2025	AW	RUMPKE CONSOLIDATED COMPANIES	\$714.67	O
74868	08/04/2025	08/04/2025	AW	VOGT LAWN CARE	\$1,300.00	O
74869	08/04/2025	08/04/2025	AW	CBD Advisors	\$3,000.00	O
74870	08/04/2025	08/04/2025	AW	BSMH Employer Services, LLC	\$154.00	O
74871	08/04/2025	08/04/2025	AW	Veleanor Services Group, LLC	\$6,519.81	O
Total Payments:					\$12,898.92	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$12,898.92	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



SNOW REMOVAL RENTAL AGREEMENT

Customer _____
 Address _____
 Contact _____

RENTAL TERM
December 8th, 2025 to March 30th, 2026

Phone # _____
 Email _____

16-WEEK RENTAL AGREEMENT *Tax is not included on this order sheet.

DINGO UTILITY LOADER	4 Week Rate	QTY	Ext. Rate
Toro Dingo 427	\$825		
Toro Dingo TX1000	\$1,200		
<i>Attachments - Must Pick at Least One</i>			
42" Smooth Bucket	\$25		
Angle Broom	\$250		
48" Snow Blade	\$25		

SKID STEER LOADER	4 Week Rate	QTY	Ext. Rate
Bobcat S64	\$1,200		
Bobcat S64 (Enclosed Cab)	\$1,700		
Bobcat S76	\$1,500		
Bobcat S76 (Enclosed Cab)	\$2,000		
Bobcat T64	\$1,900		
Bobcat T64 / JD317 (Enclosed Cab)	\$2,400		
Bobcat T76 (Enclosed Cab)	\$2,750		
<i>Attachments - Must Pick at Least One</i>			
68" / 74" / 80" Smooth Bucket	\$50		
Angle Broom	\$600		
8' Snow Blade	\$600		
8' Snow Box	\$600		

BACKHOE LOADER with Cab & Heat	4 Week Rate	QTY	Ext. Rate
John Deere 310 4x4	\$2,500	1	10,000
John Deere 410 4x4	\$3,000		

WHEEL LOADER with Cab & Heat	4 Week Rate	QTY	Ext. Rate
John Deere 244	\$2,700		
<i>Attachments - Must Pick at Least One</i>			
Smooth Bucket	\$50		
Angle Broom	\$600		
8' Snow Box	\$600		

WHEEL LOADER with Cab & Heat	4 Week Rate	QTY	Ext. Rate
John Deere 544	\$4,700	1	18,800

Billed in 4-Week Increments

4-week Total: _____
 16-week Total: _____

Save 5% by paying the full 16 weeks in advance!

See Terms and Conditions.

I would like to prepay to receive 5% discount.

16-week Total with prepay discount: _____

Terms and Conditions

Only for 16-Week Rental Period. Equipment to be used for snow removal purposes only. Customer is responsible for flat tires. Usage over 280 hours will be pro-rated. All invoices are net 30 Days. A 5% discount is applied if paid in full by November 28, 2025. Agreement rate is for equipment only. Any fuel usage and/or repairs will be billed accordingly. All attachments without a machine requires a separate quote. Equipment must be returned by March 30, 2026. Bucket size is determined by machine capacity limits.

I agree to the above Snow Removal Rental Agreement and all terms and conditions defined herein.

Customer Signature

Date

Art's Rental Employee Signature



MEMO

TO: Caroline McKinney
CC:
FROM: John Lewis
DATE: July 16, 2025
RE: Internet Service Provider

As part of the ongoing technology review, staff has identified bottlenecks at Township facilities attempting to access resources at Town Hall over the network. These bottlenecks are caused in part by a lack of bandwidth at these sites. Currently, all sites are connected via SD-WAN using Spectrum as the internet provider. Spectrum leverages both fiber and coax for these connections.

Site Name	Bandwidth
Town Hall	200mbps Fiber
Public Works	Up to 750mbps Coax
Fire Station 111	Up to 750mbps Coax
Fire Station 112	Up to 750mbps Coax
Fire Station 113	Up to 750mbps Coax

Although speeds can reach 750mbps over coax, our experience is that these speeds are far slower. These connections are also not symmetrical, meaning that download speeds are far faster than uploading speeds. Given the limited number of carriers in our area, namely Spectrum and Altafiber, staff contacted Altafiber to receive quotes for internet services. All five sites are fiber ready, meaning no additional cost would be spent on building out their network. Altafiber offers a 1 gigabyte symmetrical connection and 5 static IP addresses at each of the five sites. The service would cost \$119.99 plus taxes and fees, for each site. Altafiber is also guaranteeing a price lock for three years.

Service Provider	Monthly Cost
Spectrum	\$1,114.94
Altafiber	\$599.95

As indicated by the chart above, there is significant savings to be recognized by moving to Altafiber – nearly \$6,200 per year. I have included agreements for each site to this memo for your review.

Staff is requesting a motion to enter into an agreement for internet services from Altafiber for a total approximate cost of \$7,200/yr for three years from accounts 1000-190-599-0000, 2031-190-599-0000, and 2191-190-599-0000.

Business Service Agreement



Account Manager Name Marie Arsenique Tolentino	Account Manager Phone Number 513-566-5050	Customer Requested Due Date
Existing Customer <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, BTN/Account #	CPQ#
Primary Contact Name John Lewis	Primary Contact Number 513-759-7500	Secondary Contact Number
Business Name LIBERTY TWP	Site Address 5170 Princeton Glendale Rd, Liberty Township, OH 45011	Suite or Floor USA
Contact Email jlewis@liberty-township.com	If New Account, Billing Address Required 5021 Winners Cir Dr, Liberty Township, OH 45011, USA	

This altafiber services agreement is subject to the general terms and conditions and applicable services supplements identified below (collectively the "terms and conditions") in effect on the date this agreement is executed. The terms and conditions, a copy of which will be provided to customer upon request, are available at altafiber.com/business/legal. Such terms and conditions are incorporated herein by this reference and by executing this altafiber services agreement where indicated below. Customer acknowledges that customer has read, understands, accepts and agrees to be bound by all such terms and conditions. Customer's signature acknowledges authorization for altafiber to request credit information from any credit reporting agency or source. altafiber is a dba for Cincinnati Bell Telephone Co LLC.

INTERNET	VOICE SOLUTIONS
<input checked="" type="checkbox"/> <u>1gb/1gb</u> (speed) Wireless Gateway <input type="checkbox"/> Yes <input type="checkbox"/> No \$ _____ <input checked="" type="checkbox"/> Fioptics Advanced (Rapid Repair, Network Defense, Gateway, Premium Technical Support, Wirecare) <input type="checkbox"/> Fioptics Max (Rapid Repair, Gateway, Premium Technical Support, Wirecare, Static IP, Intelligent Wi-Fi) Add-on Enhanced Features <input checked="" type="checkbox"/> Static IP <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> Safeguard for Business _____ # of devices (increments of 10) <input type="checkbox"/> Network Defense <input type="checkbox"/> Premium Technical Support <input type="checkbox"/> 10 <input type="checkbox"/> 30 <input type="checkbox"/> Wirecare _____ Required per line Internet Total \$ <u>119.99</u>	<input type="checkbox"/> Business Phone Line _____ # of lines <input type="checkbox"/> Business Connections Line _____ # of lines Hunting Required <input type="checkbox"/> Yes <input type="checkbox"/> No Is this a Winback/Port <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, are LOA & bill copy attached <input type="checkbox"/> Yes <input type="checkbox"/> No Voicemail Needed <input type="checkbox"/> Yes <input type="checkbox"/> No Listing required <input type="checkbox"/> Yes <input type="checkbox"/> No Voice Total \$ _____

FIOPTICS WI-FI	FIOPTICS VIDEO*
<input type="checkbox"/> Standard <input type="checkbox"/> Plus <input type="checkbox"/> Premium <input type="checkbox"/> Intelligent SSID _____ Password _____ Wi-Fi Total \$ _____	<input type="checkbox"/> Business Essentials <input type="checkbox"/> Set Top Box _____ (# of Boxes) <input type="checkbox"/> Business Office Plus <input type="checkbox"/> DVR <input type="checkbox"/> Business Bar & Restaurant Bolt on Packages <input type="checkbox"/> Sports <input type="checkbox"/> HD Tier Video Total \$ _____ <small>*Video packages are for IPTV qualified addresses.</small>

TERMS & INSTALLATION	altafiber Monthly Total
Business Term Length <input type="checkbox"/> 12 mo <input type="checkbox"/> 24 mo <input checked="" type="checkbox"/> 36 mo Installation/One Time Charges \$ _____ Activation Fee of \$49.99 for Internet and \$50.00 per Access Point if applicable Total \$ <u>49.99</u>	\$ 119.99 Before taxes and fees <small>Before taxes & fees</small>

Assistant Township Administrator

Customer Signature	Title	Date
Authorized altafiber Representative	Title	Date

Additional Comments: Renew Service(s): <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Internal use only Pricing Details
---	--------------------------------------

30-Day Satisfaction Guarantee: The 30-Day Satisfaction Guarantee is offered only to new subscribers of altafiber Business Fioptics Internet or phone at a pre-wired location that does not require additional construction costs to provide service(s). Customer must submit a written request to cancel for all eligible services at such location within thirty (30) calendar days of installation by emailing: fiopticssatisfaction@altafiber.com. Upon receipt, altafiber will disconnect, within ten (10) days, all eligible services without penalty and will issue a refund within thirty (30) days for any standard installation charges up to \$200 and the monthly recurring fees paid by customer for the first thirty (30) days (excluding any toll-free or other billable long-distance call usage, directory assistance, or operator assistance charges, or video service one-time charges). Customers that fail to follow this 30-Day Satisfaction Guarantee process may be subject to normal customer early termination provisions. Subject to availability. Certain restrictions apply. ** Fioptics Advanced only available with 20 Mbps or higher and Fioptics Max only available with 30 Mbps or higher.

altafiber is offering Fioptics Internet Services at the stated pricing subject to availability, and to the condition that altafiber's costs to deliver the Services to Customer be reasonable. If altafiber in its sole discretion determines that its construction costs to build the facilities to deliver the Services is excessive, then altafiber and Customer agree to enter good faith renegotiation of this Services Agreement as follows: (1) altafiber will within 10 business days of the last signature below return to Customer with an exact quote of the construction costs, at which time (2) altafiber and customer will have five (5) business days to renegotiate to mutual agreement.

Internal use only

Installation Checklist		
Key Access or Door Combination Required	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Access Instructions		
Customer Requested Installation Window	<input type="checkbox"/> Morning Appointment 8AM – Noon	<input type="checkbox"/> Afternoon Appointment Noon - 4PM
Site Contact Name	Number	
Maintenance Contact Name	Number	
IT Contact Name	Number	
Which contact(s) are required to be on site during install?		
Is the Site Ready (General Construction Complete)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the Electric Ready?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is a NRFE needed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is Inside Wiring Needed? (Customer required to have wiring completed before install.)	<input type="checkbox"/> Customer	<input type="checkbox"/> CBT/PCS
Price quote given to customer for time and material when wiring is needed (Starting at: \$128 for the 1st hour + \$60 for each additional hour plus material.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Site Survey Required	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Site survey always required for the following:		
<input type="checkbox"/> 6+ STB <input type="checkbox"/> Bar <input type="checkbox"/> Restaurant <input type="checkbox"/> Hospital <input type="checkbox"/> Vet Office <input type="checkbox"/> Dentist Office <input type="checkbox"/> Doctor Office <input type="checkbox"/> Church		

Certificate Of Completion

Envelope Id: B1F0E037-8828-4A10-A85E-88AD9474C89E
 Subject: Liberty Township - Documents for Your Docusign Signature
 Source Envelope:
 Document Pages: 2 Signatures: 0
 Certificate Pages: 4 Initials: 0
 AutoNav: Enabled
 Envelopeld Stamping: Enabled
 Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Status: Sent

Envelope Originator:
 Marie Arsenique Tolentino
 mariearsenique.tolentino@altafiber.com
 IP Address: 155.226.129.250

Record Tracking

Status: Original Holder: Marie Arsenique Tolentino Location: DocuSign
 7/16/2025 11:05:34 AM mariearsenique.tolentino@altafiber.com

Signer Events

John Lewis
 jlewis@liberty-township.com
 Assistant Township Administrator
 Security Level: Email, Account Authentication
 (None)

Signature

Timestamp

Sent: 7/16/2025 11:06:08 AM
 Viewed: 7/16/2025 11:35:37 AM

Electronic Record and Signature Disclosure:
 Accepted: 7/16/2025 11:35:37 AM
 ID: 683f641e-16cd-41f6-8323-30b7d5177222

Chris Smith
 chris.smith@altafiber.com
 Security Level: Email, Account Authentication
 (None)

Electronic Record and Signature Disclosure:
 Not Offered via Docusign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent Hashed/Encrypted 7/16/2025 11:06:08 AM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, altafiber (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact altafiber:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: contracts@altafiber.com

To advise altafiber of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at ted.hobbs@altafiber.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from altafiber

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to contracts@altafiber.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with altafiber

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to contracts@altafiber.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify altafiber as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by altafiber during the course of your relationship with altafiber.

Business Service Agreement



Account Manager Name Marie Arsenique Tolentino	Account Manager Phone Number 513-566-5050	Customer Requested Due Date
Existing Customer <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, BTN/Account #	CPQ#
Primary Contact Name John Lewis	Primary Contact Number 513-759-7500	Secondary Contact Number
Business Name LIBERTY TWP	Site Address 7655 Princeton Rd, Liberty Township, OH 45044, USA	Suite or Floor
Contact Email jlewis@liberty-township.com	If New Account, Billing Address Required 5021 Winners Cir Dr, Liberty Township, OH 45011, USA	

This altafiber services agreement is subject to the general terms and conditions and applicable services supplements identified below (collectively the "terms and conditions") in effect on the date this agreement is executed. The terms and conditions, a copy of which will be provided to customer upon request, are available at altafiber.com/business/legal. Such terms and conditions are incorporated herein by this reference and by executing this altafiber services agreement where indicated below. Customer acknowledges that customer has read, understands, accepts and agrees to be bound by all such terms and conditions. Customer's signature acknowledges authorization for altafiber to request credit information from any credit reporting agency or source. altafiber is a dba for Cincinnati Bell Telephone Co LLC.

INTERNET	VOICE SOLUTIONS
<input checked="" type="checkbox"/> <u>1gb/1gb</u> (speed) Wireless Gateway <input type="checkbox"/> Yes <input type="checkbox"/> No \$ _____ <input checked="" type="checkbox"/> Fioptics Advanced (Rapid Repair, Network Defense, Gateway, Premium Technical Support, Wirecare) <input type="checkbox"/> Fioptics Max (Rapid Repair, Gateway, Premium Technical Support, Wirecare, Static IP, Intelligent Wi-Fi) Add-on Enhanced Features <input checked="" type="checkbox"/> Static IP <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> Safeguard for Business _____ # of devices (increments of 10) <input type="checkbox"/> Network Defense <input type="checkbox"/> Premium Technical Support <input type="checkbox"/> 10 <input type="checkbox"/> 30 <input type="checkbox"/> Wirecare _____ Required per line Internet Total \$ <u>119.99</u>	<input type="checkbox"/> Business Phone Line _____ # of lines <input type="checkbox"/> Business Connections Line _____ # of lines Hunting Required <input type="checkbox"/> Yes <input type="checkbox"/> No Is this a Winback/Port <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, are LOA & bill copy attached <input type="checkbox"/> Yes <input type="checkbox"/> No Voicemail Needed <input type="checkbox"/> Yes <input type="checkbox"/> No Listing required <input type="checkbox"/> Yes <input type="checkbox"/> No Voice Total \$ _____

FIOPTICS WI-FI	FIOPTICS VIDEO*
<input type="checkbox"/> Standard <input type="checkbox"/> Plus <input type="checkbox"/> Premium <input type="checkbox"/> Intelligent SSID _____ Password _____ Wi-Fi Total \$ _____	<input type="checkbox"/> Business Essentials <input type="checkbox"/> Set Top Box _____ (# of Boxes) <input type="checkbox"/> Business Office Plus <input type="checkbox"/> DVR <input type="checkbox"/> Business Bar & Restaurant Bolt on Packages <input type="checkbox"/> Sports <input type="checkbox"/> HD Tier Video Total \$ _____ *Video packages are for IPTV qualified addresses.

TERMS & INSTALLATION	altafiber Monthly Total
Business Term Length <input type="checkbox"/> 12 mo <input type="checkbox"/> 24 mo <input checked="" type="checkbox"/> 36 mo Installation/One Time Charges \$ _____ Activation Fee of \$49.99 for Internet and \$50.00 per Access Point if applicable Total \$ <u>49.99</u>	\$ 119.99 Before taxes and fees Before taxes & fees

Assistant Township Administrator

Customer Signature	Title	Date
Authorized altafiber Representative	Title	Date

Additional Comments: Renew Service(s): <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Internal use only Pricing Details
---	--------------------------------------

30-Day Satisfaction Guarantee: The 30-Day Satisfaction Guarantee is offered only to new subscribers of altafiber Business Fioptics Internet or phone at a pre-wired location that does not require additional construction costs to provide service(s). Customer must submit a written request to cancel for all eligible services at such location within thirty (30) calendar days of installation by emailing: fiopticssatisfaction@altafiber.com. Upon receipt, altafiber will disconnect, within ten (10) days, all eligible services without penalty and will issue a refund within thirty (30) days for any standard installation charges up to \$200 and the monthly recurring fees paid by customer for the first thirty (30) days (excluding any toll-free or other billable long-distance call usage, directory assistance, or operator assistance charges, or video service one-time charges). Customers that fail to follow this 30-Day Satisfaction Guarantee process may be subject to normal customer early termination provisions. Subject to availability. Certain restrictions apply. ** Fioptics Advanced only available with 20 Mbps or higher and Fioptics Max only available with 30 Mbps or higher.

altafiber is offering Fioptics Internet Services at the stated pricing subject to availability, and to the condition that altafiber's costs to deliver the Services to Customer be reasonable. If altafiber in its sole discretion determines that its construction costs to build the facilities to deliver the Services is excessive, then altafiber and Customer agree to enter good faith renegotiation of this Services Agreement as follows: (1) altafiber will within 10 business days of the last signature below return to Customer with an exact quote of the construction costs, at which time (2) altafiber and customer will have five (5) business days to renegotiate to mutual agreement.

Internal use only

Installation Checklist		
Key Access or Door Combination Required	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Access Instructions		
Customer Requested Installation Window	<input type="checkbox"/> Morning Appointment 8AM – Noon	<input type="checkbox"/> Afternoon Appointment Noon - 4PM
Site Contact Name	Number	
Maintenance Contact Name	Number	
IT Contact Name	Number	
Which contact(s) are required to be on site during install?		
Is the Site Ready (General Construction Complete)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the Electric Ready?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is a NRFE needed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is Inside Wiring Needed? (Customer required to have wiring completed before install.)	<input type="checkbox"/> Customer	<input type="checkbox"/> CBT/PCS
Price quote given to customer for time and material when wiring is needed (Starting at: \$128 for the 1st hour + \$60 for each additional hour plus material.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Site Survey Required	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Site survey always required for the following:		
<input type="checkbox"/> 6+ STB <input type="checkbox"/> Bar <input type="checkbox"/> Restaurant <input type="checkbox"/> Hospital <input type="checkbox"/> Vet Office <input type="checkbox"/> Dentist Office <input type="checkbox"/> Doctor Office <input type="checkbox"/> Church		

Certificate Of Completion

Envelope Id: 884BF548-EF64-47AF-AFBE-54AF084FB182
 Subject: Liberty Township - Documents for Your Docusign Signature
 Source Envelope:
 Document Pages: 2 Signatures: 0
 Certificate Pages: 4 Initials: 0
 AutoNav: Enabled
 Envelopeld Stamping: Enabled
 Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Status: Sent

 Envelope Originator:
 Marie Arsenique Tolentino
 mariearsenique.tolentino@altafiber.com
 IP Address: 155.226.129.251

Record Tracking

Status: Original Holder: Marie Arsenique Tolentino Location: DocuSign
 7/16/2025 11:08:30 AM mariearsenique.tolentino@altafiber.com

Signer Events

John Lewis
 jlewis@liberty-township.com
 Assistant Township Administrator
 Security Level: Email, Account Authentication
 (None)

Signature

Timestamp

Sent: 7/16/2025 11:09:21 AM
 Viewed: 7/16/2025 11:09:54 AM

Electronic Record and Signature Disclosure:
 Accepted: 7/16/2025 11:09:54 AM
 ID: a0b3a1f9-2042-4256-9f63-38632409d2cd

Chris Smith
 chris.smith@altafiber.com
 Security Level: Email, Account Authentication
 (None)

Electronic Record and Signature Disclosure:
 Not Offered via Docusign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent Hashed/Encrypted 7/16/2025 11:09:21 AM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, altafiber (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact altafiber:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: contracts@altafiber.com

To advise altafiber of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at ted.hobbs@altafiber.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from altafiber

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to contracts@altafiber.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with altafiber

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to contracts@altafiber.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify altafiber as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by altafiber during the course of your relationship with altafiber.



Liberty Township Fire Department
6682 Princeton Glendale Rd
Liberty Township, Ohio 45011
Phone: 513-759-7530
Fax: 513-759-7531

Memo

To: Caroline McKinney
From: Chief Klussman
Date: 7/9/2025
Re: Station 111 Roof Replacement

I am requesting approval to move forward with the replacement of the existing roof on Fire Station #111. Following a formal request from Captain John King and multiple independent inspections, it has been determined that the current asphalt shingle roof is nearing the end of its service life and has experienced significant deterioration due to weather exposure and lack of ventilation.

The roof is approximately 16 years old and has been patched previously due to leaks above the living quarters. Continued degradation now poses a risk to the interior and the daily operations of the station. To prevent further damage and costly repairs, we believe full replacement is the most fiscally responsible option at this time.

After evaluating several estimates, ranging from \$81,646-\$126,305, I am recommending we award the project to Deer Park Roofing, a reputable local vendor that provided one of the most competitive proposals. Their quote of \$81,646.00 includes removal of the existing roof, necessary structural preparation, and installation of a standing seam metal roof system, which offers significantly improved longevity compared to traditional shingles, often lasting up to three times longer.

Deer Park Roofing has proposed:

- Full tear-off of existing shingles

- Installation of ice and water shielding
- Fabrication and installation of 26-gauge metal panels and associated trim/flashing
- Application of EPDM membrane roofing for the flat section over the kitchen
- Five-year workmanship warranty

Given the long-term durability of a metal system and the favorable pricing, this investment will reduce future maintenance expenses and extend the life of the facility.

A motion approving the roof replacement project for a total approximate cost of \$82,000 from account 4314-110-790-0000 is respectfully requested.



Liberty Township Fire Department
5170 Princeton-Glendale Road
Liberty Twp, OH 45011
(513) 490-0343 jking@liberty-township.com

Standing Seam Roof
June 13, 2025

Deer Park Roofing proposes to furnish the materials and perform the necessary labor to complete the following:

- Tear off existing layers of roofing materials from entire shingle portion of roof
- Prepare wood sheathing in order to achieve a smooth surface
- Replace any damaged wood at an additional charge of \$68.50 per man hour plus the cost of materials
- Install Hi-Temp ice and water shield to entire roof surface
- Install new Metal Panel Systems Eave Starter Panel to entire gutter line
- Install new Metal Panel Systems Rake Starter Panel to all rake edges on home
- Install new 26 gauge locking valley metal to receive roof panels
- Fabricate and install new 26 gauge Z-flashing at all sidewalls and headwalls
- Install new Dectite vent pipe flashings with all necessary fasteners and sealants
- Install new Metal Panel Systems 26 gauge NS-100 standing seam roof panels
- Install new vented C-channel at main peaks of house
- Fabricate and install new 26 gauge hip and ridge metals
- Install new 1/2 inch wood fiber board and adhere an .060 EPDM roof system at low sloped roof area over rear kitchen per manufacturer specifications
- Clean up and haul away all debris upon completion

The price of \$81,646.00 includes materials, labor, and insurance.
All labor is guaranteed by Deer Park Roofing Inc.'s 5 year workmanship warranty.

Acceptance of Proposal: _____ Date _____
Liberty Township Fire Department

Payment Terms: Payment Due Upon Completion	Submitted By: Adam Beach (513) 708-1580 abeach@deerparkroofing.com
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*Due to the high volatility in material prices, this proposal is good for a period of 30 days
Credit cards are accepted at our office for an additional 3% of the invoice amount.*

7201 BLUE ASH ROAD, CINCINNATI, OH 45236
☎ 513.891.9151 (PHONE) ✉ 513.891.9152 (FAX)
WWW.DEERPARKROOFING.COM



Liberty Township Fire Department
5170 Princeton-Glendale Road
Liberty Twp, OH 45011
(513) 490-0343 jking@liberty-township.com

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Liberty Township Fire Department
6682 Princeton Glendale Rd
Liberty Township, Ohio 45011
Phone: 513-759-7530
Fax: 513-759-7531

Memo

To: Caroline McKinney
From: Ethan Klussman
Date: 7/25/2025
Re: Station 111 Locution Upgrade

Station 111 is the last of our three firehouses to receive an upgraded alerting system. As we continue to evaluate how we can improve response times, enhance crew sleep patterns, and better serve our residents, we have identified the need to modernize the station's alerting capabilities.

The upgraded system will improve notifications throughout the station using visual lighting cues in key areas and allow for unit-specific audio tones during sleep hours. These two enhancements are critical to supporting firefighter performance and minimizing unnecessary nighttime disruptions. With sleep deprivation being a growing focus in the fire service, implementing solutions that reduce disturbances is essential to ensuring crew readiness and wellness.

This is a single-source project. Locution uses proprietary hardware, and only one quote could be obtained. P&R Communications, who completed the installations at our other two stations, has specific knowledge of our system configuration and is uniquely qualified to perform the work.

This project was originally budgeted at \$85,000. We have been able to reduce the total cost to approximately \$74,000.

Accordingly, two motions are respectfully requested:

- A motion approving the purchase of Locution alerting equipment for Station 111 for a total approximate cost of \$39,000 from account 4311-110-790-0000.
- A motion approving the installation of the equipment by P&R Communications for a total approximate cost of \$35,000 from account 4311-110-790-0000.



1626 Cole Blvd, Suite 250
 Golden, CO 80401
 Voice: 303-301-7300 Fax: 303-384-9014

Customer : Liberty Township Fire, OH	Quote ID	LIBE-2507-ST111-EZZONEUPGR-V1.1
Contact: Matt Knollman	Document Date	7/23/2025
Email: mknollman@liberty-township.com	Quote Expires:	11/23/2025
Phone: (513)678-7626		

1.0 Notes and Assumptions

Quoted:

V1.1

Customer tying into existing bunk PA. Bay only PA quoted.

Removed:

- (1) MAMP-03
- (6) TSPK-CL-BM
- (2) TSPK-CL
- (8) TAVC

Updated Wire Quantity

V1.0

Locution PrimeAlert IP add-on system (ties into existing Butler County Sheriff's Office head-end system - the head-end system must be in place for this system to be fully functional). Quoted for:

Station #111: Retrofit Core to EZ-Zone

Customer must ensure that good network connectivity exists between the central server and all station PCs, in order for the system to be fully functional.

It is the Customer's responsibility to ensure 120V power exists within 6' of all Locution provided amplifier(s), and monitors/zone tracker(s).

Does not include installation.

Part Num	Description	Qty	Unit Cost	Total
2.0 Station Software and Hardware				
2.1 Software (Standardized)				
SSL-VSB-ST	PrimeAlert Remote Client add-on module for relay switching and advanced zoned audio/lighting (up to 10 devices)	2	2,195	4,390
SSL-VSC-01	PrimeAlert Remote Client add-on module for 1 Zone Tracker (for zoned systems)	1	1,125	1,125
2.2 Software (Custom/Interfaces)				
none defined				
2.3 Hardware - Basic				
LOPT-EN-EZ-BM	Option: Add EZ-Zone Inj Bd to Core Enclosure w/BM	1	995	995
LOPT-EN-RL-DN	Option: Add TOD Relay to a Core Enclosure	1	295	295

LOPT-EN-1PS	Option: Add Single Power Supply	1	245	245
TWIR-LL	Wire required per long line lead NVI (if applicable)	1	125	125
TWIR-AV	Wire required per audio/visual/switch station requirements (if applicable)	1	1,138	1,138
	(Subtotal \$2,798)			

2.4 Hardware - Audio

MAMP-A24	Amplifier - Single 240W	1	2,459	2,459
TSPK-WB	Speaker - Wall Baffle	24	189	4,536
TAVC-100W	Volume Control, 100W	2	79	158
RHT-WMT	Balanced/Unbalanced Line Transformer WMT1A	1	89	89
	(Subtotal \$7,242)			

2.5 Hardware - Visual

MZTS	Station Zone Tracker (Touch Panel)**	1	2,295	2,295
LNVI-EZ-H	Night Vision Illuminator LED - Wall Mount - EZ-Zone - Horizontal*	8	775	6,200
TMUI-FM5-AB	Multi-unit Indicator Light - Flush Mount - LED 5 position*	3	925	2,775

* requires SSL-VSB software module (see component allowances under SSL-VSB descrip).

** requires SSL-VSC software module (see component allowances under SSL-VSC descrip).

(Subtotal \$11,270)

Subtotal (Station) \$26,825

3.0 Integration (none defined or not applicable to this Quote/Price List)

4.0 Services

Project Management

PMENG-OV	Project & Engineering Oversight	1	1,650	1,650
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Install Oversight / Conformance

INST-OV	Installation Oversight (Installer Assistance)	1	3,300	3,300
CONF01	Conformance (Zoned Systems)	1	2,750	2,750

Subtotal (Services) \$7,700

5.0 Totals (Categorized by Software, Hardware, Services)

Software	\$5,515
Hardware	\$21,310
Services (excluding any defined installation)	\$7,700
SubTotal (w/o install, maint, options)	\$34,525
Installation	not bid
Subtotal	\$34,525
Tax	Assumed no tax
Total (US Dollars)	\$34,525

6.0 Support Maintenance Costs

Note: Maintenance is not included in the total price & begins after the 1 Year Warranty Period has ended. Does not include Server Hardware in Support Maintenance Costs.

MAINT01	Includes annual maintenance for:	
	PrimeAlert Station Software Client Add-ons (for Visual Devices)	662
	Locution Station Enclosure(s)	77
	Amplifier(s)	295
	Speaker(s) / Volume Control(s)	563
	Multi-Unit Indicator(s)	333
	LED Lighting and Controller(s) (ramped)	744
	Subtotal (Annual Maintenance)	\$2,674



P&R Communications Service, Inc.
 731 East 1st St.
 Dayton, OH 45402
 736 S. Vandemark Rd.
 Sidney, OH 45365
 4910 Wynscape Rd.
 Oregon, OH 43616
 (937) 512-8100

Quote
QUO3681
Date: 5/28/2025
Expiration Date: 6/27/2025

<https://www.pandrcommunications.com/>

Bill To	Note
14739 Liberty Township Fire Dept. 6682 Princeton Glendale Road Liberty Township OH 45011 United States	Please reference Quote# on purchase order. Prices firm for 15 days.

Terms	PO #	Sales Rep	Contact
Net 30		Jamie VanHoose	Matt Knollman

Quantity	Item	Unit Price	UOM	Amount
	LOCUTION INSTALL PROJECT FOR STATION 111			
1	PROJECT LABOR TO PULL CABLE, MOUNT SPEAKERS, CABINET AND LIGHTS	\$18,720.00		\$18,720.00
1	SERVICE LABOR FOR PROJECT MANAGEMENT, WORKING WITH LOCUTION AND OPTIMIZE	\$11,390.00	EA	\$11,390.00
1	MISCELLANEOUS PARTS	\$2,500.00		\$2,500.00
			
	- ALL EQUIPMENT WILL BE PROVIDED BY LOCUTION - CUSTOMER PROVIDING AC AT ACTION TRACKER SCREEN -CUSTOMER TO PROVIDE LIFT FOR GARAGE WORK			

Subtotal	\$32,610.00
Inbound Freight	\$0.00
Tax Total (7.75%)	\$0.00
Total	\$32,610.00

By signing below, I am entering into a contract to purchase the products listed above. I have authority to purchase for this company, and the charges incurred as a result of this purchase will be paid within the payment terms outlined at the top of this paragraph. P&R's return policy can be found at: <https://www.pandrcommunications.com/about/return-policy/>



date	5/28/2025	project	Locution Install
client	Liberty Township Fire	document	Statement of Work for QUO3681

Statement of Work

Intuitive communications systems designed around you

This SOW is between P&R Communications ("P&R") and Liberty Township Fire for the installation of Locution equipment for station alerting. This SOW will outline the project deliverables, responsibilities for both P&R and Liberty Township Fire. Please use this document in conjunction with the quote you received which specifies the associated costs. Thank you for your trust and partnership!

Project Detail

Liberty Township Fire would like P&R to install an upgraded locution system through out Station 111.

Assumptions

Any changes in the Scope of Work will require a change order agreed to by P&R and Liberty Township Fire.

P&R Responsibilities

P&R will be pulling cable, mounting speakers, lights and cabinet going by customer provided drawing.

P&R will be working direct with Locution and will complete a final text.

All equipment will be provided by Locution.

Liberty Township Fire Responsibilities

- Point of contact
 - Matt Knollman
#513-678-7626
mknollman@liberty-township.com
- Access to station the day of the scheduled install
- Provide AC where the station tracker will be installed
- Provide a manlift for speaker installation in the firehouse bay
- Removing 8 new bunk speakers from Locution quote as there are functional speakers already installed



date 5/28/2025	project Locution Install
client Liberty Township Fire	document Statement of Work for QUO3681

Payment Schedule

P&R will invoice this once install is complete:

P&R Communications and Liberty Township Fire agree to the terms outlined above. Please sign below and return to acknowledge agreement to this Statement of Work. We appreciate your trust and confidence and look forward to working with you!

Signature

Date



office 937.512.8100
web pandrcommunications.com

address 731 E. First Street
Dayton, OH 45402



MEMORANDUM

TO: Tom Farrell, Trustee
Steve Schramm, Trustee
Todd Minniear, Trustee
Pam Quinlisk, Fiscal Officer

CC:

FROM: Caroline McKinney, Township Administrator

DATE: July 30, 2025

RE: Fort Liberty Playland Update

The original Fort Liberty Playland contract was approved in March 2025. At that time, we were still working with Leathers & Associates to determine how the safety surfacing piece would be completed. After performing our due diligence, the Township has determined that it would be far better for the L&A playground team to handle the project in its entirety. It's both more cost effective as well as better from a timing perspective for one vendor to handle.

As a result, the contract pricing has increased by \$5,000.00. The Township is also taking advantage of a site visit with a member of the L&A team to prepare for demolition, which is an added expense. In total, we are asking for Board approval for another \$6,500.00 to support the Fort Liberty Playland project from account 1000-610-730-0000.

If you have any questions, please let me know.

Caroline



Professional Services Agreement
New Leathers Playground
Fort Liberty Playground 2.0

Leathers & Associates, Inc. PO Box 3364 Jupiter, FL 33469-9998 DATE: 3/17/25 Change order date 7/21/25	Rick Plummer Services Director Liberty Township, Butler County, Ohio 6959 Yankee Rd. Liberty Township, OH 45044
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READ THIS ENTIRE PROPOSAL CAREFULLY. IT CONTAINS IMPORTANT INFORMATION FOR YOUR PROJECT.

This is a lump sum contract between Liberty Township, OH (Client) and Leathers & Associates, (L&A) for design services and construction services to build a one-of-a-kind playground.

This proposal constitutes an estimate of the work our office will provide for your project and the associated fees.

This agreement constitutes an estimate of the work our office will provide for your project and the associated fees.

PROJECT GOALS:

To design and construct a new unique custom designed playground. The new playground should be expected to last a minimum of 30 years with proper maintenance. The playground will be designed and constructed to the current ASTM F1487 and & CPSC Pub.325 safety standard and current ADA requirements. The design will be completed by L&A. The construction will be completed as outlined under the Construction Method below.

Initial design assumptions:

- Structure will be constructed out of structural plastic lumber. No wood.
- Similar size as the original playground. Estimated at 10,500 SF.
- Compliant with current ADA standards

Construction method/details:

- Construction labor will be supplied between L&A and the client as outlined below
- L&A is responsible for:
 - Supplying the labor to build the project.
 - Supplying onsite supervision of the clients workforce.
 - Supplying some of the small power tools.
- The client is responsible for:
 - Supplying 6 skilled workers for the duration of construction for the project.
 - Skilled is defined as being comfortable with a circular saw and basic power tool and building principles.
 - Work 8 hrs. per day
 - Consecutive days not including Saturday & Sunday.
 - Clients work force starts 2 days after the construction start date.
 - Providing heavy equipment
 - Skid steer, crane Etc.
 - Removal of construction debris (dumpsters required).
 - Providing power and water to the construction site
 - Complete any site cleanup restoration like grass area outside of playground border.
 - Provide any temporary fencing if required
- The work will be performed under the supervision of an L&A Certified Playground Safety Inspector (CPS). Upon completion, L&A will perform a final inspection assuring safety compliance.
- The client will provide any heavy equipment needed during construction. L&A will supply a list.

Construction period:

- The completion date for the project is estimated for 2025. The construction dates will be agreed upon by both parties and recorded in writing.

Materials:

- The main materials will be a variety of recycled plastic lumber.
- The materials and equipment will be purchased by L&A.
- The client agrees to accept the delivery of some materials.

Safety Surfacing:

- The safety surfacing will be poured rubber. **L&A will purchase and install the safety surfacing**

Site work:

- The client is responsible for any demo needed on the site.
- The client is responsible for any site preparation including grading or drainage requirements.
 - **Any sitework must be completed before construction starts.**
 - **Touchup grading may be needed after the construction of playground before the sub-base is installed.**

Modification to this proposals:

- Any modifications to this proposal shall be handled through written change orders and approved by both L&A and the Client. The project is estimated to take 6-8 weeks.

Cost breakdown:

The following is an outline of the fees for Leathers & Associates’ professional services:

DESIGN & CONSTRUCTION DOCUMENTS PHASE

Design phase	\$37,500
Project management phase	\$4,900
Construction phase L&A Construction Consultants: Includes all labor and travel expenses & tools to complete the project	\$305,100
Estimated materials. Shipping cost may increase at the time of delivery	\$397,500
Stone safety surfacing sub-base	\$15,000
Poured in place rubber surfacing	\$145,000
<u>TOTAL PROJECT COST</u>	\$905,000

*If needed at any time prior to construction, any site visits will be billed at \$1,500 per trip.

Payment schedule

Timing	Amount
Upon acceptance of proposal	5% of 745,000 = \$37,250
Upon completion of the design phase	10% of 745,000 = \$74,500
Ten weeks prior to construction start date	50% of 745,000 = \$372,500
Four weeks before construction start date	\$160,000 lump sum
Upon substantial completion of construction phase	\$223,500 lump sum
Upon final completion	\$37,250 lump sum

BASIC SERVICES

The Basic Services consist of the phases described below.

DESIGN PHASE:

A. Schematic drawing:

L&A shall review the design criteria including a budget with the client. L&A will develop a 2D schematic drawing showing the initial design concept. and materials for the project. If you are doing fundraising, we will help develop a component sponsorship plan as well as review other fundraising strategies.

B. Design development:

The client will review the schematic design and provide feedback. L&A will take the feedback and develop the final design. These documents typically consist of the following plan view drawings: 1/8" plan view, 1/4" plan view, 1/8" stakeout, and any other drawings L&A deems necessary. We will also provide a 3-D artist rendering of the final design. These drawings are not typical construction drawings and are prepared for our trained construction consultants. The design will meet the current safety standards ASTM F1487. We will also ensure compliance with ADA requirements.

If necessary, L&A shall assist the client in filing the required documents for the approval of governmental authorities having jurisdiction over the project. It is, however, the client's responsibility to identify any such requirements and authorities and to follow through with any required filings. Any additional work that may be needed is not included in this proposal.

C. Rendering drawing:

Upon acceptance of the final design L&A will provide a 3-D artist rendering of the final design.

PROJECT MANAGEMENT PHASE:

L&A will work with the client from the design phase through the construction phase. We will guide you step by step through the process leading up to construction. We will work with you to help establish milestones and keep the project on track.

CONSTRUCTION PHASE:

L&A shall prepare the necessary working drawings and specifications setting forth the requirements for the construction of the entire project as needed by our construction consultants. Three days before the last day of construction the client will do a walk through with L&A to develop a punch list. L&A will use this list to complete the project in its entirety.

INSURANCE

L&A will carry the following minimum insurance coverages:

- General liability policy \$1,000,000/occurrence, \$2,000,000 general aggregate
- Professional liability \$1,000,000
- Automobile liability \$1,000,000
- Worker compensation and employer's liability \$1,000,000 each accident
- L&A will name Liberty Township, OH as additional insured under the general liability policy upon receiving a signed contract.

TERMS & CONDITIONS

DEFAULT AND REMEDIES

In the event L&A fails to satisfactorily perform any obligation under this Agreement on a timely basis, the Client shall have the right, without any prejudice to any other rights or remedies it may have, to take one or more of the following actions: (a) proceed at law or equity to enforce performance by L&A; (b) withhold payment of any amounts otherwise due to L&A in a sufficient amount to set off against any damages caused to the Client as a consequence of L&A's breach; (c) recover damages for breach of this Agreement; and (d) terminate the Agreement.

WAIVER OF BREACH

No waiver by any Party will be effective unless it is in writing, only to the extent specifically stated, and is agreed to by the Parties. No failure on the part of either Party to exercise, and no delay in exercising, any right, power, or remedy hereunder shall operate as a waiver thereof; nor shall any single or partial exercise of any such right, power, or remedy by either Party preclude any other or further exercise thereof or the exercise of any other right, power, or remedy. Failure of any Party to demand strict performance of the provisions of this Agreement by another Party, or any forbearance by any Party in exercising any right or remedy hereunder or otherwise afforded by law, shall not constitute a waiver by such Party of any provision of this Agreement. Any condition, term, or covenant in this Agreement that is not complied with will be considered a breach.

FORCE MAJEURE

Neither Party will be liable for any failure or delay in its performance under this Agreement due to any cause beyond its reasonable control, including but not limited to acts of war, terrorism, acts of God, epidemic, earthquake, fire, flood, embargo, riot, sabotage, labor shortage or dispute, or governmental acts, provided that the delayed Party: (a) gives the other Party prompt notice of such cause, and (b) uses its reasonable commercial efforts to promptly correct such failure or delay in performance.

GOVERNING LAW AND VENUE

This Agreement shall be governed by and construed in accordance with the laws of the State of Ohio, without regard to its rules as to conflicts of laws. Any dispute that arises between the Parties shall be brought in a court of competent jurisdiction in Butler County, Ohio.

ENTIRE AGREEMENT

This Agreement sets forth all understandings between the Parties regarding the design and construction services for the Project and supersedes all prior negotiations, discussions, and understandings, whether oral or written, between the Parties concerning the subject matter hereof. No amendments, modifications, or changes to this Agreement shall be valid unless made in writing and signed by both parties. No verbal agreements or modifications shall be considered valid or enforceable under this Agreement.

COUNTERPARTS

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Electronic execution shall have the same force and effect as execution of an original.

Leathers & Associates, Inc.

_____ Title: President _____ Date _____
Marc Leathers

Liberty Township, OH

_____ Title: _____ Date _____
Authorized Agent

STALKER radar

applied concepts, inc.

Quote

2108473

855 E. Collins Blvd.
Richardson, TX 75081
Phone: 972-398-3780
Fax: 972-398-3781

National Toll free: 1-800- STALKER
Vanna Moore
Inside Sales Partner
vanna.moore@a-concepts.com

Date: 07/31/2025
Dewey Gatts
Reg Sales Mgr +1-972-398-3780
dewey@stalkerradar.com

Effective From: 07/22/2025

Valid Through: 10/20/2025

Lead Time: 60 working days

Bill To: Liberty Township 5021 Winners Circle Dr Liberty Twp, OH 45011-7597	Customer ID: 450112 Accounts Payable	Ship To: Liberty Township 5021 Winners Circle Dr Liberty Twp, OH 45011-7597	<i>FedEx Ground</i> Lieutenant Mike Nutt
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Grp	Qty	Package	Description	Wrnty/Mo	Price	Ext Price
1	1	821-1101-00	Stalker MC360 Message Trailer (3'x6') w/Strobes	60	\$19,490.00	\$19,490.00
Ln	Qty	Part Number	Description		Price	Ext Price
1	1	015-2684-59	[268459] MC360 Message Trailer (3'x6') w/Solar			\$0.00
2	1	200-1229-01	[414155] Traffic Stats Sensor, 2 Comm Ports			\$0.00
3	1	006-0569-00	Certificate of Accuracy, Speed Sensor II			\$0.00
4	1	015-4120-94	Red/Blue Strobes-2 Strobe Assys, 6 LEDs ea-MC360			\$0.00
5	1	015-1819-00	[275569] SAM 3/SAM/VMS Trailer Wheel Jack			\$0.00
6	1	015-5603-00	[275565] Trailer Wheel Lock			\$0.00
7	1	200-1173-00	(412467) Traffic Data Analysis Package			\$0.00
8	1	200-1448-01	MC360 Trailer User Manual Kit w/USB Comm Cable			\$0.00
9	1	063-0024-60	Message Center Trailer 5-Year Warranty			\$0.00
Group Total						\$19,490.00

Product	\$19,490.00	Sub-Total:	\$19,490.00
Discount	\$0.00	Sales Tax 0%	\$0.00
Trade-in 0		Shipping & Handling	\$0.00
Payment Terms	Net 30 days	Total: USD	\$19,490.00

OH Coop Contract
STS012726

001

This Quote or Purchase Order is subject in all respects to the Terms and Conditions detailed at the back of this document .
These Terms and Conditions contain limitations of liability, waivers of liability even for our own negligence, and indemnification provisions, all of which may affect your rights. Please review these terms and Conditions carefully before proceeding.



MEMORANDUM

TO: Tom Farrell, Trustee
Steve Schramm, Trustee
Todd Minniear, Trustee
Pam Quinlisk, Fiscal Officer

CC: Bryan Behrmann, Planning and Zoning Director
Caroline McKinney, Township Administrator

FROM: Karla Chaney, Zoning Specialist

DATE: July 30, 2025

RE: Nuisance Abatement

This memo is to provide you with information on the Nuisance Abatement case slated for August 5, 2025, meeting agenda.

- 7183 Cincinnati Dayton Road D2020-057.000-013

Deeming the above property a public nuisance at the meeting will allow the Township to abate the nuisance conditions after giving four (4) days' notice of the decision.

Previous notices of the nuisance conditions have not brought action to correct the issues. We ask that you deem the property a nuisance at the August 5, 2025, meeting, so that the Township may take action to abate the nuisance conditions.

Please let me know if you have any questions.



Revised: October 2022

LIBERTY TOWNSHIP
Department of Planning & Zoning
5021 Winners Circle Drive
Liberty Township, OH 45011
P: 513.759.7500 | F: 513.759.7501
www.liberty-township.com

7183 Cincinnati Dayton Road



NOTICE

July 30, 2025

Property Owner:

REF Fund One LLC
11427 Reed Hartman Hwy
Cincinnati, OH 45241

Re: Board of Trustees' Meeting Pertaining to Abatement of Public Nuisance on Property Located at 7183 Cincinnati Dayton Road (D2020-057.000-013)

To All Concerned Parties:

You are hereby notified that the Liberty Township Board of Trustees will be holding a public meeting on **Tuesday, August 5, 2025, at 6:00 PM** pertaining to the abatement of maintenance issues on property located at **7183 Cincinnati Dayton Road**, constituting a public nuisance. The Board of Trustees' meeting will be held at the Liberty Township Administrative Center, 5021 Winners Circle Drive, Liberty Township, Ohio 45011.

The specific maintenance issues in question include **overgrown grass/weeds**.

At the **August 5, 2025**, meeting, pursuant to Ohio Revised Code §505.87 the Board of Trustees may pass a resolution: (i) declaring the owner's maintenance of the property to be neglected and constituting a public nuisance; (ii) ordering the owner to abate the nuisance on the property within seven (7) days; and (iii) providing that if such nuisance is not timely abated by the owner, staff and/or other contractors shall abate the nuisance and assess the cost to the property tax duplicate.

If you have questions or desire additional information, please contact the Liberty Township Zoning Department at (513) 759-7504.

Sincerely,

Karla Chaney
Zoning Specialist









RESOLUTION NO. 2025-069

Board of Trustees, Liberty Township
Butler County, Ohio

RESOLUTION TO DECLARE THE OWNERS' MAINTENANCE OF 7183 CINCINNATI-DAYTON ROAD, PARCEL ID # D2020-057.000-013, HAS BEEN NEGLECTED AND CONSTITUTES A PUBLIC NUISANCE PER SECTION 505.87 OF THE OHIO REVISED CODE. THE LIBERTY TOWNSHIP BOARD OF TRUSTEES ORDERS THE OWNERS TO ABATE THE NUISANCE WITHIN SEVEN DAYS; AND IF SUCH NUISANCE IS NOT ABATED WITHIN SEVEN DAYS, THE LIBERTY TOWNSHIP BOARD OF TRUSTEES AUTHORIZES STAFF TO ABATE THE NUISANCE AND / OR CONTRACT THE ABATEMENT AND ASSESS THE COST TO THE PROPERTY TAX
DUPLICATE

RESOLVED by the Board of Township Trustees of Liberty Township, Butler County, Ohio that;

WHEREAS, the Liberty Township Board of Trustees is authorized by Section 505.87 of the Ohio Revised Code to provide for the abatement, control or removal of vegetation and debris from land in the Township, if the board determines that the owner's maintenance of that vegetation, garbage, refuse, or other debris constitutes a nuisance;

WHEREAS, the owners and all lien holders of record of the property located at 7183 Cincinnati-Dayton Road, Parcel ID # D2020-057.000-013, have been provided advance notice of the involved Board of Trustees' meeting and that an opportunity to be heard on the matter would be provided at such time; and

WHEREAS, the Board of Trustees has determined that the owners' maintenance of the property constitutes a nuisance and that the abatement of said nuisance is necessary to further the public health, safety and general welfare;

THEREFORE, BE IT RESOLVED that the Liberty Township Board of Trustees hereby approves this resolution to declare that the owners' maintenance of 7183 Cincinnati-Dayton Road, Parcel ID # D2020-057.000-013, has been neglected and constitutes a public nuisance per Section 505.87 of the Ohio Revised Code. The Liberty Township Board of Trustees orders the owners to abate the nuisance within seven (7) days; and if such nuisance is not abated within seven (7) days, the Liberty Township Board of Trustees authorizes staff to abate the nuisance and / or contract the abatement and assess the cost to the property tax duplicate.

Trustee _____ moved to approve the resolution. Trustee _____ seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Schramm, _____
Trustee Minniear, _____
Trustee Farrell, _____

Adopted: Tuesday, August 5, 2025

Tom Farrell, President

Steve Schramm, Vice President

Todd Minniear, Trustee

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Liberty Township Fiscal Officer this 5th day of August 2025.

Pamela Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director



MEMORANDUM

TO: Tom Farrell, Trustee
Steve Schramm, Trustee
Todd Minniear, Trustee
Pam Quinlisk, Fiscal Officer

CC:

FROM: Caroline McKinney, Township Administrator

DATE: July 31, 2025

RE: Amendment to IGA between Liberty and Butler County TID

The 4th Amendment to the IGA between Liberty Township and the Butler County TID is ready for your consideration. This agreement pertains to the right-of-way phase for Millikin. The Butler County TID Board will take action on August 11, 2025.

Our law director has reviewed the final IGA.

Please let me know if you have any questions.

Thanks,
Caroline



RESOLUTION NO. 2025-070

Board of Trustees, Liberty Township
Butler County, Ohio

RESOLUTION TO AUTHORIZE THE TOWNSHIP ADMINISTRATOR TO EXECUTE THE FOURTH AMENDMENT TO INTERGOVERNMENTAL AGREEMENT 2021-01 ON BEHALF OF THE LIBERTY TOWNSHIP TRUSTEES WITH THE BUTLER COUNTY TRANSPORTATION IMPROVEMENT DISTRICT (TID) FOR THE MILLIKIN ROAD/I-75 INTERCHANGE IMPROVEMENT PROJECT PHASE 4 WORK (PROJECT RIGHT OF WAY)

RESOLVED by the Board of Trustees of Liberty Township, Butler County, Ohio, that

WHEREAS, the Liberty Township Board of Trustees desires to authorize the Administrator to execute the Fourth Amendment to Intergovernmental Agreement 2021-01 on behalf of the Liberty Township Trustees with the Butler County TID for the Millikin Road/I-75 Interchange Improvement Project Phase 4 Work (Project Right of Way)

THEREFORE, BE IT RESOLVED that the Liberty Township Board of Trustees hereby authorizes the Administrator to execute the Fourth Amendment to Intergovernmental Agreement 2021-01 on behalf of the Liberty Township Trustees with the Butler County TID for the Millikin Road/I-75 Interchange Improvement Project Phase 4 Work (Project Right of Way). (attached)

Trustee _____ moved to approve the resolution. Trustee _____ seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Farrell, _____
Trustee Schramm, _____
Trustee Minniear, _____

Adopted: Tuesday, August 5, 2025

Tom Farrell, President

Steve Schramm, Vice President

Todd Minniear, Trustee

AUTHENTICATION

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 5th day of August, 2025.

Pamela Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director



MEMORANDUM

TO: Tom Farrell, Trustee
Steve Schramm, Trustee
Todd Minniear, Trustee
Pam Quinlisk, Fiscal Officer

CC:

FROM: Caroline McKinney, Township Administrator

DATE: June 22, 2025

RE: IGA Amendment #1

This IGA amendment addresses a revised sewer approach around the proposed Millikin Interchange. The Butler County Commissioners approved on 7-29-25. The BCTID executive director has Board approval to sign off on amendments so Liberty Township's approval is the final step in the process to get the Millikin sewer work started again.

Our law director has reviewed this amendment.

If you have any questions, please let me know.

Thank you -

Caroline



RESOLUTION NO. 2025-071
Board of Trustees, Liberty Township
Butler County, Ohio

RESOLUTION TO AUTHORIZE THE TOWNSHIP ADMINISTRATOR TO EXECUTE THE FIRST AMENDMENT TO INTERGOVERNMENTAL AGREEMENT 2024-01 ON BEHALF OF THE LIBERTY TOWNSHIP TRUSTEES WITH THE BUTLER COUNTY TID AND THE BOARD OF COMMISSIONERS OF BUTLER COUNTY, OHIO, FOR THE MILLIKIN ROAD/I-75 INTERCHANGE IMPROVEMENT PROJECT (SANITARY SEWER EXTENSIONS)

RESOLVED by the Board of Trustees of Liberty Township, Butler County, Ohio, that

WHEREAS, the Liberty Township Board of Trustees desires to authorize the Administrator to execute the First Amendment to Intergovernmental Agreement 2024-01 on behalf of the Trustees with the Butler County TID and the Board of Commissioners of Butler County, Ohio modifying the scope and approach to Phase I of the design and engineering of sanitary sewer extensions for properties in and around the Millikin/I-75 area for the Millikin Road/I-75 Interchange Improvement Project.

THEREFORE, BE IT RESOLVED that the Liberty Township Board of Trustees hereby authorizes the Administrator to execute the First Amendment to Intergovernmental Agreement 2024-01 on behalf of the Trustees with the Butler County TID and the Board of Commissioners of Butler County, Ohio for the Millikin Road/I-75 Interchange Improvement Project. (attached)

Trustee _____ moved to approve the resolution. Trustee _____ seconded the motion. Upon call of the roll, the vote resulted as follows:

Trustee Farrell, _____
Trustee Schramm, _____
Trustee Minniear, _____

Adopted: Tuesday, August 5, 2025

Tom Farrell, President

Steve Schramm, Vice President

Todd Minniear, Trustee

AUTHENTICATION

This is to certify that this resolution was duly passed, and filed with the Liberty Township Fiscal Officer this 5th day of August, 2025.

Pamela Quinlisk
Fiscal Officer

APPROVED AS TO FORM:

Scott D. Phillips, Law Director



MEMO

TO: Caroline McKinney
CC:
FROM: John Lewis
DATE: July 26, 2025
RE: Network Equipment Upgrades

Last year, staff identified several areas of technological infrastructure that needed upgrades. Several sites are utilizing network switches that have reached end-of-life status – some nearly ten years ago. Reaching a manufacturer’s end-of-life in the technological realm is a big deal. This means that the manufacturer is no longer supporting this device, creating huge implications in cybersecurity as the manufacturer is no longer patching the device with critical updates to help guard against malicious behavior.

Although the upgrades were proposed in the 2025-2029 Financial Plan presented last fall, two events have increased the need for such upgrades. The first event was the ransomware attack in May. Much of our critical infrastructure is cloud based, meaning that changes are made through a website in the cloud and then downloaded onto the devices. This process was not always quick and presented many challenges as staff was troubleshooting and remediating the ransomware attack. Additionally, these devices are not configured, nor do they support extensive logging, a tool critical in such cyber events. The lack of logging extended our recovery time and was detrimental to the forensics process.

The second event that has expedited these upgrades is the recently passed state budget. Within that budget bill there are several cybersecurity requirements for local governments. Requirements such as establishing mechanisms to detect potential threats, establishing a cybersecurity program based on NIST or CIS Controls, logging and monitoring, and encryption and MFA all of which are not capable with existing infrastructure.

Staff has secured pricing from three companies – Secure Cyber Defense, SHI, and CDW-G. Total costs for the project are outlined below. Two items from SHI did not offer 3-year support and were quoted with 1-year. SHI was higher on all other products; thus staff believes if a 3-year option was available the total price of the project would be higher than that of Secure Cyber Defense. The total cost for 2025 outlined in the 2025-2029 Financial Plan for this project is \$108,000.

Service Provider	Secure Cyber Cost	SHI Cost	CDW-G Cost
Total Upgrade	\$80,104.00	\$74,869.46*	\$82,818.78

*Several products only offered 1-year support rather than 3-year

Staff is requesting a motion to purchase network equipment and 3-year support from Secure Cyber Defense for a total approximate cost of \$80,104.00 from accounts 1000-190-430-0000, 2031-190-430-0000, and 2191-190-430-0000.



SECURECYBER™

Proven. Proactive. Personalized.

Liberty Township | Hardware Purchase

Liberty Township

5021 Winners Circle, Suite A
Liberty Township, OH 45011
United States

John Lewis

jlewis@liberty-township.com
513-759-7500

Prepared by: SecureCyber

201 Tyler Way
Moraine, OH 45439
United States

Prepared by: Kyle Zech

Account Manager
kzech@secdef.com
+19373696810

Quote created: July 23, 2025

Quote expires: October 21, 2025

Item & Description	Quantity	Unit Price	Total
FortiGate-121G with 3YR Support FortiGate-121G Hardware plus FortiCare Premium and FortiGuard Enterprise Protection (One-Time Cost)	4	\$8,055.00	\$32,220.00
FortiSwitch-148F-FPOE with 3YR Support FortiSwitch-148F-FPOE Hardware plus 3 Year FortiCare Premium Support (One-Time Cost)	9	\$2,370.00	\$21,330.00
FortiSwitch 108F-FPOE with 3YR Support FortiSwitch-108F-FPOE Hardware plus 3 Year FortiCare Premium Support (One-Time Cost)	1	\$580.00	\$580.00
FortiAP-431G-A with 3 YR Support FortiAP-431G Hardware plus 3 YR FortiCare Premium Support (One-Time Cost)	20	\$1,165.00	\$23,300.00

Item & Description	Quantity	Unit Price	Total
FortiClient/EMS - 3YR - 25 Endpoints Endpoint-based Licenses - VPN/ZTNA (On Premise Deployments) 3 Year FortiClient VPN/ZTNA Agent Subscriptions for 25 endpoints, includes on-prem EMS and FortiCare Premium. (3-Year Cost)	1	\$2,016.00	\$2,016.00
FN-CABLE-SFP+3 10 GE SFP+ passive direct attach cable, 3m for systems with SFP+ and SFP/SFP+ slots. (One-Time Cost)	8	\$63.00	\$504.00
FN-TRAN-SX 1GE SFP SX transceiver module for all systems with SFP and SFP/SFP+ slots	1	\$46.00	\$46.00
FN-TRAN-SFP+SR FN-TRAN-SFP+SR - 10GE SFP+ transceiver module, short range for all systems with SFP+ and SFP/SFP+ slots	2	\$54.00	\$108.00

Summary	
One-time subtotal	\$80,104.00

Total	\$80,104.00
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Purchase terms

Upon approval of this Quote, Customer will be invoiced for the total costs. Payment is due in full before hardware, licensing and/or software is ordered.

Taxes, shipping, handling, and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors. All managed service contracts are a minimum of one (1) year unless otherwise noted. For shipments direct to a customer location, shipping costs will apply and the cost will be added to the Customer's invoicing.

Comments

We appreciate your business. If you have any questions or need assistance, please don't hesitate to reach out.

Signature

Before you sign this quote, an email must be sent to you to verify your identity. Find your profile below to request a verification email.

John Lewis

jlewis@liberty-township.com

[sig|req|signer1]

John Lewis

From: VALUED CUSTOMER <cdwsales@cdwemail.com>
Sent: Saturday, July 26, 2025 10:40 AM
To: John Lewis
Subject: VALUED CUSTOMER Sent You this CDW-G Shopping Cart for Review

This Message Is From an External Sender

This message came from outside your organization.

This email was sent to you from: VALUED CUSTOMER. | [View in browser](#)







[Hardware](#) [Software](#) [Services](#) [IT Solutions](#) [Brands](#) [Research Hub](#)

CDW-G For Review

This email was sent to you from: Valued Customer jlewis@liberty-township.com

[View Cart Online](#)

	Item	Qty	CDW #	Unit Price	Ext. Price
	FORTINET FG-121G HW+3Y FCPREM/FGPROT Mfg. Part#: FG-121G-BDL-809-36	4	7763700	\$9,672.89	
	FORTINET 48XGE L2 MGD POE SWITCH Mfg. Part#: FS-148F-FPOE	9	6248633	\$1,818.29	
	FORTINET FS-148F FPOE W/3YR 24X7 FC Mfg. Part#: FC-10-148FF-247-02-36	9	6335579	\$814.95	
	FORTINET L2+MGMT SWITCH W/8XGE+2XSFP Mfg. Part#: FS-108F-FPOE	2	6648788	\$474.04	



**FORTINET FS-108F-FPOE 3Y
24X7 FC**
Mfg. Part#: FC-10-F108F-247-02-36

2 6648782 **\$176.55**



**FORTINET INDOOR WRLS
ACCESS POINT**
Mfg. Part#: FAP-431G-A
UNSPSC: 43222640

20 7279324 **\$721.99**

**CDW
3 Year
Standard
Product
Protection**

SFW-3Y RPR CE 750-999
Mfg. Part#: CDW1000OTSTESP36D

20 6027205 **\$53.86**



**FORTINET FC EPP/APT CLD
SUB 3Y**
Mfg. Part#: FC1-10-EMS05-429-01-36

1 6698164 **\$2,821.49**



**FORTINET 3M 10GE SFP+
PASSIVE CBL**
Mfg. Part#: FN-CABLE-SFP+3
UNSPSC: 26121609

8 7476443 **\$75.99**



**FORTINET 10GE SFP+ XCVR
MODULE**
Mfg. Part#: FN-TRAN-SFP+SR

2 6114049 **\$63.64**



**FORTINET 1GE SFP SX
TRANSCEIVER MOD**
Mfg. Part#: FN-TRAN-SX

1 6122878 **\$53.19**

Subtotal \$82,818.78

Grand Total **\$82,818.78**



Pricing Proposal

Quotation #:	26455694
Description:	Fortinet Equipment
Created On:	Jul-26-2025
Valid Until:	Jul-31-2025

OH-Township of Liberty

John Lewis

5021 Winners Circle Drive

Liberty Township

OH

45011

US

Phone: 5137597500

Fax:

Email: jlewis@liberty-township.com

[Click here](#) to order this quote

All Prices are in US Dollar(USD)

Product	Qty	Your Price	Total
1 Fortinet FortiGate 121G Fortinet - Part#: FG-121G-BDL-809-36 Contract Name: Sourcewell 121923	4	\$8,601.13	\$34,404.52
2 Fortinet FortiSwitch 148F-FPOE Fortinet - Part#: FS-148F-FPOE Contract Name: Sourcewell 121923	9	\$1,831.83	\$16,486.47
3 Fortinet FortiSwitch 108F-POE Fortinet - Part#: FS-108F-POE Contract Name: Sourcewell 121923	1	\$383.98	\$383.98
4 Fortinet FortiAP 431G Fortinet - Part#: FAP-431G-A Contract Name: Sourcewell 121923	20	\$770.90	\$15,418.00
5 3YR FORTICLIENTEPP/APT VPN/ZTNAFORTICLOUD W/24X7 FC FOR 25EP Fortinet - Part#: FC110EMS05-429-01-36 Contract Name: Sourcewell 121923	1	\$2,836.95	\$2,836.95
6 Fortinet - 10GBase direct attach cable Fortinet - Part#: FN-CABLE-SFP+3 Contract Name: Sourcewell 121923	8	\$69.53	\$556.24
7 Fortinet FN-TRAN-SX - SFP (mini-GBIC) transceiver module Fortinet - Part#: FN-TRAN-SX Contract Name: Sourcewell 121923	1	\$51.70	\$51.70
8 FORTINET FN-TRAN-SFP+SR COMP Legrand - Part#: FN-TRAN-SFP-SR-A Contract Name: Sourcewell 121923	2	\$32.57	\$65.14

Subtotal	\$70,203.00
Shipping	\$96.96
*Tax	\$4,569.50
Total	\$74,869.46

*Tax is estimated. Invoice will include the full and final tax due.

The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](#), unless a separate resale agreement exists between SHI and the Customer.