

TRUSTEES

Todd Minniear, President
Steve Schramm, Vice President
Tom Farrell



FISCAL OFFICER

Pam Quinlisk
ADMINISTRATOR
Caroline McKinney

TRUSTEES MEETING AGENDA | February 17, 2026

5021 Winners Circle Drive
Liberty Township, OH 45011

REGULAR MEETING

EXECUTIVE SESSION | 5:15 PM

- a) **Motion to go into an** Executive session to confer with an attorney concerning pending/imminent court action per O.R.C. §121.22 (G)(3).

Motion _____

2ND _____

Roll _____

- b) **Motion to come out of an** Executive session.

Motion _____

2ND _____

Roll _____

WORK SESSION | 5:30 PM

- a) Bethany Road grant update, P1440/Liberty Park update, agenda review and miscellaneous communications.

REGULAR MEETING | 6:00 PM

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PLEDGE OF ALLEGIANCE

- 4. PUBLIC COMMENTS

- 5. FISCAL OFFICER’S BUSINESS

- a) Liquor Permits for:

B & B THEATRES OPERATING COMPANY INC.
DBA B & B Theatres at Liberty Center, 7514 Bales Street,
Liberty Township, OH 45069

Liberty Township does not request a hearing on this permit.

- **Appropriation Status** as of January 31, 2026
- **Fund Status** as January 31, 2026



6. ITEM(S) TO REMOVE FROM CONSENT AGENDA

7. CONSENT AGENDA

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

a) **Fiscal Officer**

- Meeting Minutes – **Motion to approve** the following:
 - o Regular Meeting, February 3, 2026

- Payment Listing – **Motion to approve** the Payment Listing and any Additional Payment Listing

b) **Transfers/Requisitions**

- **Motion to approve** transfers over \$10,000

Amount	From	Description	To	Description
\$16,000.00	1000-910-910-0000	General Fund	3112-931-0000	Salt Barn Debt
\$165,000.00	1000-910-910-0000	General Fund	3115-931-0000	Admin Building Debt
\$3,290,000.00	1000-910-910-0000	General Fund	4318-931-0000	Millikin Project Expenses
\$200,000.00	1000-910-910-0008	General Fund (JEDD)	3114-931-0000	Service Facility Debt
\$175,000.00	1000-910-910-0008	General Fund (JEDD)	3116-931-0000	Firestation #112 Debt
\$440,000.00	1000-910-910-0008	General Fund (JEDD)	2192-931-0000	Police Contract Expenses
\$175,000.00	2191-910-910-0000	Fire Fund	3116-931-0000	Firestation #112 Debt
\$65,000.00	2192-910-910-0000	Police Fund	3115-931-0000	Admin Building Debt
\$80,000.00	4311-910-910-0000	Aspen Trails RID	3111-931-0000	Firestation #111 Debt
\$80,000.00	4313-910-910-0000	Creekside Meadows RID	3111-931-0000	Firestation #111 Debt
\$80,000.00	4314-910-910-0000	Falling Waters RID	3111-931-0000	Firestation #111 Debt
\$66,667.00	4311-910-910-0000	Aspen Trails RID	3113-931-0000	Kyles Station Rd Debt
\$66,666.00	4313-910-910-0000	Creekside Meadows RID	3113-931-0000	Kyles Station Rd Debt
\$66,667.00	4314-910-910-0000	Falling Waters RID	3113-931-0000	Kyles Station Rd Debt



- \$ 28,426.00 Bureau of Workers Compensation (True Up)
 - \$ 3,018.72 Account #1000-110-230-0000
 - \$ 1,008.24 Account #1000-610-230-0000
 - \$ 4,276.52 Account #2031-330-230-0000
 - \$ 1,509.36 Account #1000-130-230-0000
 - \$ 18,615.16 Account #2191-220-3230-0000

c) Public Works

- **Motion to approve** the 2025 Township Highway System Mileage Certification confirming the Township is responsible for maintaining 160.539 miles of public road.

Motion to approve Consent Agenda:

Motion: _____
2ND _____
Roll _____

8. DEPARTMENT BUSINESS

a) Fire / EMS

- **Motion to approve** an agreement with Knox for a total approximate cost of \$13,651.00 from account #2191-220-323-0000.

Motion _____
2ND _____
Roll _____

b) Administration

- **Motion to approve** the Township Administrator to sign a Memorandum of Understanding (MOU) for Millikin Interchange Property.

Motion _____
2ND _____
Roll _____

- **Motion to adopt** the Streetscape Master Plan prepared by Hitchcock Design Group and Choice One Engineering.

Motion _____
2ND _____
Roll _____

- **Motion to approve** an agreement with Bradley Payne in the total approximate cost of \$12,500.00 from account #1000-110-360-0000.

Motion _____
2ND _____
Roll _____



- **Motion to approve** a resolution to amend Resolution 2025-110 Ohio-Kentucky-Indiana Regional Council of Government Representation to appoint _____, Township Trustee, as its representative on the Board of Directors of the Ohio-Kentucky-Indiana Regional Council of Government representative for 2026, and Caroline McKinney, or her designee, as an alternate.

Motion _____

2ND _____

Roll _____

c) **Public Works**

- **Staff Update** – Wilhelmina Park next steps.

9. DEPARTMENT UPDATES

- Economic Development/Marketing – Activity Report
- Finance – JEDD Report
- Fire / EMS – Activity Report
- Planning & Zoning – Permit Reports
- Public Works – Activity Report
- Sheriff – Call Data Report
- Administration

10. TRUSTEE COMMENTS

11. EXECUTIVE SESSION

- a) **Motion to go into an** Executive session to consider the employment of a public employee per O.R.C. §121.22 (G)(1).

Motion _____

2ND _____

Roll _____

- b) **Motion to come out of an** Executive session.

Motion _____

2ND _____

Roll _____

12. ADJOURNMENT

Motion _____

2ND _____

Roll _____