



**LIBERTY TOWNSHIP ZONING DEPARTMENT**  
**5021 Winners Circle Dr. • Liberty Township, Ohio 45011**  
**Phone: (513) 759-7500 • Fax: (513) 759-7501**

Revision       Violation Correction

**Z2022-**

**ZONING CERTIFICATE APPLICATION**

PROPERTY ADDRESS \_\_\_\_\_ ZIP \_\_\_\_\_

PARCEL #D \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ SUBDIVISION \_\_\_\_\_ LOT # \_\_\_\_\_

APPLICANT _____	PHONE (____) _____	EMAIL _____
ADDRESS _____	CITY/STATE _____	ZIP _____
PROPERTY OWNER _____	PHONE (____) _____	EMAIL _____
ADDRESS _____	CITY/STATE _____	ZIP _____
CONTRACTOR _____	PHONE (____) _____	EMAIL _____
ADDRESS _____	CITY/STATE _____	ZIP _____

**COMMERCIAL**

JEDD DISTRICT  YES  NO

END USER \_\_\_\_\_ BUSINESS NAME \_\_\_\_\_

CONTACT \_\_\_\_\_ E-MAIL \_\_\_\_\_ PHONE (\_\_\_\_) \_\_\_\_\_

**CHECK ALL THAT APPLY:**

- AWNING     FENCE (MATERIAL: \_\_\_\_\_; HT: \_\_\_\_\_)     FREE STANDING SIGN
- NEW CONSTRUCTION     NEW USE     TEMPORARY SIGN     TENANT FINISH     WALL SIGN(S)
- OTHER \_\_\_\_\_ TOTAL SQUARE FOOTAGE \_\_\_\_\_ GROSS SQUARE FOOTAGE \_\_\_\_\_

**RESIDENTIAL**

**CHECK ALL THAT APPLY:**

- ADDITION/ REMODEL     BASEMENT FINISH     DECK     GAZEBO/PERGOLA
- FENCE (MATERIAL \_\_\_\_\_; HT: \_\_\_ LINEAR FEET \_\_\_\_\_)     POOL     SHED/DETACHED GARAGE
- SINGLE FAMILY     MULTI FAMILY    TOTAL SQUARE FOOTAGE \_\_\_\_\_
- OTHER RESIDENTIAL ACCESSORY \_\_\_\_\_

**Explain use/project in detail:** (Residence type, # of units, business name, type of business, materials used or stored, etc.)

**List all existing structures, including size, on the subject parcel:**

IT IS THE RESPONSIBILITY OF THE OWNER/APPLICANT TO COMPLY WITH ANY AND ALL CIVIL DEED AND/OR SUBDIVISION RESTRICTIONS AND COVENANTS.

**I hereby certify all the above statements, submitted information, and plans to be factual and representative of the existing and proposed conditions of the property relative to this application, and agree to comply to the Liberty Township Zoning Resolution in the use of the property.**

\_\_\_\_\_  
**Builder / Applicant**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Owner**

\_\_\_\_\_  
**Date**

**\*\*\*TO BE COMPLETED BY LIBERTY TOWNSHIP ZONING DEPARTMENT\*\*\***

REVIEWED BY: \_\_\_\_\_ APPROVED/DENIED DATE: \_\_\_\_\_ FEE: \$ \_\_\_\_\_ RN# \_\_\_\_\_ CHECK #: \_\_\_\_\_  
ZONING DISTRICT: \_\_\_\_\_ BZA CASE #: \_\_\_\_\_ ZC CASE #: \_\_\_\_\_ CASH  PERMIT PORTAL   
JEDD DISTRICT? YES NO  INCOME TAX FORMS PROVIDED  COPY TO EDD / FISCAL OFFICE

CALCULATIONS:

**COMMERCIAL**

S.F.: \_\_\_\_\_ STORIES: \_\_\_\_\_ PARKING SPACES: \_\_\_\_\_ HEIGHT: \_\_\_\_\_ DOCKS: \_\_\_\_\_

**RESIDENTIAL**

BUILDING SETBACKS: FRONT YARD \_\_\_\_\_ LEFT SIDE YARD: \_\_\_\_\_  
REAR YARD (SECONDARY FRONT) \_\_\_\_\_ RIGHT SIDE YARD: \_\_\_\_\_  
PRIMARY ROAD FRONTAGE \_\_\_\_\_ SECONDARY ROAD FRONTAGE: \_\_\_\_\_  
FIRST FLOOR S.F. \_\_\_\_\_ SECOND FLOOR S.F. \_\_\_\_\_ GARAGE S.F. \_\_\_\_\_ BUILDING HEIGHT \_\_\_\_\_  
FINISHED BASEMENT? YES NO IF FINISHED, SQUARE FOOTAGE: \_\_\_\_\_  
AVAILABLE: (CIRCLE ONE) WATER? YES NO SEWERS? YES NO HYDRANT WITHIN 400 FEET? YES NO

NOTES/ HISTORY/ CONDITIONS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_